



## **ALFRED NZO**

**DISTRICT MUNICIPALITY**

Enquiries N.R. Xolo

EXT 5002

07 May 2025

Ref: 2/7/6

### **RISK MANAGEMENT COMMITTEE CHAIRPERSON**

**ANDM/OMM-RISK/40/23/04/2025**

**FILE REF: OMM /2/6/3**

Alfred Nzo District Municipality (ANDM) invites all interested applicants to submit applications for the position of Risk Management Committee Chairperson, as per the requirements below. The incumbent will Chair the RMC meetings (Shared-Services): Alfred Nzo District Municipality and its Development Agency:

**MINIMUM REQUIREMENTS:** The Office of the Municipal Manager invites suitably qualified person to submit their Curriculum Vitae and motivation for the appointment to Chair the Risk Management Committee. Factors which will influence the appointment include:

- CA(SA)/MBA/MBL/CIA or other relevant qualification in Legal, Accounting, Auditing and Financial Management;
- 10-15 years management experience in Risk Management; Accounting or Auditing field;
- Excellent knowledge of the Risk Management Frameworks and Corporate Governance, Local Government Municipal Finance Management Act and Treasury Regulations, Enterprise Risk Management(ERM),COSO model, ISO 31000 and Public Sector Risk Management Framework;
- Experience in serving in oversight committees;
- Knowledge and understanding of internal controls, accounting and public sector reporting issues;
- Knowledge and understanding of legal exposure to legislation/policies/(MFMA/GRAP/GAAP/National Treasury regulations and practices relevant to the district municipality);
- Knowledge and understanding of the role of internal and external audit;



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- Knowledge and understanding of the ICT Governance will be an added advantage;
  - Excellent communication skills(verbal and written);
  - Extensive knowledge of the Local Government Sector will be an added advantage.

### **KEY PERFORMANCE AREAS**

- Review the Risk Management Policy and Strategy, Risk Management Implementation Plan and Risk Management Charter and make recommendations;
- Review and assess the integrity of the risk control systems and ensure that the risk policies and strategies are effectively managed;
- Set out the nature ,role, responsibility and authority of the risk management function within the municipality and outline the scope of risk management work;
- Monitor the management of significant risks to the municipality , including emerging and prospective impacts;
- Review any legal matters ,together with the Legal Manager, that could have a significant impact on the municipality;
- Review management and internal audit reports detailing the adequacy and overall effectiveness of the institutions risk management function and its implementation by management , and reports on internal control and any recommendations, and confirm that appropriate action has been taken;
- Review the risk identification and assessment methodologies to obtain reasonable assurance of the completeness and accuracy of the register;
- Review and recommend for approval the risk appetite and tolerance levels of the municipality;
- Evaluate the effectiveness of mitigating strategies to address the material risks of the institution;



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- Report to the Accounting Officer any material changes to the risk profile of the institution;
- Review and approve any risk disclosures in the Annual Financial Statements;
- Monitor the reporting of risk by management with particular emphasis on significant risks exposures and the appropriateness of the steps management has taken to reduce the risk to an acceptable level;
- Monitor progress on action plans developed as part of the risk management process;
- Review reports of significant incidents and major frauds(both potential and actual)including the evaluation of the effectiveness of the response in investigating any loss and preventing future occurrences;
- Providing feedback to the Audit and Performance Committee on the effectiveness of risk management;
- Develop goals, objectives and key performance indicators to measure the effectiveness of the risk management activity;
- Set out the nature, role, responsibility and authority of the risk management function within the institution for approval by the Accounting Officer, and oversee the performance of the risk management function
- Provide proper and timely reports to the Accounting Officer on the state of risk management , together with aspects requiring improvement accompanied by the Committees recommendations to address such issues
- Quarterly report to the Council and Board on significant risk management issues;

### **TERM OF OFFICE & REMUNERATION**

The term of office of appointed candidate will be three (3) years. The appointed candidate will serve to the Alfred Nzo District Municipality Risk Management



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Committee and its Agency and will be remunerated in terms of the rate that will be determined and approve by the Council.

**IMPORTANT NOTICE TO APPLICANTS:** All application must be accompanied by a covering letter, comprehensive Curriculum Vitae, a certified copy of SA ID, copies of certificates and qualifications, area of expertise if (applicable).

The municipality is an equal opportunity and affirmative action employer, the provisions of the Employment Equity Act be taken into consideration in filling advertised post, it is our intention to promote representatively in respect of race, gender, and disability, in support of this strategy special groups should indicate their category on the application letter. Applicants must indicate the media where advert was. When the applicant has not been notified within three weeks from the date of closing date, the applicant should consider his/her application unsuccessful.

### **ENQUIRIES**

For further enquiries regarding this advert please contact **The Director Strategic Governance, Mr. N.R. Xolo on 039 254 5000 /5002.**

Applications must be addressed to the Acting Municipal Manager, Alfred Nzo District Municipality, Erf 1400 Ntsizwa Street, Private Bag X 511, Mount Ayliff, 4735 and should reach the afore-mentioned not later than...**30 May 2025**. No faxed or emailed applications will be considered.

**Mr. O. Diko**

**Acting Municipal Manager**