



ALFRED NZO

DISTRICT MUNICIPALITY

PUBLIC NOTICE

Alfred Nzo District Municipality is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. ***People with physical disabilities are encouraged to apply.***



Applicants are hereby invited from suitably qualified persons for the following position:

1. OFFICE OF THE MUNICIPAL MANAGER - COMMUNICATIONS

TEMPORARY EMPLOYEE: COMMUNICATION OFFICER MPAC

DURATION: 3 MONTHS

MONTHLY STIPEND: R10 616.00

STATIONED PLACED: ANDM MAIN OFFICE

ESSENTIAL REQUIREMENTS: Grade 12/Matric • Degree/B. Tech/ ND in Communication/Journalism/Marketing /Media Studies/ Public Relations. Minimum 01 to 02 years relevant experience or more in local government communication system • A Valid driver's license • Competency in the use of computers especially in Excel, Word and Power Point.

KEY PERFORMANCE AREAS: Implements activities associated with the review of communication strategy internal and external key deliverables • Implement activities associated with media management • Accomplishes activities associate with the composition of municipal publications • Conducts municipal research and create feedback on municipal communication strategy and communication effectiveness • Maintains & Monitors the municipal website and

ERF 1400 NTSIZWA STREET, PRIVATE BAG X511, EMAXESIBENI, 4735,

TEL: 039 254 5000 FAX: 039 254 0343 WWW.ANDM.GOV.ZA CUSTOMER CARE LINE: 086 000 3781

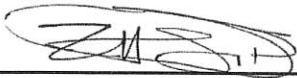
social media platforms • Co-ordinate specific administrative and reporting requirements associated with the key performance and result indicators of the functionality and perform any other duties that may be assigned by competent authority.

Closing date: 25 February 2026 @ 14:00 pm.

Please note: Applicants must submit a completed **ANDM Employment Form** obtained from our offices or on our website (www.andm.gov.za) and a comprehensive Curriculum Vitae with exposition of their experience and competencies with certified copies of qualifications, Identity document and license where applicable. **Applications should be forwarded to the Corporate Services Department, Alfred Nzo District Municipality, ERF 1400 Ntsizwa Street, Mount Ayliff, 4735. Appointment will be subject to appropriate security clearance/criminal record check, a competency as well as reference and qualification checks.** If applicants receive no notification within one month from the closing date, please assume that your application was unsuccessful. The council reserves the right not to fill the position. Alfred Nzo District Municipality is an equal opportunity and affirmative action employer and people from designated groups.

LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED

All enquiries should be directed to Mr. S FIKENI, Senior HR Officer by telephone at (039) 254 5000.



**MR. Z.H. SIKHUNDLA
MUNICIPAL MANAGER**