

Alfred Nzo District Municipality
Fourth Quarter Report
2015/16



ALFRED NZO
DISTRICT MUNICIPALITY

CONTENT PAGE

<u>OFFICE OF THE MUNICIPAL MANAGER</u>	2	<u>11.3.3.1 MATATIELE PROVISION</u>	51	<u>11.5.2 DEVELOPMENT PLANNING, SPATIAL PLANNING & LAND USE MANAGEMENT</u>	102
11.1.1 COMMUNICATIONS	2	11.3.3.2 MBIZANA PROVISION	51	11.5.2.1 GIS	105
11.1.2 INTERGOVERNMENTAL RELATIONS	5	11.3.3.3 NTABANKULU PROVISION	53	11.5.2.2. IDP & OPMS	108
11.1.3 INTERNAL AUDIT	6	11.3.3.4 UMZIMVUBU PROVISION	54	PERFORMANCE SUMMARY: PLANNING AND ECONOMIC DEVELOPMENT	110
11.1.4 LEGAL SERVICES	8	11.3.2 PROJECT MANAGEMENT UNIT	55		
11.1.5 OFFICE OF THE MUNICIPAL MANAGER	10	11.3.2.1 MATATIELE PROJECT MANAGEMENT	55	<u>11.6 BUDGET AND TREASURY OFFICE (BTO)</u>	111
11.1.7 RISK MANAGEMENT	17	11.3.2.2 MBIZANA PROJECT MANAGEMENT	61	11.6.1.3 BUDGETING & REPORTING	111
11.1.8 SPECIAL PROGRAMMES UNIT	19	11.3.2.3 UMZIMVUBU PROJECT MANAGEMENT	66	11.6.1 EXPENDITURE, REPORTING & AFS	114
PERFORMANCE SUMMARY	24	11.3.2.4 NTABANKULU PROJECT MANAGEMENT	72	11.6.1.1 GENERAL EXPENDITURE	114
		11.3.2.5 ISD	74	11.6.2. REVENUE, SCM & ASSET MANAGEMENT	119
<u>11.2 CORPORATE SERVICES</u>	25	PERFORMANCE SUMMARY: INFRASTRUCTURE DEVELOPMENT & MUNICIPAL SERVICES	76	11.6.2.1 REVENUE MANAGEMENT	119
11.2.1 ADMIN SUPPORT	25	<u>11.4 COMMUNITY DEVELOPMENT SERVICES</u>	77	11.6.2.2 SUPPLY CHAIN MANAGEMENT	122
11.2.2 HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT	26	11.4.1 CUSTOMER CARE	77	11.6.2.3 ASSET MANAGEMENT	126
11.2.3 ICT	33	11.4.2 DISASTER RISK MANAGEMENT SERVICES	79	PERFORMANCE SUMMARY: BUDGET & TREASURY OFFICE	129
PERFORMANCE SUMMARY: CORPORATE SERVICES	40	11.4.3 FIRE AND RESCUE SERVICES	81	CHALLENGES IN REPORTING	130
		11.4.4 MUNICIPAL HEALTH SERVICES	84		
<u>11.3 INFRASTRUCTURE DEVELOPMENT AND MUNICIPAL SERVICES</u>	41	1.4.5 SPORTS, ARTS, CULTURE, HERITAGE & LIBRARIES	90		
11.3.1 WATER SERVICES AUTHORITY	41	11.4.6 THUSONG CENTRES	91		
11.3.1.1 ENVIRONMENTAL MANAGEMENT	43	PERFORMANCE SUMMARY: COMMUNITY DEVELOPMENT SERVICES	93		
11.3.1.2 PLANNING	46	<u>11.4 PLANNING & ECONOMIC DEVELOPMENT</u>	95		
11.3.1.3 WCDM	47	11.5.1 ECONOMIC PLANNING	95		
11.3.3 WATER SERVICE PROVISION	49				

OFFICE OF THE MUNICIPAL MANAGER

11.1.1 COMMUNICATIONS

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.1.1	4 devices procured annually	Audio visuals and Equipment	A2	Optimise systems, administration and operating procedures	Number of communication equipment procured.	R100 000,00	1110044007	4	None	None	R0,00	R0,00	None	None	None	Y
11.1.1.2	1 Mobile Broadcasting vehicle procured				Number of Mobile Broadcasting Vehicle procured	R1 500 000,00	5011041	1	None	1 Mobile Broadcasting Vehicles procured	R 800 000,00	R1 519 444,94	None	None	Delivery Note OB VAN	Y
11.1.1.3	40 activities branded and marketed	Branding and Marketing	A2	To have well branded and marketed municipality	Number of products procured to brand and market municipal programmes	R 375 000,00	1110044013	40	None	06 Branding and Marketing activities done	R375 000,00	R 65 9 192 00	None	None	Branding and marketing products	Y
11.1.1.4	4 Annual Communicators Award				Number of annual communicators Award	R 375 000,00		1	None	None	R0,00	R0,00	None	None	None	None
11.1.1.5	4x Newsletters Produced annually	Newsletter and leaflets Production	E1	Promote Public participation and Good Meaningful Governance	Number of newsletters produced and distributed.	R900 000,00	1110044070	4	1 newsletter produced	01 newsletter has been sent to printers	R100.000,00	R 29 000,00	None	None	Copies of the publications produced	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.1.6	12 x leaflets produced Annually				Number of leaflets produced			12	03 x leaflets produced	03 Leaflet has been produced			None	None	Copies of the publications produced	Y
11.1.1.7	4x newsletters translated into Xhosa and Sotho	Translation			Number of newsletters translated into Xhosa and Sotho	R100 000.00	111044012	4	1 newsletters translated	Newsletter translation has been done	R25 000.00	R 18 840.00	None	None	Copies of translated publications	Y
11.1.1.8	12 x leaflet to be translated annually				Number of leaflets to be translated			12	3 leaflet translated	Leaflet has been translated			None	None	Copies of translated publications	Y
11.1.1.9	80 x Website, intranet and social network media updated annually	Website, Intranet and social media Net works			Number of new items posted on the website, intranet and social media networks annually. Annual target:	R 0.00	N/A	80	20 new items posted and updated	38 items posted and updated	R 0.00	R0.00	None	None	New posted items	Y
11.1.1.10	5 signage activities done	Road Signage			Number of signage activities done	R250 000.00	111004409	5	None	Signage was completed in Q1	R0.00	R0.00	None	None	None	Y
11.1.1.11	40 municipal programmes publicized	Publicity Costs			Number of municipal programmes publicised	R1 900 000.00	1110044084	40	10 publicity activities conducted quarterly	19 publicity activities done	R133 347.00	R 239 172.00	None	None	Audio clips and cuttings	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.1.12	4 Panel Discussion conducted annually				Number of Panel Discussion conducted annually			4	1 panel discussion conducted quarterly	1 Panel discussion conducted			None	None	Audio and photos	Y
11.1.1.13	2 Legacy & Heritage (LH) programmes conducted	LH Programmes	E2	Strengthen Governance and reduce risk	Number of memorial lectures conducted	R550 000.00	111004406	2	None	None	R0.00	R0.00	None	None	None	N
11.1.1.14	12 community outreaches conducted quarterly	Community Outreaches			Number of community outreaches conducted annually	R500 000.00	: 1110044021	12	3 community outreach conducted quarterly	04 Community Outreaches have been conducted	R R66 000,00	R 28 300 00	None	None	Attendance Registers	Y
11.1.1.15	4 sittings of district communicators forum	Communications Fora	F5	Strengthen Intergovernmental Relations	Number of Quarterly sittings of District Communicators Forum sittings	R0,00	N/A	4	1 sitting of district communicators forum	1 District Communicators forum meeting sat	R0,00	R0,00	None	None	Attendance Register	Y
11.1.1.16	4 sittings of district communicators Core Team forum				Number of sittings of DCF Core Team	R0,00	R0,00	4	1 sitting of district communicators Core Team forum	1 District Communicators Core team meeting sat	R0,00	R0,00	None	None	Attendance Register	Y

111.2 INTERGOVERNMENTAL RELATIONS

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.2.1	IGR framework reviewed		A2	Optimise systems, administration and operating procedures	% of IGR framework adopted.			100%	IGR workshop	-	R15 0 000.00		Time constraint due to establishment of war rooms.	Reschedule for the next quarter	None	N
11.1.2.2	4 IGR meetings convened	IGR and Stakeholders management			Number of Municipal Manager's Forum held	R 300 000.00	110044206	4	1 meeting convened with stakeholders	1 Municipal Managers forum convened	R0.00	R0.00	None	None	Minutes and Attendance Register	Y
11.1.2.3	4 stakeholders meeting convened			Strengthen Intergovernmental Relations	Number of Technical Forums held with stakeholders			4	1 meeting convened with stakeholders	6 Technical meetings held and 1 DIMAFO	R0.00	R0.00	None	None	Minutes and Attendance Register	Y
11.1.2.4	4 Bilateral or multilateral meetings held	Municipal cooperative agreements (MIR Protocol) &	F5		Number of bilateral or multilateral meeting held locally or international.	R500 000.00	1110044215	4	Bilateral or multilateral meeting held	1 bilateral meeting held	R150 000.00	R0.00	None	None	Report and Attendance Register	Y

11.1.3 INTERNAL AUDIT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.3.1	Adopted internal audit plan	Develop strategic internal audit plan.			% of IA Plan developed and adopted by Audit Committee	R0.00	N/A	100%	None	None	R0.00	R0.00	NONE	NONE	Minutes of the Audit Committee, Signed Strategic Internal Audit Plan	
11.1.3.2	Implemented Internal Audit Plan	Implementation of internal audit plan	A2	Optimise systems, administration and operating procedures	Number of Internal Audits assignments completed	R800 000.00	1110044121	13	5 Internal audit assignments conducted (ref to the Risk Based Internal Audit Plan)	The following for four audit assignments were conducted: <ul style="list-style-type: none"> Asset management ICT Performance Information (Q3) Risk Management Review mSCOA (adhoc assignment). 	R85 0 000.00	R0.00	Performance information for the last quarter has not started due to the delays on the appointment of the provider. This assignment is included in co-sourcing arrangement for 2016-17. The corresponding funds were also not spent.	The Internal Audit division will liaise with MM's Office to ensure that appointment of the provider is made before the end of July 2016.	Minutes of the Audit Committee, Internal Audit Reports	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.3.3	Monitor and report on implementation of AG plan	Follow-up on implementation of management action plan			Number of follow-ups and IA AG conducted	R0.00	N/A	2	1 follow-up internal audit conducted	Follow up reviews were conducted on previous raised Internal Audit findings and external audits	R 0.00	R 0.00	NONE	NONE	Minutes of the Audit Committee, Internal Audit Reports	Y
11.1.3.4	Internal Audit Methodology updated	Revise internal audit methodology			% of Internal Audit Methodology Revised	R 200 000.00	1110044121	100%	None	None	R0.00	R 0.00	None	None	Terms of Reference	N
11.1.3.5	Comprehensive Compliance register	Develop Compliance register			No. of Compliance register developed		1110044121	01	None	None	R0.00	R 0.00	None	None	None	N
11.1.3.6	Automated audit process.	Install Audit Management Software	E2	Strengthen Governance and reduce risk	% of audit management system deployed.	R650.000	1110044121	100%	Installation of audit management software	Audit Management Software has not installed	R 0.00	R0.00	Audit Management Software has not installed due to lack funding	Internal Audit and Risk Management Office has intended to obtain an audit management software which will integrate Audit and risk management aspects	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.3.7	6 audit committee meetings held.	Maintain effective Audit Committee			Number of audit committee meeting held.	R600 000.00	1110044004	6	Two audit committees held	The audit committee meeting was held on the 24 June 2016 to review Internal Audit reports	R180 000.00	R 62 000.00	The variance on the allocate funding was due nonattendance of the an audit committee member	Calendar of audit committee meetings will be circulated to all audit committee members, and it will also be enhanced year 2016-17	Meeting Minutes Attendance Register	Y

11.1.4 LEGAL SERVICES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.4.1		Analysis of Policies submitted for vetting			% of ANDM Policies analysed	R0.00	N/A	100%	Review & develop Municipal register		R0.00				None	
11.1.4.2	Legislatively compliant Policies	Legal support and representation	A2	Optimise systems, administration and operating procedures	% of ANDM cases attended to	R2 500 000.00	1110044053	100%	25% ANDM cases attended to		R625 000.00				Copies of cases	
11.1.4.3					% of Contracts drafted, analysed and vetted	R0.00	N/A	100%	25% of Contracts drafted, analysed and vetted		R0.00					Copies of Contracts

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.4.4					Number of compliance Circulars Developed	R0.00	N/A	12	3 compliance Circulars Drafted and submitted to MM		R0.00				Copies of Compliance Circulars	Y
11.1.4.5	Adopted By-laws which are legally compliant	Review and /or development of bylaws	E2	Strengthen Governance and reduce risk	Number of reviewed and/or By-laws	R500 000.00	N/A	6	Public participation and consultation with external stakeholders Review & develop municipal code		R0.00				Copy of Drafted By-law	Y
11.1.4.6	Legally compliant Municipalities within ANDM	District Legal Services forum	F5	Strengthen Intergovernmental Relations	Number of Fully Functionally District Legal Services Forum	R0.00	N/A	1	Rollout of the Adopted Implementation TOR's		R 0.00				Copy of Terms of Reference	Y
11.1.4.7	Legally compliant Municipalities within ANDM	Forensic investigation of Capital Projects and development of consequences management policy and procedures		Strengthening good governance	Investigation report	R500 000.00	OPEX	1	Facilitate appointment of service provider		R500 000.00				TOR's, Advert and appointment letter	Y

11.1.5 OFFICE OF THE MUNICIPAL MANAGER

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.5.1	1 Municipal Planning calendar developed			A2 Optimise systems, administration and operating procedures	Number of Municipal Planning calendar developed	R0.00	N/A	1	1 Municipal Planning Calendar developed for the 2016/2017	1 Municipal Planning Calendar developed and adopted by Council	R0.00		NONE	NONE	Council Resolution Calendar	Y
11.1.5.2	4 Sessions to Monitor the implementation of the Municipal Calendar	Municipal Planning Calendar			Number of Quarterly monitoring sessions on the implementation of the Municipal Planning Calendar held	R0.00	N/A	4	1 Session to monitor of the implementation of the Municipal Calendar	1 Session to monitor of the implementation of the Municipal Calendar	R0.00	R0.00	NONE	NONE	Attendance Register	Y
11.1.5.3	1 Monitoring & Evaluations Strategy developed	Development of the M&E Strategy			% of Monitoring and evaluation strategy developed and adopted	R200 000.00	1110044128	100%	Develop TORs for the strategy	Terms Reference of TORs developed and approved by MM	R200 000.00	R0.00	NONE	NONE	TORs	Y
11.1.5.4	4 Poverty Alleviation Programmes implemented	Poverty Alleviation			Number of Poverty Alleviation Policy Developed and adopted	R500 000.00		1	Poverty Alleviation Programmes Implemented	Poverty Alleviation programmes implemented in all municipalities	R150 000.00			NONE	NONE	Implementation Plan

