



ALFRED NZO

DISTRICT MUNICIPALITY

EXTERNAL ADVERTISEMENT VACANT POSITION

NOTICE NO 08/2025/2026

Alfred Nzo District Municipality is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. *People with physical disabilities are encouraged to apply.*



Applicants are hereby invited from suitably qualified persons for the following position:

1. BUDGET AND TREASURY OFFICE- REVENUE

ASSISTANT MANAGER: REVENUE

TASK GRADE: 17

ANNUAL BASIC SALARY R797 762.00 PLUS BENEFITS

STATIONED PLACED: ALFRED NZO DISTRICT MUNICIPALITY OFFICES

(EMAXESIBENI)

ESSENTIAL REQUIREMENTS: Grade 12 • A relevant three (03) year tertiary qualification, preferable National Diploma/ B.com Degree majoring in Accounting, Management Accounting, Finance and Auditing • 08 years experience in public sector or municipal environment in Revenue Management Environment in a municipal environment • CPMD is an added advantage.

KEY PERFORMANCE AREAS: Manages the Revenue Management in compliance with all relevant legislation the Constitution, Local Government: Municipal Finance Management Act (56 of 2003) Municipal system act of 2005 Municipal property rates Act (6 of 2004 and applicable policies or regulation in this Area • Developing and implementing strategies to increase the revenue base and collection efforts of the municipality for its financial sustainability and achieving the service delivery goals as set out in the Council's integrated development plan (IDP) • Developing and implementing strategies to improve customer satisfaction levels (internal and external) • Management of Municipal bank accounts • Developing strategies on dealing with the roof causes relating to the issues raised by Auditor General SA • Developing and or reviewing various policies and procedures relating Revenue management and indigent Debtors • Responsible for Investment Management • Management of General Manager / Mscoa TB and Prepare Annual Financial Statements and lead schedule related to revenue management unit • Ensure continuous attendance of human resources related issues to promote or enhance employee relationship • Management of Account receivable and Indigent Debtors • Implementing a regular reporting regime in terms of the requirements of the local government: Municipal Finance Management Act (56 of 2003) as well as any applicable.

Closing date: 27 March 2026 @ 15h00 pm.

Please note: Applicants must submit a completed **ANDM Employment Form** obtained from our offices or on our website (www.andm.gov.za) and a comprehensive Curriculum Vitae with exposition of their experience and competencies with certified copies of qualifications, Identity document and license where applicable. **Applications should be forwarded to the Corporate Services Department, Alfred Nzo District Municipality, ERF 1400 Ntsizwa Street, Mount Ayliff, 4735. Appointment will be subject to appropriate security clearance/criminal record check, a competency as well as reference and qualification checks.** If applicants receive no notification within one month from the closing date, please assume that your application was unsuccessful. The council reserves the right not to fill the position. Alfred Nzo District Municipality is an equal opportunity and affirmative action employer and people from designated groups.

LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED

All enquiries should be directed to Mr. S Fikeni, Senior HR Officer by telephone at (039) 254 5000.



**MR. Z.H. SIKHUNDLA
MUNICIPAL MANAGER**