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**ESSENTIAL REQUIREMENTS:** Grade 12 • B Degree in Public Administration/  
Management Science / Law/ related field equivalent to NQF Level 07 qualification •  
Certificate in Municipal Finance Management or Certificate Program in Municipal  
Development (CPMD) in line with Minimum regulations on competency level of 2007 •  
Minimum of five (05) years' experience at Middle Management position, must have  
proven successfully management experience in administration • Ability to  
communicate and negotiable at all levels of government and with all relevant  
stakeholders • Ability to prove strategic, visionary and innovative leadership •  
Extensive knowledge of Performance Management Systems in a local government  
environment • Computer literacy covering all applications • A valid driver's license.

**STATIONED PLACE: MOUNT AYLIF (MAIN OFFICES)**

**THE INCUMBENT WILL BE REPORTING TO THE MUNICIPAL MANAGER**

**PACKAGE**

**SALARY: R894 447 TO R 1 133 463 (ALL INCLUSIVE TOTAL REMUNARATION**

**FIVE (05) YEAR FIXED TERM CONTRACT**

**SENIOR MANAGER CORPORATE SERVICES**

**1. CORPORATE SERVICES DEPARTMENT**

position:

Applicants are hereby invited from suitably qualified persons for the following

NOTICE NO 05/2020/2021

VACANT POSITION

EXTERNAL ADVERTISEMENT

Enquiries: S FIKENI

**ALFRED NZO**  
DISTRICT MUNICIPALITY



**MUNICIPAL MANAGER**

**Z. H. SIKHUNDLA**



All enquiries should be directed to Mr. S FIKENI, HR Officer by telephone at (039) 254 5000.

**LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED**

employer and people from designated groups.

position. Alfred Nzo District Municipality is an equal opportunity and affirmative action your application was unsuccessful. The council reserves the right not to fill the receive no notification within one month from the closing date, please assume that

check, a competency as well as reference and qualification checks. If applicants Appointment will be subject to appropriate security clearance/criminal record

Municipality, ERF 1400 Ntsizwa Street or Private Bag X 511, Mount Ayliff, 4735. should be forwarded to the Corporate Services Department, Alfred Nzo District

copies of qualifications, Identity document and license where applicable. Applications Curriculum Vitae with exposition of their experience and competencies with certified

obtained from our offices or on our website ([www.andm.gov.za](http://www.andm.gov.za)) and a comprehensive

**Please note: Applicants must submit a completed ANDM Employment Form**

**Closing date: 30 September 2020**

services, registry and support services.

equity plan, employee assistance programme and relations, Manage auxiliary

for human resources development, development of workplace skills plan, employment

occupational health and safety, Oversee the administration of benefits, Responsible

human resources administration, Responsible for HIV/AIDS in the workplace and

systems, controls and procedures to ensure fair, efficient, effective and transparent

by-laws and policies; Development implementation and maintenance of appropriate

performance management system; Facilitate the formulation and review of municipal

reports to the Municipal Manager, Oversee organizational structure development and

department responsible for personnel administration and management, Submit regular

**KEY PERFORMANCE AREAS: Planning budgeting and management of the**