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.5.5	24 SDBIP reports developed and submitted	Development and Implementation of the SDBIP			Number of Departmental SDBIP reports submitted	R0.00	N/A	24	6 SDBIP reports developed and submitted by all Units 1 Departmental SDBIP developed and submitted for the prior year	SDBIP reports received, collated and submitted to the planning unit SDBIP developed for 2016/2017 and submitted to the Planning Unit	R0.00	R0.00	NONE	NONE	SDBIP Reports	Y
11.1.5.6	24 Executive Management (EM) meetings held annually	Executive Management Meetings			Number of Executive Management meetings held annually	R0.00	N/A	24	6 Executive Management Meetings held quarterly	2 Executive Management meetings held	R0.00	R0.00	Due to other competing municipal programmes the July meeting could not sit		Invitations Attendance Registers Minutes	Y
11.1.5.7	12 Extended Management meetings held	Extended Management Meetings			Number of Extended Management meetings held annually	R0.00	N/A	12	3 Extended Management meetings held	3 Extended Management meetings held	R0.00	R0.00	NONE	NONE	Invitations Attendance Registers Minutes	Y
11.1.5.8	Revised Procurement Plan submitted to SCM	Budget preparation and management	D2	Improve expenditure management and controls	Number of Annual Departmental Procurement Plan developed and submitted	R0.00	N/A	1	1 x Annual Departmental Procurement Plan developed and submitted for 2016/2017	Departmental Annual Procurement Plan for 2016/2017 developed and submitted to BTO	R0.00	R0.00	NONE	NONE	Departmental Procurement Plan	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.5.9	4 Session to monitor of the implementation of the Procurement Plan held			Improve budgeting, reporting and compliance.	Number of Sessions to monitor the implementation of the procurement plan conducted	R0.00	N/A	4	1 Session to monitor of the implementation of the Procurement Plan for Q3	1 session held to monitor the implementation of the Procurement Plan	R0.00		NONE	NONE	Invitations Attendance Register Minutes	Y
11.1.5.10	% of Mid-term Adjustment Budget developed		D4		% of Mid-term Adjustment Budget developed and submitted	R0.00	N/A	100%	None			R0.00				None
11.1.5.11	24 Standing Committees meetings held annually	Section 80 Committees - Standing		Strengthen Governance and reduce risk	Number of Standing Committees meetings held annually	R0.00	N/A	24	6 Standing Committee meetings held	6 Standing Committee meetings held	R0.00		NONE	NONE	Notice Attendance Register Minutes	Y
11.1.5.12	12 Mayoral Committee meetings	Section 80 Committees - Mayoral			Number of Mayoral Committee meetings held	R0.00	N/A	12	3 Mayoral Committee meetings held	3 Mayoral Committee meetings held	R0.00	R0.00		NONE	NONE	Notice Attendance Register Minutes
11.1.5.13	4 Think Tank sittings held	Strategic Think Tank		E2	Number of Think Tank sittings held annually	R0.00	N/A	4	NONE		R0.00				None	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.5.14	2 SDBIP Monitoring and Evaluation sessions for managers held in a year	SDBIP Monitoring and Evaluation for Management			Number of SDBIP Monitoring and Evaluation sessions for managers held annually	R1000 000.00	1110044128	2	Strategic Management Planning Session for preparation of the 2016/2017	2 Strategic Management sessions held in preparation for 2016/2017 fy	R250 000.00	TBC	NONE	NONE	Invitation Attendance Register Report	Y
11.1.5.15	2 SDBIP Monitoring and Evaluation session for the Council held annually	SDBIP Monitoring and Evaluation for the Council			Number SDBIP Monitoring and Evaluation session for the Council held annually	R1000 000.00	1110044128	2	1 x Council session to evaluate the current's year's progress and plan for the 2016/2017 fy	2 Council Strategic sessions held in preparation for the 2016/2017	R250 000.00	TBC	NONE	NONE	Invitation Attendance Register Report	Y
11.1.5.16	4 Mayoral/ EXCO outreaches held annually	Mayoral/ EXCO Imbizos			Number of Mayoral/EXCO outreaches for all four local municipalities within the district	R350 000.00	1100044323	4	1 Conduct outreach in Matatiele	04 Community Outreaches have been conducted in	R87 500.00	TBC	NONE	NONE	Attendance Registers	Y
11.1.5.17	4 Mayoral Intervention programmes held	Mayoral Intervention Programmes			Number Mayoral Intervention Programmes	R300 000.00	1100044322	2	None		R0.00				Draft TORs Implementation Plan	Y
11.1.5.18	12 Monthly reports submitted to DoE	Strategic Partnerships & Special Projects	F4	Improve Environmental Health & Safety	Number of Energy Efficiency Demand Side Management submitted to DoE	R7 000 000.00	N/A	12	3 Monthly reports submitted to DoE	3 Monthly reports submitted to DoE and Draft Closeout Report	R0.00	TBC	NONE	NONE	Monthly reports Close out Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.6.1	Four study groups and workshop conducted	Council Study Groups and workshops	A1	Improve organisation, capacity, knowledge and Transformation	Number of Council Study Groups and workshops conducted	R 850 000.00	1106044080	4	One council study group and workshop conducted	One study group and workshop conducted focusing on the role of traditional leaders	R212 500.00	R250 000, 00	No variance	N/A	Attendance register	YES
11.1.6.2	Review & print 1 Standing Rules Booklet	Review & Printing Of Standing Rules Booklet			Number of Standing Rules Booklets reviewed and printed	R300 000.00	1105044128	2	Printing of Rules and Orders booklet	None	The booklet was not printed due to the non-promulgation of the Rules & Orders	Will write to the Government Printing Works for the promulgation of the Rules and Orders	R0.00	R0, 00		Actual standing Rules and Orders as reviewed and adopted by the Council; Terms of reference developed for the printing of the booklet for the Rules and Orders
11.1.6.3	Development of a concept document in preparation for the stakeholder consultative session	Community Structures for Consultation	A2	Optimise systems, administration and operating procedures	Number of Public participation policy reviewed	R 0.00	N/A	1	Review of the Public Participation Policy	Policy on Public Participation reviewed and adopted by Council	R 0.00	R0.00	No variance	N/A	Public Participation policy	YES
11.1.6.4	Upgraded Council Chamber	Upgrade of the Council Chamber and Boardrooms	B2	Improve the quality of Municipal Infrastructure services	Number of Council chambers upgraded	R200 000.00	1105044132	1	Upgrading of the Council Chambers	None	R0.00	R0.00	The strike action by the employees caused a loss in many working days	To be done in the next financial year	None	NO
11.1.6.5	1 Open Council Day held annually	Open Council Day (State of the District Address)	E1	Promote Public participation and Good Meaningful Governance	Number of Open Council Day held annually	R600 000,00	110544073	1	One Open Council Day conducted	None	R0.00	R0.00	The strike action by the employees caused a loss in many working days	To be done early in the new financial year	None	NO

11.1.6.6	4 community structures engagement held	Round table discussion with structured Civil Society Formations and NGOs			Number of community structures engagement held	R0.00	N/A	4	1 Faith Based Organisation Seminar	One round table discussion held	R0.00	R18 000.00	None	N/A	Attendance registers	YES
11.1.6.7	4 Oversight and Service Delivery Monitoring visits held annually	Public Participation - Taking District Council to the people oversight programme			Number of Oversight and Service Delivery Monitoring visits of government programmes conducted	R550 000.00	1105044082	4	1 Oversight and Monitoring visit in in Matatiele Local Municipality	One oversight visit held in Matatiele	R137 500.00	R75 000.00	None	N/A	Attendance registers	YES
11.1.6.8	4 Moral Regeneration Workshops Conducted	Moral Regeneration Programmes			Number of Moral Regeneration Workshops conducted	R200 000.00	11050 44129	4	1 Moral Regeneration Workshop conducted in Province	One elective MRM conference attended by the district	R50 000.00	R28 000.00	N/A	None	Agenda of the MRM session; Attendance register of the MRM session	YES
11.1.6.9	1 Africa Month Programme conducted	Africa Month Programmes			Number of Africa Month Programmes coordinated	R150 000.00	11050 44130	1	1 Africa Month Programme Implemented	None	R150 000.00	R0.00	The event clashed with other crucial programmes	To be attended and held in the next financial year	None	NO
11.1.6.10	4 MPAC meetings convened	Municipal public accounts committee	E2	Strengthen Governance and reduce risk	Number of MPAC meetings held	R 150 000.00	1105044126	4	1 MPAC meeting convened	One Municipal Public Accounts Committee meeting held	R50 000.00	R58 080.85	None	N/A	Agenda of the MPAC Meetings; Minutes of the MPAC meetings	YES
11.1.6.11	4 quarterly Council and Committee sittings held	Council and Committee Sittings			Number of Council and Committee sittings held	R0.00	N/A	4	1 Council and committee meeting	Four Council Meetings held	R0.00	None	N/A	Public notices of the Council meetings; Minutes of the Council meetings; Agendas of the Council meetings	YES	

11.1.6.12	4 Whippery meetings held	Whippery meetings			Number of Whippery meetings held.	R 100 000.00	1106044213	4	One Whippery meeting convened	Two whippery meetings held	R25 000.00	R8 000.00	None	N/A	Attendance registers; Minutes of the whippery meetings	YES
11.1.6.13	4 Council Caucus meetings convened	Council caucus			Number of Council Caucus meetings held	R 50 000.00	1106044217	4	1 caucus meeting convened	Two caucus meetings held	R12 500.00	R56 000.00	None	None	Agendas of the caucus meetings; Attendance registers of the caucus meetings	YES
11.1.6.14	4 District Speakers Forum meetings held	District Speakers Forum	F5	Strengthen Intergovernmental Relations	Number of District Speakers Forum meetings held	R50 000.00	1105044131	4	1 district speakers forum meeting convened	One district speakers forum meeting held	R12 500.00	R19 000.00	None	N/A	Agendas of the District Speakers Forum meetings; Minutes of the District Speakers Forum meetings	YES
11.1.6.15	4 Constituency Work meeting convened	Constituency Work			Number of Constituency Work meeting held.	R500 000.00	1106044214	4	1 Constituency Work meeting convened at Ntabankulu Local Municipality	Two constituency work meetings held	R125 000.00	R75 000.00	None	N/A	Attendance registers of the Constituency work meeting	YES

11.1.7 RISK MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.1.7.1	1 Risk Management Software procured	Review of risk management framework	A2	Optimise systems, administration and operating procedures	Number of Risk Management Software's procured	R50 000.00	111044216	100%	Develop TORs and submit to SCM for procurement	Achieved, TORs have been developed and submitted to SCM for advertising. Waiting the finalisation of the activity based costing.	R50 000.00		None	None	TORs	Y	
11.1.7.2	Up to date Organisation risk register	Review of risk management framework			Number of risk assessments workshop conducted.	R150 000.00	111044216	1	1 risk assessment conducted and risk register updated	Achieved		R0.00		None	None	Risk register	Y
11.1.7.3	Risk Implementation Plan developed				% of Risk Implementation plan developed	R0.00	111044216	4	Monitor Implementation of the Risk Management Plan	Achieved, risk implementation plan is continuously monitored and reports are tabled to the audit committee		R0.00		None	None	Progress reports	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.7.4	12 RMC meetings held	Review of risk management framework	E2	Strengthen Governance and reduce risk	Number of Risk Management Committee meetings convened	R0.00	N/A	12	1 Risk Management Committee meetings held	Not achieved	R0.00		Failed to meet the required quorum for the committee to sit.	The matter has been escalated to the municipal manager and audit committee and was resolved that new committee be formed with external member to chair the committee. The budget to compensate the chairperson has been made available for 2016/2017 fiscal year.	None	N
11.1.7.5	1 Risk Management Charter Adopted				Number of Risk Management Charters Adopted	R0.00	N/A	1	None	Achieved	R0.00	None	None	Risk Management Committee Charter	Y	
11.1.7.6	Risk Management Strategy adopted and implemented				% of Risk Management Strategy Developed	R200 000.00	111044216	100%	Develop Strategy Facilitate adoption of the RMS Monitor implementation of the RMS	Partial achieved,	R200 000.00	The risk management strategy has been developed but not yet tabled to the council for adoption due to the postponement of the policy review session.	The strategy will be tabled to council when all municipal policies are presented to council for adoption in 16/17.	Draft risk management strategy.	Y	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.7.7	1 Fraud & IT Risk Assessment workshop held				Number of Fraud & IT Risk Assessment workshops conducted	R150 000.00	111044216	1	None	None	R0.00		None	None	None	

11.1.8 SPECIAL PROGRAMMES UNIT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.8.1	09 Disability programmes coordinated and supported	District Disability programmes, Care Support and Implementation		Increase access to municipal services	Number of Disability programmes coordinated and supported	R250 000.00	1115044032	12	1 Disability programmes:	ICT software Support Programme procured Disability Awareness programme conducted at Sive Special School	R50 000.00	R197 163.00	Over expenditure taken from savings previous	None	Oder and delivery note	Y
11.1.8.2	4 Disability forum meetings conducted		B1		Number of Disability Forum Meetings conducted			4	1 Disability forum held	Disability Forum sat			None	None	Attendance register	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.8.3	4 Special groups initiatives programmes supported	SPU Mainstreaming			Number of Special groups initiatives programmes supported	R 400 000.00	1115044232	4	1 Special group initiative identified and supported	-Road Show Book Launch -Carrier Expo in Matatiele	R100 000 0.00	R127 250.00	More expenditure savings from previous quarter	None	Attendance Register	Y
11.1.8.4	15 Youth development programmes coordinated and supported	Youth Development programmes and implementation		Promote the earnings potential of ANDM Communities	Number of Youth development programmes coordinated and implemented	R800 000.00	1115044207	15	4 Youth programmes coordinated:	-Carrier Expo conducted in Matatiele -Youth office Launch conducted -Book Launch	R300 000.00	R434 429.10	More Expenditure taken from savings of the previous quarter	None	Attendance register and report	Y
11.1.8.5	4 District youth council meetings conducted		C3		Number of District Youth council meetings conducted			4	None		R0.00				Attendance register	
11.1.8.6	07 Older Persons programmes coordinated	Older Person's Care and Support	E2	Promote Public participation and Good Meaningful Governance	Number of Older Persons Programmes supported and coordinated	R 300 000.00	1115044207	07	2 older programmes:	-Older Persons Rights Conducted in Mzimvubu LM Mbumbazi -Know Your Rights Workshop Conducted in Mbizana -Older Persons Care and Support conducted in - Likhetlane Village Matatiele LM	R75 000.00	R179 294.99	More Programmes due to LM Support and expenditure is from savings for previous quarter	Future plan consolidation with LM	Attendance register and report	Y

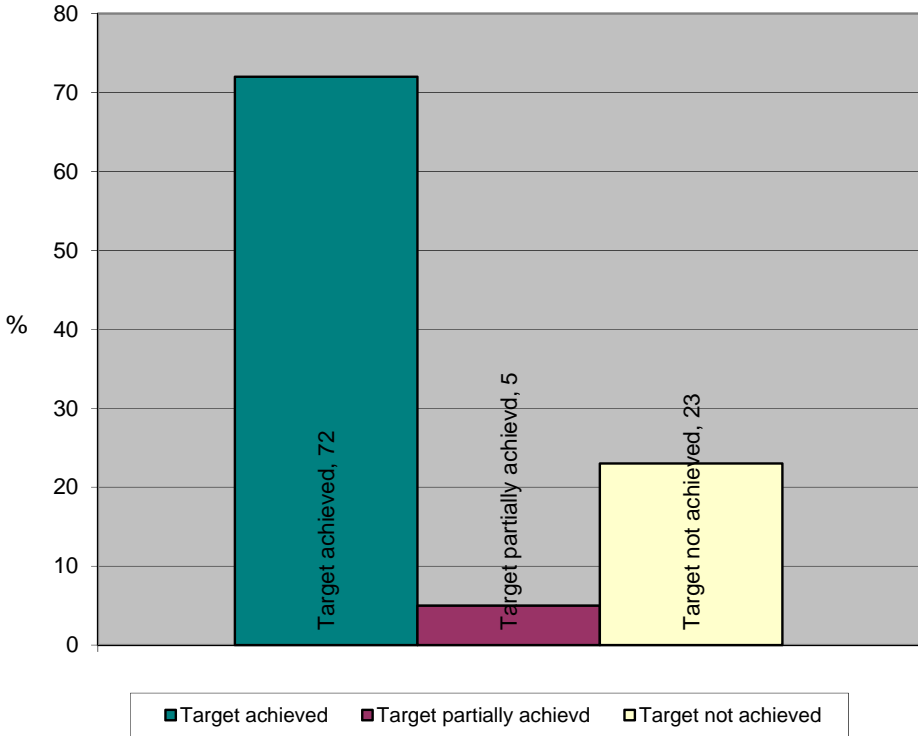
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.8.7	4 Older persons person's forum meeting conducted				Number of Older Persons Forum Meetings Conducted			4	1 Older Persons Forum meeting	Older Persons sat			None	None	Attendance register	Y
11.1.8.8	06 children programmes coordinated and supported	Coordination of District Children's development programmes, care and support			Number of Children's programmes coordinated and supported	R350 000.00	1115044230	9	1 children's programme:	-2 Child Protection Week conducted in Ixopo and Phungulelweni JSS - OVC Support conducted in Monti Village Mbizana - Right to Play conducted in Mbizana LM Ferguson Pre School	R25 000.00	R29 291.00	More expenditure savings from previous quarter	None	Report and register	Y
11.1.8.9					Number of Children's advisory council meetings conducted			4	1 Children's advisory council meetings	1 Children's advisory council meetings held			None	None	Attendance register	Y
11.1.8.10	21 Gender programmes coordinated and supported	District Gender Programmes Coordination care and support			Number of Gender programmes coordinated and supported	R400 000.00	1115044042	9	2 Gender programmes:	- Boys and Girls Awareness Campaign conducted in Cedarville	R100 000.00	R1 900.00	Young Women Roadshow not done due to time constraints and strike	Will be conducted during the first quarter	Attendance register and report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.8.11					Number of Men's Forum meetings conducted			4	1 Men's Forum meeting	None			None availability of members	Members to reminded early	None	N
11.1.8.12					Number of Women's Forum meetings conducted			4	1 Women's forum meeting	None			None availability of members	Members to reminded early	None	N
11.1.8.13					Number of Young women's network meetings conducted			4	1 Young women's network meeting	None			None availability of members	Members to reminded early	None	N
11.1.8.14	9 HIV and AIDS awareness programmes conducted	HIV and AIDS Awareness Programmes		Improve community and health and safety	Number of HIV and AIDS awareness campaigns conducted	R200 000.00	1115044003	9	3 HIV and AIDS workshop	-Youth Dialogues conducted in Ndwana JSS Ntabankulu -HIV and AIDS, TB regime awareness -Candle Light Memorial Day conducted in Ntabankulu LM	R50 000.00	R102 740.00	More expenditure from previous quarter savings	None	Attendance register and report	Y
11.1.8.15	10 HIV and AIDS care and support programmes conducted	HIV and AIDS Coordination Care and Support programmes	F3		Number of HIV and AIDS awareness campaigns conducted	R250 000.00	1115044018	10	1 HIV and AIDS Care and support programme:	Training Workshop on Basic Rights for PLWH/AS	R50 000.00	R122 504.42	More expenditure from previous quarter savings	None	Attendance register and report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.1.8.16					Number of DAC Consultative sessions conducted			4	-DAC consultative session	1 DAC consultative session held			None	None	Attendance register and report	Y
	1 Youth Office Completed	Completion of Youth			Youth Office phase 1 completed	R400 000			Youth Office Completion	Youth Office phase 1 completed	R400 000.00	R335 759.30	None	None	Report	Y
	Office furniture procured	Office furniture procurement			Office furniture procured	R150 000.00			Procurement of office furniture	Office furniture procured	R150 000.00	R78 832.10	None	None	Report	Y

PERFORMANCE SUMMARY

OMM



11.2 CORPORATE SERVICES

11.2.1 ADMIN SUPPORT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.1.1	A sound paperless information environment and safeguarded institutional memory	Electronic Document management system commissioning		Optimise systems, administration and operating procedures	% of all Municipal documents centralized; scanned and archived in terms of the National Archives Act	R1 300 000.00	50700154	100%	30% rollout of the paperless system	30% rollout of the paperless system On progress The service provider is busy working on system's flow	R650 000.00	R0.00	R1 095 000.00 was spent on the Q3 inclusive of Q4 expenditure.	none	Terms of Reference	YES
11.2.1.2	Legally compliant records management environment	Review records management policy and develop a records procedure manual			Number of policy reviewed	R0.00	N/A	1	Adoption of policy by the council	Adoption of policy by the council	R0.00	R0.00	None	None	Policy	YES
11.2.1.3					Number of procedure manual developed	R0.00	N/A	1	Rollout of adopted Manual	Waiting for the approval by the Council	R0.00	R0.00	Has not been reviewed by council Waiting for approval	None	Records Management Procedure Manual	YES
11.2.1.4	Reduced number of reported incidents	Security Services	A2		% of buildings and movable assets protected	R11 400 000.00	170044095	100%	Monitoring of appointed service providers	Monitoring of appointed service providers	R5 400 000.00	R3 109 688.79	None	None	Terms of Reference	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.1.5	Reduction in Voice and Data Communication expenditure	Telephone management system	D2	Improve expenditure management and controls	% Usage of managed lines kept within allocated budget.	R3 700 000.00	170044077	100%	Costs reduction and monitoring of voice and data limits	Costs reduction and monitoring of voice and data limits	R750 000.00	R1 021 123.06	None	None	TOR Security Registers from Security Companies	YES

11.2.2 HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.1	Meeting the Employment Equity targets set as per the employment equity plan	Employment Equity Plan Implementation			% compliance with Municipal Equity Plan	R120 000.00	170044283	90%	Continuous monitoring of the implementation of the EE Plan	Continuous monitoring of the implementation of the EE Plan	R120 000.00	R0.00	None	None	None Appointment letters of new employees	YES
11.2.2.2	Adopted Reviewed organogram	Review and adoption of the Organizational Structure		Improve organisation, capacity, knowledge and Transformation	1 adopted organogram	R70 000.00	1700044281	1	Commencement of review processes	Organisational Structure adopted by Council	70 000.00	R29300	None	None	Council Resolution	YES
11.2.2.3	Number of induction sessions held	Development of structured induction programme	A1		% of new employees inducted	R30 000.00	1700044170	100%	Continuous monitoring of the induction programme on municipal functions/operations/Policies	PMS policy held for employees	R10 000.00	R10 000.00	None	None	Attendance registers	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.4	Number of employees trained	Coordination of all training and development programmes			% of workplace skills plan budget spent	R2 383 012.00	170044145	100%	100% Training conducted	3 employees trained on auditing and reporting of performance information in public service 3 employees trained on CPMD 22 employees trained on Bid committee workshop 6 employees trained on VAT 33 employees trained on PMS workshop	R913 072.50	R385 000.00	None	None	Learner certificates Attendance registers	YES
11.2.2.5	All posts evaluated submitted to the Unit	District Job Evaluation Unit			Number of posts evaluated by the Unit and moderated by the Provincial Audit Committee	R250 000.00	1700044304	100	Continuous Monitoring of the DJEU in terms of the adopted Terms of Reference	Job evaluation results submitted to SALGA Job evaluation Committee evaluated 8 positions and 6 positions were submitted to the PAC. 3 Posts were audited and approved	R50 000.00	R156 550.00	NONE	None	Attendance Register and Audit Trail	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.6	Entrenched the culture of learning with the aim of achieving maximum performance from human capital	Implementation of Education and Training Support Programme			Number of Employees furthering studies at Institutions of Learning	R340 000.00	1700044143	10	Payment and monitoring of progress in respect of employees using study grant for their studies	Payment was made for 4 beneficiaries	R40 100.00	R 56 199.00	None	None	Proof of payment Copies approved study grant applications	YES
11.2.2.7	Enhanced human capital employed and monitored	Talent Acquisition			% of qualified candidates employed and monitored as per adopted budget and organogram	R0.00	N/A	100%	25% of competent human capital employed and monitored	12% of competent human capital employed and monitored	R0.00	R0.00	None	None	VIP PAYROLL SYSTEM REPORT	YES
11.2.2.8	Legislative complaint polices coordinated and adopted by Council	Policy development and review			100% Implementation of all policies	R200 000.00	170044 184	100%	100% Monitoring and implementation of policies	Budget and Treasury Policies were adopted by Council	R100 000.00	R0.00	Policy review was disrupted by Industrial Action	None	Council Resolution	YES
11.2.2.9	Fully utilised payroll Employee Self Service Module and All staff leave applications to be applied for approved and updated electronically	Payroll Employee Self Service	A2	Optimise systems, administration and operating procedures	Number of transactions performed per user	R0.00	N/A	450	Monitoring of the increase in use of the Employee Self Service Module by 450 registered	Number of Sick leave – 88 Family resp – 11 Maternity – 13 Study leave – 38 Long Service – 17 Annual leave – 369	R0.00	R0.00	None	None	ESS Payroll Reports	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.10	Operationalize Integrated Wellness Programme.	Integrated Wellness programme			Implementation of wellness strategy	R450 000.00	170044035	1	Implementation of the adopted wellness strategy	Wellness / Sports Day have been held during this quarter. More than 200 employees and attended the event. OHS inspections were conducted during this quarter	R200 000.00	R161.991.00	None	None	Referral Reports Attendance registers	YES
11.2.2.11	Broad coverage of all employees by IPMs and electronic PMS up and running	Performance management System	A3	Increase performance and efficiency levels	% of employees on PMS	R614 357.00	170044066	80%	Third quarter assessment Roll out of the Electronic Performance management system project plan 20% Roll out of PMS to permanent employees	20% Managers trained on Electronic Performance Management System 20% permanent employees workshopped on PMS	R214 357.00	R149 644.00	Midterm Assessments for HODs still have not set due to unviability of panel Continuous postponement	Midterm Assessments for HODs still have not set due to unviability of panel Continuous postponement	Signed Performance Contracts Attendance Registers	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.12	Imparted skills, knowledge and experience to students; graduates.	Graduate Experiential training programmes	C1	Strengthen internal & external LED capacity	Number of Graduates successfully mentored and coached	R100 000.00	170044141	50	Implementation of the program as per policy or grant conditions and accordingly to Departmental needs.	31 Benefices: HRM & Dev X2 Admin Support ICT X 2 SPU IGR Communication s MMS Office LED ISD Environ. mgt X2 Sport mgt Internal Audit BTO X 6 Civil Engineering X 8 CPM GIS X 3	R100 000.00	R 469 424.69	None	None	Payroll Reports	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.13	Number of students registered at tertiary institutions to study scarce/rare skills fields	External Bursary Scheme			Number of bursaries issued	R537 500.00	1700044144	10	Monitoring of the existing Beneficiaries	Payment of beneficiaries : Information Technology X 2 Bcom Accounting /financial management X 7 GIS x1 Environmental Health x 1 Civil Engineering X 3 Environment Management x 3 Building X 1 Town Planning X 1 = 18 beneficiaries	R137 500.00	R 663 403.63	Q3 projects overlapped to Q4 hence the actual expenditure	None	Copy of Advert. Attendance Registers	YES
11.2.2.14	Better knowledge when choosing career choice	CAREER EXPO	E1	Promote Public participation and Good Meaningful Governance	Number of Career EXPO's convened	R250 000.00	1700044315	100%	Advertising of EXPO Career EXPO event	Hosted Career Expo in Matatiele on the 25 and 26 of May 2016	R240 000.00	R223 312.78	None	None	Attendance registers and photographs for the event	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.2.15	Enhanced and harmonised labour relations environment	Labour Relations	E2	Strengthen Governance and reduce risk	% reduction of labour relations related matters	R300 000.00	170044408	100%	100% Continued monitored; enforcement and support of employees in terms of applicable legislation and Collective Agreements	Compliance notices issued. Application of Municipal Grading submitted PAC for ratification	R150 000.00	R0.00	No financial costs	None	Compliance Orders Reports Letter from SALGA	YES
11.2.2.16	Enhanced human capital employed and monitored	Payroll Data Cleansing		Strengthen Governance and reduce risk	Number of payroll transactions cleansed	R200 000.00	1700044303	100%	Payroll Data Cleansing achieved	Done in house with PWC	R200 000.00	0	No financial Costs	None	Payroll Data Cleansing achieved	

11.2.3 ICT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.2.3.1	Disaster Recovery System Tested	Disaster Recovery and Business Continuity	A2	Optimise systems, administration and operating procedures	% of Disaster Recovery solution deployed and tested	R500 000.00	507000141	100%	None	None	R0.00	R0.00	None	None	Appointment letter Project Inception Report Progress report	NO	
11.2.3.2	Municipal Emails archived	Mail Archiving and Continuity			% Mimecast Mail Archiving solution deployed and Tested	R400 000.00	507000 141	100%	None	None	R0.00	R0.00	None	None	None	None	NO
11.2.3.3	Offsite backup implemented and tested.	Automated backup Solution			% Server Backup Solution deployed & Tested	R1000 000.00	507000 141	100%	VMware Upgraded Signing of 24 months SLA for the solution	VMWare has been upgraded and SLA has been signed with the service provider.	R500 000.00	R500 000.00	None	None	None	None	YES
11.2.3.4	SLA Maintained and renewed Software licenses	Municipal Licenses and SLAs SCOA Infrastructure Deployment			Number of Updated licenses and SLAs	R1 800 000.00	507000 141	6	Monitoring of system patches on Severs and Updates on VIP payroll system	Patches and OS updates have been installed weekly; VIP payroll system updates have been installed timeously depending on the release by SARS and system developers. VIP license renewals were due on February 2016.	R0.00	R0.00	None	None	A copy License Agreements for VMware and Microsoft History of VIP updates Proof of payment for MS licenses, Conformation note from Microsoft	YES	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.3.5	SCOA Implementation				% Implementation of SCOA and migration to SCOA	R400 000.00	507000 141	100%	SCOA up and running	ICT Infrastructure has been upgraded to support mSCOA implementation mSCOA compliant infrastructure is up and running. Currently, ICT is monitoring the performance of upgraded infrastructure for mSCOA to be up and running	R0.00	R0.00	None	None	SCOA implementation Plan	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.3.6	Laptops and thin clients procured and delivered and server environment upgraded	Hardware infrastructure			Number laptops and thin clients procured and installed for users	R1 050 000.00	507000 041	25	Monitoring of ICT Centers and unplanned maintenance.	ANDM has implemented five (5) ICT Centres which are deployed on the following areas: Bizana, Mfundisweni, Ntabankulu, Matatiele and Mt Ayliff. These community ICT centres are found in libraries. Internet connectivity has been provided at Ntabankulu by DSRAC and by ANDM at Mfundisweni skills centre. The remaining sites will be covered during 2016/17 financial period	R350 000.00	R350 000.00	None	None	Signed months SLA Completion certificates 12	YES
11.2.3.7	Biometric System installed	Installation of biometric System to both server rooms			2 biometric systems installed	R 160 000.00	507000 041	2	Installation of Biometric Systems on both server rooms	Two (2) Biometric systems installed on both server rooms (Main server room and Mt Ayliff DMC)	R160 000.00	R152 000.00	None	None	ToRs Closeout report Completion certificates	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.3.8	Duplicated information storages and live files for File Server	Establishment of First Disaster Recovery site within ANDM network at Disaster Management Centre (DMC) in Mount Ayliff			% of Live files and VIP system duplicated to Disaster Management center as a first line fail over platform	R0.00	N/A	100%	Monitoring of server infrastructure at DMC	Server Infrastructure hosting VIP backup and live files at Mt Ayliff DMC are monitored on daily basis. Monitoring includes performance assessments and mirror comparison with main production environment.	R0.00	R0.00	None	None	Project Testing Report	YES
11.2.3.9	Strategic ICT Infrastructure Plan to guide ICT developments of utilization in the District	Development of Master Systems Plan			Number of Master Systems Plan developed and Adopted	R450 000.00	1700044407	1	Adoption of MSP by Council	MSP has been developed and sent to SALGA EC for further assessment. MSP is awaiting policy workshop before adoption by council.	R0.00	R0.00	None	None	ToR Inception report Project plan Draft and final MSP Completion certificates	YES
11.2.3.10	Development of costed activities for the implementation of action plans	ICT Strategy Implementation and Action Plans			% of ICT Strategy Implementation plan and actions plans in place	R500 000.00	1 7000 44050	100%	Implementation of ICT Strategy	ICT Strategy is implemented, 2016/17 ID projects are guided by ICT Strategy	R0.00	R0.00	None	None	Terms of Reference Appointment letter ICT Strategy Document Approved by Council	YES

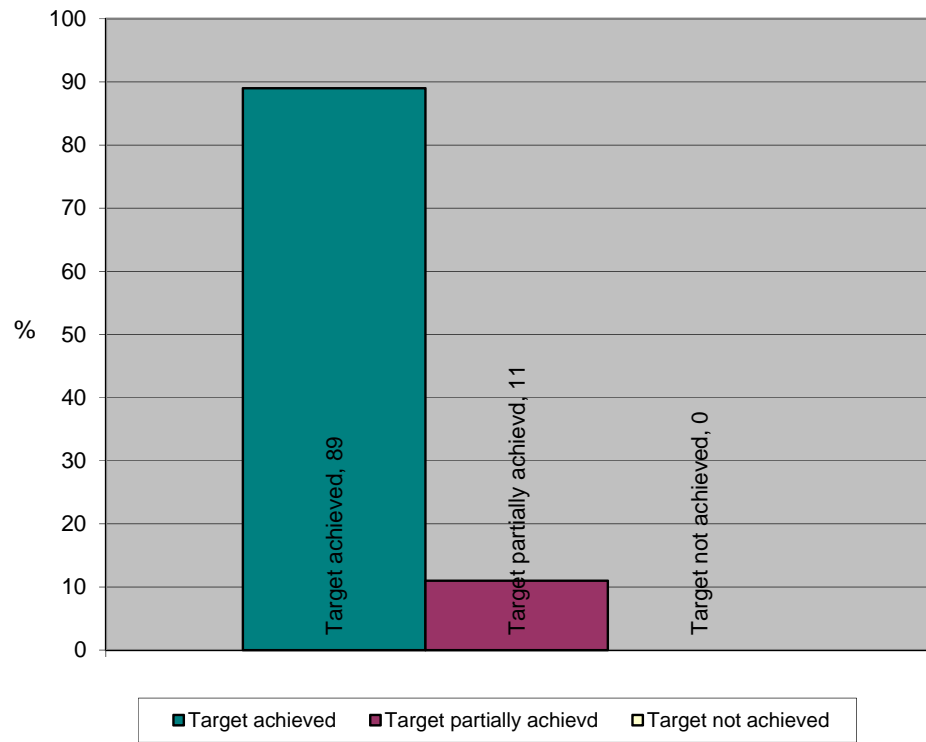
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.3.11	Compliance MCGICTPF Phase 1	ICT Governance implementation (Phase 1)			% of ICT Governance Implementation	R500 000.00	1 7000 44050	100%	None	None	R0.00	R0.00	None	None	None	N
11.2.3.12	Backup records for the municipal information	Backup Monitoring			Number of Backups conducted and checklist signed by ICT Manager	R0.00	N/A	12	Review of fourth Quarter backup checklist with backup quarterly report. DR test certificate for quarter 4	Fourth Quarter backup report has been developed and approved by ICT Manager. Fourth quarter DR restore tests were executed and approved.	R0.00	R0.00	None	None	Backup report signed by ICT Manager for all four quarters	YES
11.2.3.13	upgraded data storages on ICT Systems	Server storage upgrade and			% of information storage upgraded	R700 000.00	1 7000 44050	4	Deployment of storage continues and testing	Information Storage has been upgraded through installation of additional storage (NAZ). Infrastructure Assessment has been done awaiting for conclusion of report.	R500.00	R200 00	None	None	Terms of Reference Appointment letter/Order Delivery Note	YES
11.2.3.14	Approved Access control forms for users	Creation of users on business systems			% of access control forms approved	R0.00	N/A	100%	Create users in line with the approved access control forms	5 users were created on Munsos during quarter four (4).	R0.00	R0.00	None	None	Creation of users report. Access control forms approved by ICT Manager	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.2.3.15	Roles and responsibilities reviewed and signed by supervisors and approved by ICT Manager	Review and enforcement of Roles and Responsibilities			% of Roles and responsibilities reviewed for all business systems (VIP, Munsoft, Sebata, Action It)	R0.00	N/A	100 %	Fourth review report of Roles and Responsibilities	Fourth review of roles and responsibilities on business systems has been executed	R0.00	R0.00	None	None	First quarter reports on roles and responsibilities review approved by ICT Manager	YES
11.2.3.16	Timeously and accurate presentation of reports	Maintenance of accurate state of business systems			Systems audit report	R0.00	N/A	100%	Ensure System Controls are in balance at all times Ensure System backups are done daily and are successful	Backups are monitored daily and recorded for whether success or failure and action reports are made for failure and schedule of manual backups is developed and implemented.	R0.00	R0.00	None	None	Business Systems Audit report Monthly Backup of business Systems report	YES
11.2.3.17	Incident management procedure	Incident Management System			% of incident management charter Implemented	R0.00	N/A	100%	Monitoring of implementation	Incident management charter implemented, all calls are logged through SysAid system	R0.00	R0.00	None	None	Incident management procedure approved by ICTGSC	YES
11.2.3.18	ICT Asset Verification (ITIL Compliant)	ICT Asset Verification			ICT Asset Register	R 189 000.00	1700044407	100%	Consolidate list of ICT Assets to be disposed	ICT Asset verification has been done and concluded	R0.00	R0.00	None	None	ToRs ICT Asset register Closeout report Completion Certificates	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.2.3.19	Fully functioning and operating Computer Centres	Operate and running of the existing Community ICT Centres	B1	Increase access to municipal services	Number of Assessment Visits to all ICT Centers conducted	R0.00	N/A	12	None	None	R0.00	R0.00	None	None	Attendance registers for meetings. Sites visit schedule Reports from sites.	NO	
11.2.3.20	Internet installed in three (3) ICT Centers	ICT centers maintenance, support and internet connectivity			Numbers of ICT centers with functional internet connectivity	R200 000.00	50700151	3	Internet maintenance	Internet connectivity maintained for two Community centres	R50 000.00	R0.00	R0.00	None	None	Internet Provision SLA	YES
11.2.3.21	Minutes of meetings	ICTGSC Meetings			E2	Strengthen Governance and reduce risk	Number of ICTGSC Meetings conducted	R0.00	N/A	4	ICTGSC Meeting	ICTGSC meeting convened as the per schedule	R0.00	R0.00	None	None	Notice Meetings of

PERFORMANCE SUMMARY: CORPORATE SERVICES

CPS



11.3 INFRASTRUCTURE DEVELOPMENT AND MUNICIPAL SERVICES

11.3.1 WATER SERVICES AUTHORITY

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.1	Indigent Policy adopted by council	Reviewal of indigent policy	A2	Optimise systems, administration and operating procedures	% of Indigent Policy developed and adopted	R50 000.00	1500044251	100%	None	None	R 0.00	R0.00	None	None	None	N
11.3.1.2	Number of indigent households verified	Indigent register verification	B1	Increase access to municipal services	Number of indigent households verified	R 1 780 000.00	1500044251	80 000	20 000 Households be verified	11929 households verified.	R445 000.00	R 229 355.50	This is a term tender. The service provider was appointed at a specified amount. The project amount got exhausted against the scope work for the project yet there were still activities to be undertaken. As a result no further household verification could be undertaken until variation order for the project is undertaken.	Implement project variation order to implement outstanding activities of the project.	Verified Indigent lists Invoices paid	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.3	Completed Section 78(1,2&3) assessment report adopted by council	Section 78 Assessment			Number of Section 78 (1,2&3) assessments completed	R 1000 000.00	1500044094	1	None	Draft Section 78(1) report submitted to management for review.	R1000 000.00	R 400 000.01	Approval; for the extension of time for the PSP was delayed that led to the under performance and expenditure for this project. Some of the project targets were only implemented during the 4 th quarter.	Submit Draft Section 78 (1) report to council for adoption' Proceed with Section 78(2&3) assessment in 2016/17	Draft Section 78 (1)	Y
11.3.1.4	Awareness campaigns of Indigent Policy conducted in all ANDM LMs	Awareness campaigns for Indigent Policy	E1	Promote Public participation and Good Meaningful Governance	Number of awareness campaigns and workshops in all LMs	R170 000.00	1500044251	4	1 awareness campaign and workshop to be conducted	Awareness campaign conducted in Umzimvubu local municipality	R 42 500.00	R0.00	Promotional material was procured in the first quarter All other logistical requirements e.g. venue were procured by local municipalities	Ensure alignment of planned activities and budget funding by the District	Attendance register from Umzimvubu awareness campaign	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.1.5	100% response to DWS evaluation Criteria	Regulatory Performance Management System	E2	Strengthen Governance and reduce risk	% of DWS regulatory performance score achieved	R200 000.00	1500044135	100%	Respond to DWS criteria evaluation targets	GDS WWRAP assessment in all ANDM WWTW conducted BDS PAT assessment conducted and spread sheet submitted to DWS WISA conference and master classes attended.	R50 000.00	R34 400.00	None	None	Invoices Registration form	Y

11.3.1.1 ENVIRONMENTAL MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.1.1	Completed and adopted water safety plan	Water Safety Plan	B3	Improve the quality and flow of water and sanitation	Number of Water Safety Plan reviewed and adopted by council	R1000 000.00	1500044123	7	Complete Draft Water Safety Plan Facilitate adoption of Water Safety Plan by Council	Inception Report developed and submitted by service provider	R100 000.00	R100 000.00	Service provider appointed late. Project expenditure undertaken for project inception instead the original SDBIP of project report finalisation.	Undertake remaining project activities implementation during 2016/17	Advert Inception Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.1.2	Completed and adopted Wastewater Risk Abatement Plan	Wastewater Risk Abatement Plan			Number of Wastewater Risk Abatement Plan			1	Inception Report to be submitted	Inception report for WRAP submitted		R100 000.00	none	none	Invoice and inception report	Y
11.3.1.1.3	12 water quality reports For 108 sample points submitted to DWS	Water quality monitoring			Number of water quality reports For 108 sample points submitted to DWS	R1 500 000.00	150004134	12	3 water quality reports For 108 sample points submitted to DWS	3 water quality reports For 108 sample points submitted to DWS	R375 000.00	R 338 789.00	All targets achieved .Project has experience financial saving, however all activities has been undertaken	none	Monthly water quality monitoring reports	Y
11.3.1.1.4	4 awareness WERP outreaches in the ANDM	Waterborne disease emergency response plan	E1	Promote Public participation and Good Meaningful Governance	Number of awareness campaigns conducted	R400 000.00	150004140	4	1 awareness campaign in Mbizana LM	Awareness campaign conducted in Mbizana LM	R100 000.00	R 11 780.00	All targets achieved .Had savings on the project because we joined forces with the LMs.	none	Orders and attendance register	Y
11.3.1.1.5	Complete and adopted coastal management plan in place	Coastal management planning	F3	Improve community, health safety and	Coastal Management Plan adopted	R350 000.00	150004136	1	Procure concrete bins for Mzanba beach Coastal management awareness for Mzamba. Monthly blue flag Water quality sampling.	Procured promotional materials for Mzamba Completed Monthly blue flag water quality monitoring.	R 175 000.00	R119 400.00	Procurement of concrete bins and the awareness campaign were not undertaken due to xolobeni mining conflicts hence there was under expenditure and non-performance.	None	Invoices and Monthly quality monitoring results	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.1.6	Rehabilitation of Mtsila and Ntabankulu catchment	Community Based Natural Resource Management			Mtsila and Ntabankulu Dam catchment area cleared off wattle	R500 000.00	1500044036	100%	Procure service provider to train beneficiaries in chain saw operation	None	R 87 000.00	R 0.00	Delayed by SCM processes	Project to be rolled over to next financial year	TOR and Advert	Y
11.3.1.1.7	Complete and adopted Integrated Waste Management Plan (IWMP) for the ANDM.	Effluent Management Plan	F4	Improve Environmental Health & Safety	Number of ANDM IWMP completed and adopted by council	R500 000.00	1500044131	1	Waste Management awareness in Matatiele and Maluti	Awareness conducted and	R130 000.00	R0. 000.00	Awareness campaign was done in-House hence no expenditure incurred.	None	Attendance register	Y
11.3.1.1.8	Completed and adopted climate change adaptation strategy.	Climate Change adaptation strategy			Number of ANDM Climate Change adaptation strategy adopted	R500 000.00	1500044306	1	Procurement of Promotional material Fencing of nursery	Procured Promotional material for awareness in Ntabankulu Ntabankulu Nursery fenced	R250 000.00	R 163 690.98	None	None	Invoices, Order, completion certificate	Y

11.3.1.2 PLANNING

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)		
11.3.1.2.1	Completed Backlog Eradication Strategy	Review water services Backlog Eradication Strategy	B1	Increase access municipal services	Number of Reviewed backlog eradication strategy	R600 000.00	1500044137	1	Submit the final document.	PSP appointed	R600 000.00	R0.00	Delay in Evaluation Processes, PSP appointed very late(end April 2016)	Project to be rolled over 2016/17 FY	Inception Report and Appointment Letter	Y		
11.3.1.2.2	Completed Feasibility studies in 30 wards of the ANDM	Feasibility studies for 12 clusters (30 wards)			Number of feasibility studies completed and Technical Reports submitted DWS for approval.	R3 906 000.00	50503041 -701	30	None	None		R 0.00	R0.00	Projects put on Hold	Abeyance be lifted	Technical reports Letters of abeyance	Y	
11.3.1.2.3	Reviewed WSDP Completed	Review Water Services Development Plan			B2	Improve access Municipal Infrastructure services	Number of WSDP to be reviewed	R1 000 000.00	1500044110	1	Service provider to submit the final document	PSP Appointed	R 1000 000.00	R0.00	Delay in Evaluation Processes, PSP appointed very late(end April 2016)	Project to be roll over 2016/17 FY	Appointment Letter Inception Report	Y
11.3.1.2.4	Reviewed DITP Completed	Review District Integrated Transport Plan					Number of DITP Reviewed	R1 000 000.00	1500044298	1	Final DITP document to be submitted by PSP	PSP Appointed		R1000 000.00	R0.00	Delay in Evaluation Processes, PSP appointed very late(end April 2016)	Project to be roll over 2016/17 FY	Appointment Letter

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.2.5	Completed rural road assets management system	Rural road Asset Management System			Number of rural road assets management completed	R2 100 000.00	5050000221	1	Workshop officials on the system	Officials from Local Municipalities were work shopped	R600 000.00	R.00	The contract of the PSP need to be extended, hence invoices submitted were not paid up to date	Contract for the PSP to be extended Outstanding invoices to be paid	Progress Report And Attendance registers RRAMS system	Y
11.3.1.2.6	Completed dam feasibility studies to address long term water backlog	Feasibility studies for long term regional water supply (Kirina,Mkhema ne,siroqohobeni and Ntabankulu dam)			Number of Dam feasibility studies completed	R8 000 000.00	505000201	4	DWS to issue recoomention to conduct detailed Feasibility	None	R 4 000 000.00	R0.00.	DWS unable to issue recommendati on letter	DWS to issue recommendati on letter based on the scoping Report	Scoping Report	Y

11.3.1.3 WCDM

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.3.1	20 Bulk meter linked to telemetric SCADA devices.	Water Resources Monitoring	B2	Improve the quality of Municipal Infrastructure services	Number of water bulk meters linked to Water Resource Monitoring devices	R1 500 000.00	1500044108	20	ToR never advertised	3 installations linked to bulk meters records	R 250 000.00	R0.00	None	None	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.1.3.2	20 logging telemetric systems installed	Installation of automatic data logging system in all bulk meters and telemetry data logging at the WTW inlet and outlet meters.			Number of data logging and telemetric system installed	R1000 000.00	1500044108	10	10 inlet and outlet bulk meters installed with data logging system	None	R120 000.00	R0.00	No personnel employed in the WCDM section to work on WCDM projects.	SCM advertise to the project TOR Populate organogram for WCDM unit		Y
11.3.1.3.3	100 water services infrastructure assets verified and analyzed	To develop an ANDM infrastructure asset replacement plan			Number of water service infrastructure assets verified and analyzed	R1 900 000.00	1500044108	100	Submission of the draft asset replacement for approval and adoption by the Council	none	R900 000.00	R0.00	SCM delayed the appointment of the SP	Roll over the project to 2016/17 financial year TOR'S Advert		Y
11.3.1.3.4	7 Water Conservation awareness campaigns conducted in all LMs	Water Conservation awareness campaigns	E1	Promote Public participation and Good Meaningful Governance	Number of outreach campaigns convened in the ANDM	100 000.00	1500044108	7	Conduct awareness campaign in Ntabankulu, Cedarville, and Mount Ayliff	None	R12 000.00	R0.00	No personnel to facilitate WCDM projects	Populate WCDM unit Attendance registers		Y

11.3.3 WATER SERVICE PROVISION

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOLE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.1	6 test kits for WTW and WWTW for Matatiele and Mbizana	Tools & Equipment		Optimise systems, administration and operating procedures	Number of Tools and Equipment Procured	R1 500 000.00	5050001081	6	2Test Kits	TOR were submitted, but Service provider was never appointed	R500 000.00	R0.00	Budgetary constraints, budget was diverted to address drought related impacts on water provisioning	Project would be advertised in 2016/17 Fy	Signed TOR	Y
11.3.3.2	Increased availability to vehicles for technical staff	Vehicles Leasing	A2		Number of vehicles leased	R19 532 614.4	1500044263	24	Payment of invoices for 24 vehicles	Payment of invoices for 24 vehicles	R1 375 000.00	R1 559 612.37	The leased new water services plant is paid from this budget	2016/17 Budget to combine the leased plant & maintenance vehicles	Monthly reports	Y
11.3.3.3	Fully functional Matatiele WTW	Matatiele Water Treatment Works(WTW)Refurbishment and Augmentation	B2		Improve the quality of Municipal Infrastructure services	Number of Matatiele WTW Components refurbished	R1500 000.00	505090811	2	Project implementation	Project implemented, connection of the Mountain Lake to the WTW	R750 000.00	R1 850 000.00	Budget utilised to connect Mountain Lake to the WTW	Project to be reviewed next financial year (2016/17)	Terms of Reference / Work Instructions

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.4	6 municipal buildings and structural components maintained	Building Maintenance & Alterations			Number of Municipal buildings and structural components maintained	R790 000.00	1500038001	6	1 municipal building and structural components maintained	1 municipal building and structural components maintained	R250 000.00	R220 000.00	None	None	Invoices	Y
11.3.3.5	Ensure the payment of electricity for the operation of pumps.	Electricity			Number of Invoices submitted for payment.	R15 774 850.00	1500044033	32	Facilitate the payment of invoices to Financial Controller	Facilitate the payment of invoices to Financial Controller	R3 943 712.50	R3 057 334.20	None	None	Invoices Proof of payments	Y
11.3.3.6	The payment of bulk water	Bulk Water Purchases	D2	Improve expenditure management and controls	Number of Invoices submitted for payment.	R4 154 438.00	1500044033	24	Facilitate the payment of invoices to Financial Controller	Facilitate the payment of invoices to Financial Controller	R1 038 609.50	R550 500.00	Drought impacted the ANDM DWS owned dams, less volume of purchased bulk water	No corrective measures besides waiting for more rains	Proof of payments	Y
11.3.3.7	20 Drought relief boreholes drilled & tested	Drought Relief Intervention	F2	Improve Disaster Management and Prevention	Number of Drought relief schemes provided	R12 000 000.00	5050300111	20	Refurbishment of schemes impacted by drought (Matatiele)	Drilling and testing of borehole completed in Q2, However extended drought relief work is still continuing in Matatiele Town	R3 000 000.00	R1 500 000.00	Delayed the refurbishment of Matatiele drought intervention schemes	The project would finally be completed end July	Progress Reports Payment certificates	Y

11.3.3.1 MATATIELE PROVISION

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.1.1	5 Matatiele Water services infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure - Matatiele	B2	Improve the quality of Municipal Infrastructure services	Number of water services infrastructure refurbished	R 2 500 000.00	5050900851	5	2 schemes refurbished	2 schemes refurbished	R1 000 000.00	R1 797 585.59	None	None	Work Instructions, Specifications	Y
11.3.3.1.2	47 Matatiele water and sanitation schemes fully operational	Maintenance and Repairs of Matatiele Water & Sanitation Infrastructure schemes	B3	Improve the quality and flow of water and sanitation	Number of water schemes maintained with 100% adherence to maintenance plan	R14 510 224.00	1500038002	47	47 of water schemes maintained according to planned schedule for Quarter 4	47 of water schemes maintained according to planned schedule for Quarter 4	R3 627 556.00	R 3 300 852.00	None	None	Work instructions, Invoices	Y

11.3.3.2 MBIZANA PROVISION

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.2.1	1 Mbizana Water services (Cluster of villages) infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure - Mbizana	B2	Improve the quality of Municipal Infrastructure services	Number of water services infrastructure refurbished	R 1 500 000.00	5050900831	1	1 Water Scheme refurbished	Project being adjudicated	R500 000.00	None	Appointment of service provider delayed due to drought prioritization	Project would continue in 2016/17	TOR, advert	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.2.2	1Mbizana Pond refurbished	Refurbishment and Replacement of Sanitation Infrastructure - Mbizana Ponds			Number of Sanitation schemes refurbished	R1 106 000.00	5050000251	1	Implementation of the project- Upgrading of existing pond	Implementation of the project- Upgrading of existing pond	R356 000.00	None	Over-expenditure due to un-treatability of sludge disposal; unavailability of budget to continue with the proposed technology in 2015/16	New technology to be implemented to treat the disposed sludge in 2016 /17	Invoices, Progress Reports	Y
11.3.3.2.3	32 Mbizana water and sanitation schemes fully operational	Repairs and Maintenance of Water & Sanitation Infrastructure schemes - Mbizana	B3	Improve the quality and flow of water and sanitation	Number of water schemes maintained with 100% adherence to maintenance plan	R1 508 268.00	1500038004	32	32 of water schemes maintained according to planned schedule for Quarter 4	32 of water schemes maintained according to planned schedule for Quarter 4	R377 067.00	R356 752.00	None	None	Work instructions, Invoices	Y

11.3.3.3 NTABANKULU PROVISION

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.3.1	1 Ntabankulu Water services infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure - Ntabankulu		Improve the quality of Municipal Infrastructure services	Number of water services infrastructure refurbished	R 1 500 000.00	5050900871	1	1 schemes refurbished	Project being adjudicated	R500 000.00	None	Appointment of service provider delayed due to drought prioritization	Project would continue in 2016/17	TOR, advert	Y
11.3.3.3.2	1 Ntabankulu Pond refurbished	Refurbishment and Replacement of Sanitation Infrastructure – Ntabankulu Ponds			Number of Sanitation schemes refurbished	R 1 000 000.00	5050000361	1	Implementation of the project- Upgrading of existing pond.	Implementation of the project- Upgrading of existing pond	R500 000.00	None	Over-expenditure due to un-treatability of sludge disposal; unavailability of budget to continue with the proposed technology in 2015/16	New technology to be implemented to treat the disposed sludge in 2016 /17	Invoices, Progress Reports	Y
11.3.3.3.3	1 Mnceba Water services (Cluster of villages) infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure – Mnceba Water Scheme	B2		Number of water services infrastructure refurbished	R1 100 000.00	5050900881	1	Implementation of Water Scheme refurbishment	Implementation of Water Scheme refurbishment	R250 000.00	R21 195.00	Project reached practical completion	None	Invoices, Progress reports	Y
11.3.3.3.4	33 Ntabankulu water and sanitation schemes fully operational	Repairs and Maintenance of Water & Sanitation Infrastructure schemes - Ntabankulu	B3		Number of water schemes maintained with 100% adherence to maintenance plan	R8 899 300.00	505009 871	33	33 of water schemes maintained according to planned schedule for Quarter 4	33 of water schemes maintained according to planned schedule for Quarter 4	R2 224 825.00	R1 269 996.02	None	None	Work instructions, Invoices	Y

11.3.3.4 UMZIMVUBU PROVISION

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.3.4.1	1Umzimvubu Water services infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure in Umzimvubu		Improve the quality of Municipal Infrastructure services	Number of water services infrastructure refurbished	R 1 500 000.00	5050900841	4	1 scheme refurbished	1 scheme refurbished	R500 000.00	R678 600 .01	Budgetary Constraints. The scope of work had been extended due to the frequency of sewer blockages attributed to the poor state of sewer networks in the Umzimvubu towns. There is over-expenditure as a result of scope extension	The refurbishment of the Umzimvubu town sewer reticulation will be re-advertised in the next financial year (2016/17)	Progress Reports, Invoices	Y
11.3.3.4.2	1 Mnceba Water services (Cluster of villages) infrastructure refurbished and operational	Refurbishment and Replacement of Water Infrastructure – Mnceba Water Scheme	B2		Number of water services infrastructure refurbished	R 1 500 000.00	5050900881	1	Implementation of Water Scheme refurbishment	Project is at standstill	R500 000.00	0.00	The contract had been terminated due to poor performance.	Project is to be continued in 2016/17 – pursuing the SCM processes of appointing another service provider	Invoices, Progress reports	Y
11.3.3.4.3	75 Umzimvubu water and sanitation schemes fully operational	Maintenance and Repairs of Umzimvubu Water & Sanitation Infrastructure schemes	B3	Improve the quality and flow of water and sanitation	Number of water schemes maintained with 100% adherence to maintenance plan	R12 549 778.00	1500038005	75	75 of water schemes maintained according to planned schedule for Quarter 4	75 of water schemes maintained according to planned schedule for Quarter 4	R3 137 44.50	2512992.24	None	None	Work instructions, Invoices	Y

11.3.2 PROJECT MANAGEMENT UNIT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
3.2.1	FTEs reported on EPWP MIS system	EPWP Coordination	C3	Promote earning potential of ANDM Communities	Number of FTEs reported on the MIS System	R4 853 000.00	EPWP	1121	280 Full Time Equivalents(FTEs) to be reported on the MIS system	380 FTEs reported on the MIS System	R0.00	R0.00	EPWP annual funds had been exhausted for the fourth quarter.	Source additional funding and adjust budget.	Attendance registers, monthly reports and financial reports	Y

11.3.2.1 MATATIELE PROJECT MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.1.1	300 VIPs constructed	ANDM VIP Sanitation in Matatiele Local Municipality	B1	Increase access to municipal services	Number of VIP toilets constructed in Matatiele	R4 101 295.71	50500351	300	Award tender	Tender awarded	R2 390 000.00	R59 684.44	Funds were used to fund projects that have overspent.	Project to be implemented in the new financial year 2016/17	Appointment letters	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.3.2.1.2	100% completion of the construction of Fobane Water Treatment Works.	Fobane Sub-Regional Phase 1			% of Completion of Construction of Fobane Water Treatment Works.	R 20 000 000.00	50500358	100%	Construction of the civil works of the WTW 100% complete. Installation of M&E components at 20% complete.	Not achieved. Progress achieved to date with civil works is 90% and with M&E its only 15%	R2 553 313.55	R8 527 417.59	There were challenges with funds especially with projects funded as part of BDSA loan	Provide ample budget for 2016/17 financial to take construction to completion.	Minutes of site meetings and progress report.	Y	
11.3.2.1.3	Weir 100% refurbished Kilometre of bulk pipeline constructed	Tholamela Water Supply			% completion of construction of Tholamela Water Supply Kilometre of bulk pipelines completed	R12 000 000.00	5050011	100%	Refurbishment of weir 100% complete. Snagging and commissioning	Weir refurbishment still at 85% complete	R2 500 000.00	R1 438 782.95	The issue of the access to the weir site has been the hold up.	Construction of the access is key to get materials up to the weir site, this to be done in 2016/17	Minutes of site meetings and progress report	Y	
11.3.2.1.4	9 reservoirs constricted 100% completion of reservoirs	Matatiele Ward 5 Water Supply			Number of reservoirs constructed % of construction of reservoirs completed	R22 344 459.11	5050961	9	None		R0.00	R3 445 329.98		Construction continued despite the budget constraints as	Major progress would be realised in 2016/17	Minutes of Site Meetings and Progress Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	100% bulk and gravity pipelines				% of bulk an gravity pipeline completed			100%	None				we wanted to avoid contractor de-establishing			
	Mhlangeni Village reticulation – 100% completed				% completion of reticulation at Mhlangeni Village			100%	None							
	100% completion of the packaged Water Treatment Plant (WTP)				% completion of water treatment plan			100%	None							
	5 boreholes equipped				Number of boreholes equipped			5	None							
	6 pump station constructed				Number of pump stations			6	None							
11.3.2.1.5	Completion of 30k of bulk and reticulation pipelines	Matatiele Ward 7 Water Supply			Number of kilometres completed of the bulk and reticulation pipeline	R43 149 844.63	5050941	30	None		R0.00	R14 441 861.98	Construction continued despite the budget constraints as we wanted to	Major progress would be realised in 2016/17	Minutes of site meetings and progress report	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	Completion of 2 reservoirs				Number of reservoirs completed			2	None				avoid contractor de-establishing			
11.3.2.1.6	Completion of 25kms of bulk rising and gravity main pipelines	Matatiele Ward 15 Water Supply			Number of kilometres completed of bulk rising and gravity main pipeline	R17 000 000.00	5050941	25	Complete 2.5kms of bulk rising and gravity mains	Pipeline construction completed	R3 250 465.85	R1 643 365.74	Construction has been slowed down by the limited budget that was allocate for the project	All the construction work that has not been done in 15/16 will be completed in 2016/17	Minutes of site meetings and progress report	Y
	9 boreholes equipped				Number of boreholes equipped			9	Eskom power installations to commence	Not achieved						
	9 pump stations constructed				Number of pump stations completed			9	Commence with construction of one pumpstation.	Not achieved						
	5 reservoirs constructed				Number of reservoirs constructed			9	Commence with construction of one reservoir.	No work started						
11.3.2.1.7	5 boreholes completed	Maluti/Matatiele/Ramohlakana Water Suply			Number of boreholes equipped	R8 537 597.32	50500511	5	Final commissioning of 2 boreholes where Eskom has not energised the power	Payment of the Eskom account still pending	R0.00	R3 157 024.54	Budget was underestimated, delays on commissioning caused by non-payment of one of the Eskom	Even though the project is currently in in use, it is important that the one borehole be	Minutes of site meetings and progress report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	Bulk pipelines completed				% of bulk pipelines completed			100%	Hand over the project.	Not achieved due to leaking reservoir which had to be sealed before handing over			Invoices as a result b=no power was provided to one of the pump stations.	commissioned so that the project can be finally handed over.		
	2 reservoirs completed (700kl and 2M1) completed				Number of reservoirs constructed			2	None							
11.3.2.1.8	Construction of internal reticulation completed.	Matatiele Ward 16 Water Supply			% of designs and tender documents completed	R3 000 000.00	5050921	100%	None		R1 500 000.00				Design Report	Y
11.3.2.1.9	Construction of Matatiele Ward 18 & 22 (Rholweni Villge Water Scheme)	Matatiele Ward 18 & 22 Water Supply			Number of water schemes completed in Matatiele Ward 18 & 22	R18 000 000.00	50509521	30%	None		R0.00				Design Report	Y
11.3.2.1.10	Construction of the Ramohlakoana Sewer completed	Ramohlakoana/Maluti/Phase 2			% of retention monies released	R1 500 000.00	50500711	100%	None		R0				None	
11.3.2.1.11	Completion of refurbishment of the Maluti Regional Water	Maluti Regional Water Supply (Belfort Bulk Pipelines)			% of targeted infrastructure installed	R164 600.00	50505981	100%	None		R0.00				Practical Completion Certificate	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.1.12	Completion of 12km of bulk rising main pipeline.	Matatiele RBIG Water Supply Project			Number of kilometres of bulk rising main pipeline completed	R30 000 000.00	50505951	12	Completion of 3km of bulk rising main pipelines and testing.	Achieved but the project is still under construction			Contractor underperforming	Warning letter have been issued to the contractor	Minutes of site meetings and progress report	Y
	3 borehole pump stations constructed		Number of borehole pump station completed	3	25% completion of pump stations			Not achieved	Minutes of site meetings and progress report	Y						
	100% high lift pump station completed		% of high lift pump station completed	100%	15% completion of bulk high lift pump station			Not achieved, contractor far behind schedule	Minutes of site meetings and progress report							
	3 boreholes equipped		Number of boreholes equipped	3	Get Eskom quotations and pay for power supply.			Still pending	Minutes of site meetings and progress report							
11.3.2.1.13	Construction of the 5MI reservoir			Number of reservoirs constructed			3	Commence construction of the reservoir base	Not achieved	R13 310 348.14	R3 259 296.70	Contractor underperforming	Warning letter have been issued to the contractor and they have since engaged services of another contractor to assist with all concrete works	Minutes of site meetings and progress report	Y	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.1.14	Construction of 14.5 kms of gravity main pipelines	Harry Gwala and surrounds			Number of kilometres pipeline constructed			8kms	Commissioning and handing over	Achieved and practical completion issued			Payments were delayed as some of the invoices that were supposed to be paid in the 3rd quarter were lost and only paid in the 4th quarter.	The expenditure has not exceeded the overall budgeted amount		
11.3.2.1.15	Equipping of the existing borehole and connecting to existing rising mains	Bethal Outspan water scheme			Equipping of one borehole	R15 000 000.00	50500301	1	None	Achieved and practical completion issued					Progress reports & practical completion certificates	
11.3.2.1.16	Equipping of borehole in Cederville	Cederville Water Supply.			Equipping of 3 boreholes			3	Equip one borehole.	Not achieved	R1 000 000.00	R3 349 280.00	Work could not be started due to budget constraints	The project has been reprioritised for implementation in the new financial year.		Y

11.3.2.2 MBIZANA PROJECT MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.1	265 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 16	B1	Increase access to municipal services	Number of VIP toilets constructed in Ward 16	R 2 652 504.58	50 500 355	265	None	None	R 0.00m	R 0.00	None	None	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.2	260 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 19			Number of VIP toilets constructed in Ward 19	R3 955 763.36	50 500 354	260	None	None	R 0.00	R 0.00	None	None	None	N
11.3.2.2.3	230 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 28			Number of VIP toilets constructed in Ward 28	R3 399 32.45	50 500 353	230	Release Retention for Contract A	Retention not released	R 254 904.00	R 0.00	Contractor didn't go back to site to fix the snag list	Retention will be held until the contractor fix the snag list	None	N
11.3.2.2.4	585 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 26			Number of VIP toilets constructed in Ward 26	R 5 272 283.88	50 503 011	476	Appointment Letter for Contractor and construction of 109 VIP Toilets	Contractor appointed and construction of toilets is not achieved	R1 200 000.00	R 0.00	Contractor appointed by April 2016 and there was not funding available in order the contractor to start working on site.	Appointed contractor will start working next financial year.	Appointment Letter	Y
11.3.2.2.5	150 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 29			Number of VIP toilets constructed in Ward 29	R 1 863 600.00	50 503 021	150	Appointment letter for Contractors and construction of 150 VIP Toilets	Contractor appointed and construction of toilets is not achieved	R 1 800 000.00m	R 0.00	Contractor appointed by April 2016 and there was not funding available in order the contractor to start working on site.	Appointed contractors will start working next financial year.	Appointment Letters.	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.6	200 VIPs constructed	ANDM VIP SANITATION MBIZANA WARD 30			Number of households with access to sanitation facilities in Mbizana Ward 30	R 2 215 840.00	50 503 031	200	Appointment Letter for Contractor and construction of 200 VIP Toilets	Contractor appointed and construction of toilets is not achieved	R 2 200 000.00m	R 0.00	Contractor appointed by April 2016 and there was not funding available in order the contractor to start working on site.	Appointed contractors will start working next financial year.	Appointment Letter	Y
11.3.2.2.7	Construction of 81 km Reticulation pipeline network	Greater Mbizana regional scheme reticulation	B1	Increase access to municipal services	Number of targeted reticulation infrastructure completed			81kms	Snagging, Testing and Commissioning of Work done	Snagging is identified for contract 2, 3 and 4 and testing is in progress			Delay due to slow progress on site by contractors			
11.3.2.2.8	Construction of 7 Reservoirs and 2 elevated tanks					R30 000 000.00	50 500 357	7	Construction of 2 Elevated Tank Testing and Commissioning of Work done	Construction of 2 elevated tank platform is done on site. Testing and commissioning is not done	R 3 310 114.45	R 4 751 337.79	Elevated tank delayed by the manufacture. Testing is waiting the installation of Elevated tank in order to be done	Penalties will be applied to all contractors	Progress Report and letters for all contractors to impose penalties	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.9	641 stand pipes Constructed							641	Snagging, Testing and Commissioning of Work done	All Stand Pipes are completed and Testing and Commissioning is not done.			Testing is waiting the installation of Elevated tank in order to be done to see whether the water is coming out of stand pipes			
11.3.2.2.10	Construction of 15 Stand Pipes	Construction of Didi Scheme Development						15	None	None	R 0.00	R 0.00	None	None	Completion Certificate	Y
11.3.2.2.11	Construction of 17 Stand pipes and reservoir	Construction of Mhlanga Scheme Development				R30 000 000.00	50 500 271	17	Construction of Reservoir and testing	Construction of Reservoir is completed and testing is done	R 450	R 344 879.93	None	None	Completion Certificate	Y
11.3.2.2.12	Construction of 14 stand pipes and reservoir	Construction of Luthuli Borehole Development						14	Equipping borehole and testing	Equipping of borehole in not completed	R 66 698.44 000.00	R 0.00	Delay cause by un-availability of funding and PSP had to slow the progress on site	Project to be completed next financial year	Progress Report	Y
11.3.2.2.13	Construction of 5 stand pipes and reservoir	Construction of Bolorweni Borehole Development						5	Installation of 5 stand pipes, equipping borehole and testing	5 Stand Pipes, borehole completed and equipped and testing is not completed	R 1 285 882.80	R 966 055.80	Delay cause by un-availability of funding and PSP had to slow the progress on site	Project to be completed next financial year	Progress Report and completion Certificate	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.14	Construction of 12 stand pipes and reservoir	Construction of Plangeni Scheme Development					12	Installation of 12 stand pipes, equipping borehole and testing	12 Stand Pipes, borehole equipped and testing is completed	R 805 562.75	R 110 860.90	Project is completed and there are saving on the project	None	Completion Certificate	Y
11.3.2.2.15	Construction of Reservoir and boreholes equipping	Construction of Mzamba and Ebenezer Scheme Development					Reservoir and boreholes	equipping borehole and testing	Equipping Borehole completed and Reservoirs and testing is in complete.	R 3 467 373.61	R 2 363 577.82	Delay cause by un-availability of funding and PSP had to slow the progress on site and Phase 1 of the project is completed	Project to be completed next financial year for phase 2 in order water to come out of stand pipes	Progress Report and completion Certificate.	Y
11.3.2.2.16	Construction of 10 stand pipes and reservoir	Construction of Greenville Scheme Development					10	Installation of 10 stand pipes, equipping borehole and testing	5 stand pipe completed and 5 stand pipe not completed, pump housed one and waiting pump	R 446 776.49	R 308 673.53	Delay cause by un-availability of funding and PSP had to slow the progress on site	Project to be completed next financial year	Progress Report	Y
11.3.2.2.17	Construction of 8 stand pipes and reservoir	Construction of Kwa-Mpisi Borehole Development					8	Construction of Reservoir, Installation of 8 stand pipes, equipping borehole and testing	Reservoir not done, 8 Stand Pipe not done and testing	R 1 000 000.00	R 534 603.00	Delay cause by un-availability of funding and PSP had to slow the progress on site	Project to be completed next financial year	Progress Report	Y
11.3.2.2.18	Construction of 10 stand pipes and reservoir	Construction of Qabangeni Borehole Development					10	Installation of 10 stand pipes, equipping borehole and testing	10 Stand Pipes, borehole equipped and testing is in-completed	R 0.00	R 0.00	None	None	Completion Certificate	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.2.18	Construction of 5 Stand Tap and Reservoir	Construction of Mpheni Borehole Development					5	Installation of 5 stand pipes, equipping borehole and testing	5 Stand Pipes, borehole equipped and testing is completed	R 200 000.00	R 0.00	None	None	Completion Certificate	Y

11.3.2.3 UMZIMVUBU PROJECT MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.4.1	180 VIPs constructed	ANDM VIP Sanitation Umzimvubu			Number of VIP toilets constructed	R2 503 458.53	50500611	180	Appointment Letter for Contractor and construction of 180 VIP Toilets	Contractor appointed	R1 584 000.00		Insufficient MIG funds to proceed with construction	Construction to commence in 2016/2017 FY	Appointment letter	
11.3.2.4.2	5 km reticulation pipeline constructed	Cabazana water supply	B1		Number of kilometres of reticulation pipeline constructed			5	None	5 km reticulation pipeline constructed					Minutes of the site progress site meetings and progress report	
	7 concrete reservoirs bases constructed				Number of concrete reservoir bases constructed	R17 000 000.00	505000401	7	None	7 concrete reservoirs bases constructed	R 410 537.00	R 0.00				

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	ACTUAL	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	7 steel reservoirs constructed				Number of steel reservoirs constructed			7	None	7 steel reservoirs constructed							
11.3.2.4.3	Release of Final Retention	Cabazi Water Supply			% of retention released	R 1 500 000.00	50503791	100%	Release final retention	Practical completion reached		R 1 020 113.00	R 0.00			Completion Certificate	Y
11.3.2.4.4	Release of Final Retention	Hlane water supply			% of retention released	R 1 500 000.00	50500131	100%	Release retention	Practical completion reached		R 1 310 427.00	R 0.00			Completion Certificate	Y
11.3.2.4.5	Release of Final Retention	Siqhingeni Water			% of retention released	R 1 500 000.00	5050071	100%	None	Practical completion reached		R 1 500 000.00	R 0.00			Completion Certificate	Y
11.3.2.4.6	Release of Final Retention	Qwidlana Water supply area 1 & 2			% of retention released	R 750 000.00	50500441	100%	None	Practical completion reached		R 0.00	R 0.00			Completion Certificate	Y
11.3.2.4.7	Release of Final Retention	Qwidlana water supply area 3 & 4			% of retention released	R 7 796 254.86	505003660	100%	None	Practical completion reached		R 0.00	R 0.00			Completion Certificate	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	ACTUAL	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.4.8	Release of Final Retention	Qwidlana water supply area 5			% of retention released	R 1 000 000.00	50500360	100%	None	Practical completion reached		R494 584.00	R 0.00			Completion Certificate	Y
11.3.2.4.9	100% of Water Treatment Works (WTW) completed	Ntibane water supply phase 2			% of WTW constructed	R 62 600 000.00	50003081	100%	None	90% of Water Treatment Works (WTW) completed		R 0.00	R 0.00	Insufficient funds		Minutes of the site meeting	Y
	4 Reservoir completed				Number of reservoirs completed			4	None	4 Reservoir completed						Progress report Minutes of the Site Meeting	Y
	10km bulk reticulation pipeline				Number of km of bulk reticulation pipeline constructed			10km	None	10km bulk reticulation pipeline						None	N
	5km of Steel reservoir and pipelines constructed				Number of steel reservoir and water pipelines constructed			5km	None	5km of Steel reservoir and pipelines constructed							Minutes of the site progress meeting

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	ACTUAL	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.3.2.4.10	Water Treatment Works Constructed	Kwabaca Regional Bulk Water Scheme			% WTW completed			100	None	Contractors appointed								
	Concrete reservoir constructed				Number of concrete resevoirs constructed			3	None			Insufficient funds	Municipality to avail funding	DBSA Funding Application	Y			
11.3.2.4.11					Number of water pipelines constructed (km)	R18 000 000.00	50500431	5	None			R3 000 000.00	R R2 400 000					
11.3.2.4.12	Source development-pump house and equipping of borehole	Umzimvubu ward 22 water - Contract 1			% of pump house and equipping of borehole completed	R 15 000 000.00		100%	None	100% of pump house and equipping of borehole completed							Completion Certificate	Y
	3km Bulk & Reticulation pipe line constructed				Number of kilometres of pipeline completed			3km	None	3km Bulk & Reticulation pipe line constructed	R0.00	R0.00						

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	ACTUAL	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	Number of Reservoirs completed				Number of resevoirs completed			1	None	Number of Reservoirs completed							
11.3.2.4.13	Source development-pump house and equipping of borehole	Contract 2			% of pump house and equipping of borehole completed			100%	None	Source development-pump house and equipping of borehole							
11.3.2.4.14	2km Bulk & Reticulation pipe line constructed				Number of kilometres of pipeline completed			3km	None	2km Bulk & Reticulation pipe line constructed						Completion Certificate	
11.3.2.4.15	Number of Reservoirs completed				Number of resevoirs completed			1	None	Number of Reservoirs completed							
11.3.2.16	5km Bulk line and reservoir				Number of kilometres of bulk reservoir constructed			5		5km Bulk line and reservoir							
11.3.2.17	12 km bulk Reticulation pipeline constructed	Umzimvubu ward 14 water			Number of KMs of bulk Reticulation pipeline constructed in Umzimvubu Ward 14 water	R 20 000 000.00	50500 363	12kms	3 km bulk Reticulation pipeline constructed	3 km bulk Reticulation pipeline constructed		R 3 000 000.00				Progress Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	ACTUAL	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.18	Construction of reservoirs				Number of reservoirs constructed			2	None							Minutes of progress site meeting	Y
11.3.2.19	7km Bulk Pipeline constructed	Umzimvubu Ward 13 water			Number of bulk pipeline constructed in Umzimvubu Ward 13 water	R8 917 482.00	50500359	7km	1km Bulk pipeline constructed	1km Bulk pipeline constructed						Progress Report	Y
11.3.2.20	Reticulation pipeline constructed				Bulk and reticulation pipe line and reservoir completed			2km	None							Minutes of progress site meeting	Y
11.3.2.21	Installation of Bulk and reticulation mains	Kwabhaca augmentation (South)			% Installation of bulk and reticulation mains completed	R10 000 000.00		100%	Construction progress at 20%	Construction progress at 30%		R 3 000 000.00				Progress Report	Y

11.3.2.4 NTABANKULU PROJECT MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.3.2.3.1	120 VIPs constructed	ANDM VIP SANITATION NTABANKULU			Number of VIP toilets constructed	R2 239458.53	5050351	120	Appointment Letter for Contractor and construction of 120 VIP Toilets	Contractor appointed	R 1 320 000.00	R 0.00	Insufficient MIG funds to proceed with construction	Construction to commence in 2016/2017 FY	Appointment letter	Y
11.3.2.3.2	Construction of weir	BOMVINI NYOKWENI - BULK WATER SUPPLY	B1	Increase access to municipal services	% of weir constructed	R 30 215 355.58	50504901	100%	Electrical and Mechanical installation Commissioning	100% of weir constructed	R 0.00	R 6 720 781.00	None approval of variation order by Municipality	Municipality to avail funds	Minutes and site progress report	Y
6km of Access Road Constructed	Number of kilometres of access road constructed				6			None	6km of Access Road Constructed							
2km of pumping main	Number of Kilometers of pumping main constructed				6			None	2km of pumping main							
11.3.2.3.3	3 pump stations constructed				Number of Pump Stations constructed		3	None	3 pump stations constructed			None	None			

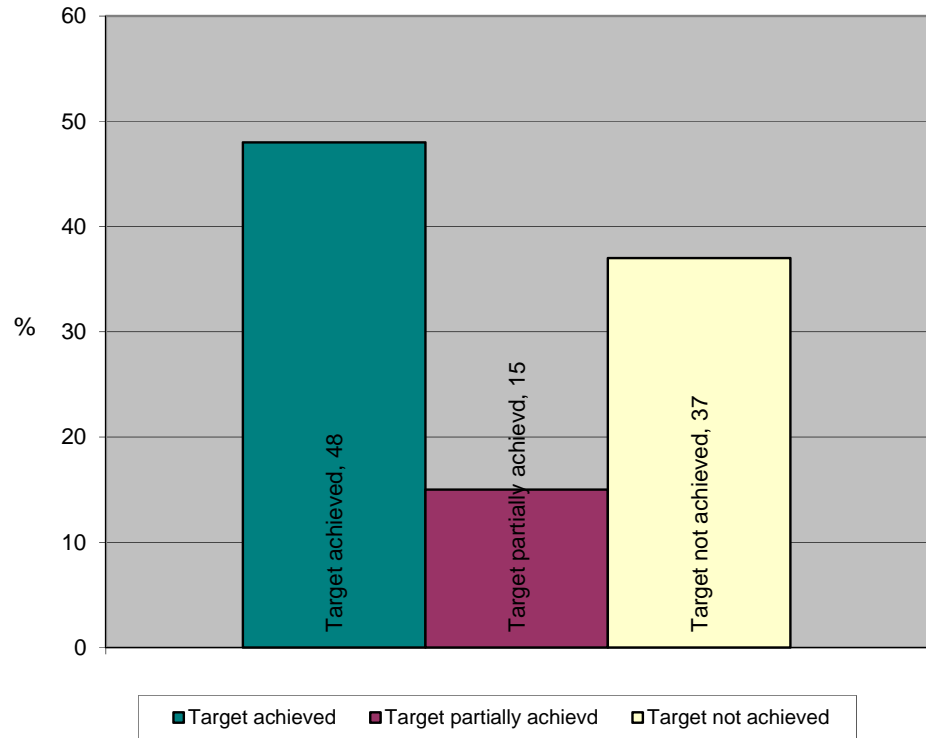
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
11.3.2.3.4	100% of Waste Water Treatment Works(WWTW) Constructed	Up - grading of Ntabankulu town sewer system			% of WWTW Constructed	R22 000 000.82	50500291	100%	20% of the targeted WWTW constructed Electrical and mechanical installations	70% of the targeted WWTW constructed	R0.00	R 0.00	Suspension of works due to dispute between contractor and consultant. Delays in appointing M&E Contractor and approval Operator Housing quotation by Municipality	Speedy approval by Municipality and resolve dispute between PSP and Service Provider			
11.3.2.3.5	1.2 km Surfaced Road constructed				Number of surface road constructed (kms)			1.2km	None	None					None	None	None
11.3.2.3.6	5 Operator Housing constructed				Number of operator housing constructed			5	Roofs and finishes completed	None					None	None	
11.3.2.3.7	28km sewer reticulation Pipeline constructed	Up - grading of Ntabankulu town sewer system	B2	Improve the quality of Municipal Infrastructure services	Number of KM of sewer reticulation pipeline constructed			28km	5 km of sewer reticulation pipeline completed	4 km of sewer reticulation pipeline completed	R 0.00	None	None	Minutes	Y		

11.3.2.5 ISD

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	NOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)	
3.2.5.1	Community meetings for project inceptions	ISD Coordination	B2	Improve the quality and flow of water and sanitation	Number of LMs work shopped on water usage, health and hygiene	R0.00	N/A	4	Coordinate 1 Water usage, health and hygiene workshop in 4 local municipalities.	4 Water Usage, health and hygiene workshops conducted in 4 LM's	R0.00	R0.00	None	None	Program Registers Educational Material	Y	
3.2.5.2			E1	Promote, public participation and meaningful good governance	Number of Communities updated on all approved projects within their area.	R0.00	N/A	24	Coordinate consultation meetings	16 Community consultation meetings were held Project scope presented to the community	R0.00	R0.00	None	None	Minutes Registers Project Scope	Y	
3.2.5.3			E1	Promote, public participation and meaningful good governance	Number of Communities visited for inputs after projects completion	R0.00	N/A	16	Coordinate community satisfaction meetings	2 Facilitated community readiness meetings to confirm completion of the project handed over to the community	2	R0.00	R0.00	None	None	Completion Certificates	Y
3.2.5.4			E1	Promote, public participation and meaningful good governance	Number of projects capacitated with PSC's with relevant training	R0.00	N/A	4	Undertake accredited /Non-Accredited training	1 1x Non Accredited training held	1	R0.00	R0.00	None	None	Accredited Training Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACHIEVEMENTS	BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
3.2.5.5					Number of Functional PSC's	R0.00	N/A	19	Coordinate functional PSC's	20 Monthly PSC/Site meetings were held Project Steering Committee/s established	R0.00	R0.00	None	None	PSC Meeting Minutes Registers	Y
3.2.5.6			E2	Strengthen Governance and reduce risk	Number of non-financial MIG reports reconciled, drafted and submitted	R0.00	N/A	12	Reconcile, draft and submit reports for MIG	Submitted 3 non-financial MIG Reports	R0.00	R0.00	None	None	Non-Financial MIG Reports	Y

IDMS



11.4 COMMUNITY DEVELOPMENT SERVICES

11.4.1 CUSTOMER CARE

SDBIP Number	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.1.1	Protective clothing supplied to all customer care and ISD staff members	Promotion of health and safety in the work place for Customer care and ISD staff members		Promote public participation and good meaningful governance	Number of Staff supplied with protective clothing	R50 000	1600044081	4	None	None	R0.00	R0.00	None	None	Attendance Register	Y
11.4.1.2	Customer care day for all ANDM employees held				Number of Customer Care days held	R250 000.00	1600044270	1	None	None	R0.00	R0.00	None	None	None	N
11.4.1.3	Increased number of ANDM Customer Care line Users	Customer Care Centre Marketing	A2			Number of road shows held	R135 000.00	1600044270	4	1Road Show held in 1 Local Municipality (LM)	1Road Show held in 1 Local Municipality (LM)	R33 750.00	R17 000.00	Procurement of bulk promotional material was made on quarter 2	None	Attendance Register Leaflet

SDBIP Number	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.1.4	All ANDM Service Stakeholders, LM's and units with prioritized Batho Pele flagship programs	Batho Pele Championship Programme (Implementation)			Number of ANDM Batho Pele Championship Forum launched	R100 000.00	1600044270	4	1 BPCF meeting held	None	R0.00	R0.00	Due to the Labour unrest the BPCF could not take place as planned	The issues that would have been addressed during the meeting will be addressed in the next coming financial year	Minutes and Attendance Registers	Y
11.4.1.5	Customer satisfaction surveys conducted for all LMs	Customer Satisfaction Surveys			Number of customer satisfactory surveys conducted	R530 000.00	1600044270	1	Appoint service provider Monitor Research Process	Project gone past evaluation stage, awaiting adjudication	R 350 000.00	R0.00	The procurement processes delayed due to labour unrest	Reschedule for the next coming financial year	Terms of reference	Y
11.4.1.6	All local Community Safety Fora operational and effective	District Crime Prevention Programme	F2	Improve community and environmental health and safety	Number of active community safety forums	R100 000 .00	1600044022	4	Monitor and support implementation of community safety plan and procure promotional material	Monitored 4 community safety plans and Mbizana plan reviewed	R50 000.00	R0.00	The procurement processes delayed due to labour unrest and procurement of promotional material deferred to the 1 st quarter of 2016/2017	Procurement to be conducted in 2016/2017	Attendance Register	Y

11.4.2 DISASTER RISK MANAGEMENT SERVICES

SDBIP Number	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.2.1	Reviewed and adopted Disaster Management Policy and Framework	Review of Disaster Management Plans and policy framework for the whole ANDM area of jurisdiction- Local Municipalities	A2	Optimize systems, administration and operating procedures	Number of Disaster Management Plan and policy framework reviewed	R400 000.00	1600044030	4	Implementation of the plan a	Four plans were crafted for 4 LMS and implemented for LM'S	R0.00	R0.00	None	None	Minutes of consultation meetings and Disaster Risk Assessments	Y
11.4.2.2	Improvement in support and relief	Disaster Management response, recovery and rehabilitation	B1	Increase access to municipal services	Number of disaster affected households receiving support and relief	R 2 400 000.00	160044273	100 %	Number of assisted affected members	236 households were assisted with disaster relief material	R600 000.00	R 806 000	There was less spending in the last quarter and more disaster relief material procured in this quarter	Expenditure is within the annual budgeted amount	Copy of delivery note Response and recovery reports	Y
11.4.2.3	Improved community resilience to disasters	Repairs to disaster affected house holds			Number families assisted with building material	R500 000.00	160044273	2	Repairs to disaster affected house holds	No disaster affected household	R0.00	R0.00	None	None	None	N

SDBIP Number	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.2.4	Awareness campaigns conducted in vulnerable communities on mitigation of disasters	Disaster Management Public Education & Community Awareness Programme	E1	Promote Public participation and Good Meaningful Governance	Number of Disaster Management awareness campaigns conducted	R200 000.00	160044030	16	Well capacitated communities on prevention and minimisation of disaster impacts (4 campaigns)	8 awareness campaigns conducted	R50 000.00	R0.00	There was no procurement of educational material	The spending is within the annual budget	Copy of attendance registers of awareness campaigns	Y
11.4.2.5	People capacitated on disaster management KPAs	Disaster Management Capacity Building			Number of people capacitated on Disaster Management KPAs	R200 000.00	1600044030	40	Number of stake holders capacitated(13)	26 Volunteers trained on Disaster Risk Assessment	R50 000.00	R0.00	The training conducted in house	Non e	Copy of Training certificates	Y
11.4.2.6	To decentralise disaster management centres closer to the people.	Satellite centre establishment in Bizana	F2	Improve Disaster Management and Prevention	90% satellite disaster centre constructed.	R2000 000.00	50600171	1	Monitor construction in line with departmental needs	No activity undertaken	R2 000 000.00	R0.00	The construction was put in abeyance due to SCM and legal challenges	The matter is being attended to at a strategic level and construction will commence at the beginning of next financial year	Legal documents regarding ownership of Mbizana ERF 174	Y

11.4.3 FIRE AND RESCUE SERVICES

	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.3.1	Maintenance of shift strength to at least four firefighters per shift per station	Facilitate the recruitment and support to key Fire & Rescue Service objective	A2	Optimise systems, administration and operating procedures	Number of fire and rescue EPWP personnel maintained through capacity building.	R870 000.00	16000:30023	12	Develop work program per station Conduct 3 in-house training sessions per station	Work programs developed In-house training sessions conducted	R217 500.00	R 217 500.00	None	None	Duty rosters	Y
11.4.3.2	Availability of Fire and Rescue equipment	Procurement of Fire and Rescue Services equipment	A3	Increase performance and efficiency levels	% of required equipment procured	R300 000.00	50600181	100%	None	None	R0.00	R0.00	None	None	None	Y

Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.3.3	Functioning upgraded control centre	Fire and Rescue Services Communication Control Centre upgrade	B2	Improve the quality of Municipal Infrastructure services	Number of Control Centres upgraded	R200 000.00	1	Production of reports and statistics through the system	Quarterly reports produced through the emergency communication system	R50 000.00	R59 400.00	None	none	Furniture and floor rug pictures Print outs from the emergency communication system	Y
11.4.3.4	Law enforcement activities conducted	Fire and Rescue Services Policies and By- Law Enforcement		Strengthen Governance and reduce risk	Number of Notices issued in accordance with Fire and Rescue By-Laws	R50 000.00	10	Conduct inspections and issue notices	10 fire safety notices issued	R50.000	R0.00	Official notice documents were developed in-house	Budget will be deferred to the next financial year	Enforcement notices	Y
11.4.3.5	200 occupancies inspected	Enforcement of fire safety standards		Strengthen Governance and reduce risk	Number of occupancies inspected in each Urban area	R0.00	200	50 OCCUPANCIES INSPECTED	50 occupancies conducted	R0.00	R0.00	None	None	Inspection reports	Y
11.4.3.6	To improve safety of employees in line with OHS Standards	Procurement of protective clothing & uniform	E2		Number of employees receiving protective clothing and uniforms	R1 200 000.00	76	Delivery and issuing of protective clothing and uniform to personnel	Appointment letters and orders produced and service provider instructed to deliver the equipment	R1200.000	R0.00	Procurement process inconsistent (not in line with the procurement plan)	Procurement plan must be adhered to by SCM	Draft tender documents	Y

	Output	IDP Project	IDP Ref	Strategic Objective	KPI	Total Budget	Vote	Annual Target	Q4 Activities	Q4 Actual Achievements	Q4 Budget	Actual Expenditure	Reason for Variance	Corrective Action	POE	POE(Y/N)
11.4.3.7	75 Fire & life safety awareness conducted	Strengthening of community resilience through Public Information, Public Education; Public Relations (P.I.E.R) programs		Improve community and health and safety	Number of Fire & life safety awareness campaign conducted	R0.00	N/A	75	25 Fire & life safety awareness conducted	25 Fire and Life safety awareness conducted	R0.00	R0.00	None	None	Attendance registers	Y
11.4.3.8	Community Emergency Response Teams Established	Establishment of Community Emergency Response Teams (C.E.R.T)	F3		Number of C.E.R.T. teams established	R660 000.00	1600044037	5	Presentation of C.E.R.T document to identified communities Training of nominees Procurement of C.E.R.T protective wear	Trainees nominated by community leaders, training conducted, protective wear procured and handed over to the trainees	R330 000.00	R 330 000.00	None	None	Concept document, training attendance registers, training manual, certificates of attendance samples	Y

11.4.4 MUNICIPAL HEALTH SERVICES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.1	MHS equipment procured and employees registered with professional body.	Procurement of MHS equipment and employee registration.	A1	Improve organization, capacity, knowledge and transformation	Number of employees registered and equipment procured.	R100 000.00	1600044065	100%	Registration to professional bodies Procurement of Air Quality Monitoring Equipment	Payment made to the council by municipality and followed invoice/receipt from the council to be submitted to Finance Procurement of Air Quality equipment on tender stage	R0.00	R0.00	There was no expenditure incurred, as the tender was not awarded on time	Procurement should be finalised within the stipulated period	Practice Cards, advert of air sampling equipment	Y
11.4.4.2	EHPs capacitated in scrutinising building plans	Surveillance of premises			Number of EHPs capacitated in building plans scrutinisation	R0.00	N/A	2	None	22 EHPs capacitated on building plans	R0.00	R0.00	None	None	Reports	Y
11.4.4.3	100% Building plans received and scrutinized.				% of building plans scrutinised	R0.00	N/A	100%	100% of building plans received scrutinized	46 building plans received and scrutinised	R0.00	R0.00	None	None	Building plan register	Y
11.4.4.4	Sampling equipment for 5 offices procured	Procurement of sampling equipment	A2	Optimise systems, administration and operating procedures	Number of Offices provided with sampling equipment and associated re-agents	R450 000.00	1600044052	4	Delivery of sampling equipment	Not yet received	R200 000.00	R0.00	Seemingly it is difficult to service the sampling kits, and purchase the re-agents	Follow-up and remedial action have been continuously requested from SCM	-Letter of decline -Advert request	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.5	All satellite offices with office furniture and equipment	Procurement of office furniture and equipment			% of required office furniture & equipment procured	R100 000.00	5060031	100%	None	None	R 0.00	R0.00	None	None	None	N
11.4.4.6	Availability of protective equipment and clothing	Procurement of protective equipment and clothing			% of protective equipment and clothing procured	R50 000.00	1600044081	100%	None	None	R50 000.00	R0.00	The budget of R50,000 was moved to Q2	None	None	N
11.4.4.7	100% Lodged complaints attended	Strengthening of Municipal Health Services			100% of Lodged complaints attended	R0.00	N/A	100%	100% Lodged complaints attended (max 24 hours)	22 complaints received and investigated	R0.00	R0.00	None	None	Reports	Y
11.4.4.8	Awarenesses on exhumations		E2	Strengthen Governance and reduce risk	Number of Awareness campaigns on exhumations	R0.00	N/A	80	20 Awarenesses on exhumations At least 2 awarenesses per EHP per quarter	24 awarenesses conducted	R0.00	R0.00	This is a positive variance	None	Report Attendance Registers	Y
	100% Exhumation applications received and attended to				% of Exhumation applications received and attended to			100%	100% Exhumation applications received all attended	5 exhumations conducted			None	None as we respond to the applications received	Applications,	
	28 Cemetery inspections conducted				Number of Cemetery inspections conducted			28	7 cemeteries evaluated	7 cemeteries evaluated			None, although the cemetery management is not improving	None, but there ought to be improvement in the way LMs manage cemeteries	Inspection Reports	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.9	744 water samples taken and analysed.				Number of water samples taken	R650 000.00	1600044052	744	80 samples taken & analysed	228 water samples taken and analysed	R100 000.00	R58,141.00	Part-payment of the water samples was done with Department of Health	None	-Sample results -Bill from NHLS	Y
11.4.4.10	1020 food samples and swabs taken and analysed	Water and food samples analysis.			Number of food samples taken, analysed and communicated	R0.00	1600044052	1020	255 food samples and swabs taken 2 food samples and swabs/EHP/month	256 food samples taken	R0.00	R0.00	None	None	Analysis results	Y
11.4.4.11	68 food and water safety awarenesses conducted in food handlers.	Awareness campaigns on quality of water and food safety. Awareness campaigns on quality of water and food safety	F2	Improve community and environmental health and safety	Number of food safety awareness campaigns conducted	RRR2RRRR0.0021545	1600-44273	68	16 food safety Awareness conducted in food handlers 1 Food Safety Awareness/EHP/Quarter	34 food safety awarenesses conducted	R0.00	R0.00	None	None	Health reports	Y
11.4.4.12	40 chemical safety awareness conducted	Strengthening of Municipal Health Services			Number of chemical safety awareness programmes conducted	R0.00	1600044065	40	10 Awareness conducted	34 awarenesses	R0.00	R0.00	None	None	Health reports	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.13	204 awareness programmes on communicable diseases				Number of awareness programmes conducted on prevention and control of communicable diseases	R0.00	N/A	128	32 awareness on communicable diseases conducted 2 Awareness/EHP/Quarter	34 awarenesses done	R0.00	R0.00	None	None	Reports	Y
11.4.4.14	Indoor & Ambient air quality awareness programmes				Number of air quality awareness programmes conducted	R200 000.00	1600044065	40	5 Indoor & Ambient air quality awareness 1 Awareness per EHP per Quarter	34 awarenesses on ambient air quality	R100 000.00	R0.00	The budget was moved to purchasing of Air sampling equipment (which was never purchased as the procurement was not completed within the stipulated time)	Budget planning to be adhered to	Reports	Y
11.4.4.15	960 food handling and preparing premises to be evaluated				Number of Health surveillance of food handling and preparing premises conducted	R200 000.00	N/A	960	240 evaluations food handling and preparing premises 5 = Food Handling Premises/month/EHP (inclusive of butchery & restaurant)	243 evaluations on food handling	R100 000.00	R0.00	Budget moved to air sampling equipment procurement and this was never finalised as planned	Proper planning and implementation of procurement processes	Inspection reports	Y
11.4.4.16	100% Monitoring of caterers for events				% of caterers monitored for events	R0.00	N/A	100%	100% Monitoring of caterers for events	28 caterers monitored during different events	R0.00	R0.00	None	None	Inspections and monitoring reports	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.17	372 health care waste generators evaluated				Number of health care waste generators evaluated.	R0.00	N/A	372	84 health care waste generators evaluated At least 2 HCRWG/ Month/EHP	84 HCWG evaluated	R 0.00	R0.00	None	None	Reports	Y
11.4.4.18	100% reported notifiable medical conditions are investigated				% of notifiable medical conditions reported and investigated	R0.00	N/A	100%	100% reported notifiable medical conditions are investigated	The following notifiable diseases have been reported; -11 dog bites -1 food poisoning -1 Bilharzia All notifiable conditions received are being investigated	R 0.00	R0.00	None	None	Notifications Reports	Y
11.4.4.19	558 food and non-food businesses (F. Parlour, Hardware etc. and Govt institutions inspected	Evaluation of businesses (rural and urban & Government institutions)			Number of food and non-food businesses and Govt. institutions inspected	R0.00	1600044288	558	126 Number of non-food businesses and government institutions inspected 3/EHP/Month	160 non-food premises evaluated	R0.00	R0.00	None	None	Reports	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE (Y/N)
11.4.4.20	Attend and honour the National WEHD Enter MHS Projects into Alfred Nzo Awards competitions for National WEHD	Strengthening of Municipal Health Services	F3	Strengthen Intergovernmental Relations	Number of the World Environmental Health Day Commemorated	R0.00	1600044065	1	None	None	R 0.00	R0.00	None	None	None	N

1.4.5 SPORTS, ARTS, CULTURE, HERITAGE & LIBRARIES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.4.5.1	Alfred Nzo legacy programme conducted	Development of Heritage and Museum programmes	E1	Promote Public participation and Good Meaningful Governance	Number of legacy programmes conducted	R250 000.00	160004287	1	Stakeholder consultation. Alfred Nzo Legacy programmes	Engagement with NHC Engagement with Alfred Nzo family Visit to Alfred Nzo grave, west park cemetery	R200 000.00	R0.00	Reshuffling of funds within the cost resulted to non-spending on this program	Funds were used are within budgeted amount and the programme has been implemented	Draft MOU between NHC and ANDM Attendance register Report	Y
11.4.5.2	Awareness campaigns on initiation conducted	Arts and Culture Development programme			Number of awareness campaign conducted	R50 000.00	160004402	4	Monitoring of initiation schools	Awareness campaigns were done in Ntabankulu and Mbizana and schools visits at Umzimvubu LM, Mbizana LM and Matatiele	R50 000.00	R50 000.00	None	None	Attendance registers	Y
11.4.5.3	District local writers recognized				Number of authors supported	R0.00	N/A	100%	Promotion of local authors	Two local writers were supported	R0.00	R0.00	None	None	Attendance register	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
	Promotion of arts and culture	Arts and culture			Number of arts and culture programme				Promotion of local artists	Uzusithwale Gospel festival was conducted in honour of Alfred Nzo legacy programmes	R100 000.00		None	None	Visual aid	Y

11.4.6 THUSONG CENTRES

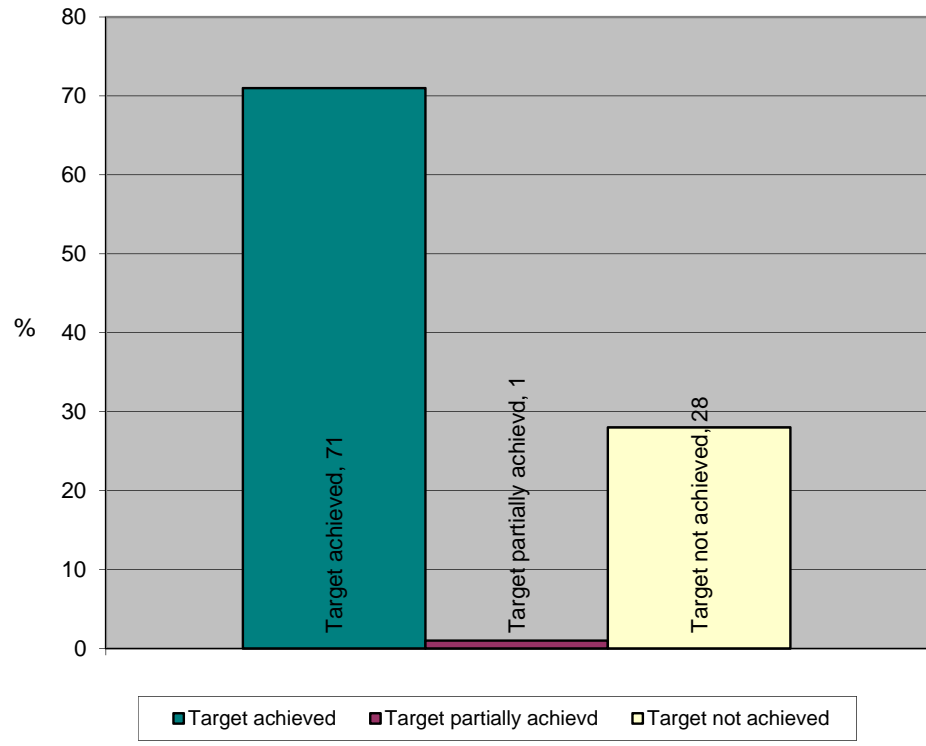
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.4.5.5	Establishment of effective and efficient Centre management committee	Institutional Development of Thusong Centres	A1	Improve organisation, capacity, knowledge and Transformation	Number of Centre management Committees established	R0.00	1600044103	2	Establish Thabachicha CMC	1 CMC established in Thabachicha	R0.00	R0.00	None	None	List of members of the Committee. Terms of reference	Y
11.4.5.6	Centre Management Committee trained				Number of Centre Management Committee trainings conducted	R70 000.00	1600044103	1	Train Nophoyi CMC	1 CMC trained in Nophoyi	R70 000.00	R50 917,88	None	None	Training report Attendance register	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.4.5.7	Monitoring of Nkantolo and Thaba Chicha Thusong Service Centre construction	Construction of Nkantolo and Thaba Chicha Thusong Service Centres	A2	Optimise systems, administration and operating procedures	Number of Monthly site meetings convened	0.00	N/A	12	Monthly site meetings to Nkantolo and Thabachicha	4 Meetings conducted	R0.00	R0.00	None	None	Monitoring report	Y
11.4.5.8	A management plan to guide the use of community facilities within Thusong centres	Development of a standard operating plans for Thusong centre			Number of plans developed	R20 000.00	1600044103	1	Presentation of draft plan to stakeholders	Draft plan is in place and presented to stakeholders	R5 000.00	R0.00	No budget spent as plan was developed in-house.	None	The plan	Y
11.4.5.9	Purchase of a mobile office for Nophoyi Thusong Center	Upgrade of Nophoyi Thusong centre	B2	Improve the quality of Municipal Infrastructure Services	1 mobile office purchased	R300 000.00	5060911	1	Purchase of mobile office	Procurement process in progress.	R300 000.00	R0.00	Past strike action has delayed SCM processes	Delivery will be done on the first quarter of 2016/17	None	N
11.4.5.10	Services on wheels coordinate with relevant stakeholders/ government departments	Strengthen of Community access to governmental and non-governmental services	E1	Promote Public participation and Good Meaningful Governance	Number Services on wheels brought to people who have no access	R160 000.00	1600044103	4	Facilitate services on wheels to 1 Thusong centre	Services on wheels and information sharing sessions conducted in Thabachicha and Nophoyi	R40 000.00	R40 000.00	None	None	Attendance registers and visual aids	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.4.5.11	Signed letters of commitment for bringing services and information to Thusong Service centres.	Improvement of government access to information and services by governmental and non-governmental by communities	F5	Strengthen Intergovernmental Relations	Number of Signed letters of commitment	R0.00	1600044103	4	Signing of commitment letters with service departments	Commitment letters not signed.	R0.00	R0.00	Facilitation process taking longer than expected as a number of issues need to be dealt with before the Departments can commit.	Political intervention is crucial in securing Governmental Services in our Thusong Centers on a permanent bases	None	N

PERFORMANCE SUMMARY: COMMUNITY DEVELOPMENT SERVICES

CDS



11.4 PLANNING & ECONOMIC DEVELOPMENT

11.5.1 ECONOMIC PLANNING

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.1	4 quarterly LED fora meetings held: DST, LED Forum and Tourism Forum Meetings	Institutional Arrangements and Partnerships			Number of LED meetings coordinated	R0.00	N/A	4	DST/Tourism/D APOTT/LED Fora Meeting	20 th April held LED forum, 21 st April held DST, 24 th June held Tourism for a	R0.00	R0.00	None	None	Attendance register, minutes	Y
11.5.1.2	LED projects assisted to access funding	District Resource Mobilisation Project	C1	Strengthen internal & external LED capacity	Number of business plans developed and submitted	R0.00	N/A	20	5 business plan developed and submitted	9 business plans have been developed and submitted for funding to the Department of Small Business Development (CIS funding) and 1 funding application business plan has been developed and submitted to Department of Economic Development, Environmental Affairs and Tourism (for LRED funding).	R0.00	R0.00	More than 5 businesses were seeking to be assisted with business plans	To ensure that quarter activities or targets do not overlap to each other	Business Plans	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.3	Number of businesses informed about funding opportunities				Numbers of road shows held	R0.00	N/A	4	None	None	R0.00	R0.00	None	None	None	N
11.5.1.4	Creating institutional partnerships with potential funders				Numbers of business breakfasts held	R0.00	N/A	1	None	An SMME Seminar was held on the 28 th June 2016 where SMMEs were informed about different funding and marketing opportunities available at their disposal.	R0.00	R0.00	None	None	Report and attendance register	Y
11.5.1.5	Informed business plans developed				Numbers of business plan enrichment sessions	R0.00	N/A	2	Business plan enrichment sessions	A site visit was undertaken to Sea Lake Productions and Services with DEDEAT to enrich the LRED Business Plan (To submit application for funding).	R0.00	R0.00	None	None	Attendance Register	Y
11.5.1.6	Creating Sustainable Enterprises through meaningful partnerships				Number of SMME/Cooperatives Conferences held	R0.00	N/A	1	None	None	R0.00	R0.00	None	None	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.7	Access to Markets and Exhibitions.				Number of Crafters mobilised for Grahamstown Art Festival	R80 000.00	1300044187	1	Mobilise Crafters for attendance to Grahamstown Arts Festival	10 SMMEs were taken to the Grahamstown Arts Festival and 2 SMMEs were taken to the tourism Indaba to exhibit their products	R60 000.00	R 80 000.00	None	None	Pictures, Attendance Register	Y
11.5.1.8	SMMEs capacitated				Number of capacity building programmes secured	R0.00	N/A	1	Secure capacity building programme for SMMEs from external institutions	Save Act has been secured to train SMMEs on Savings and Investments; arrangements underway	R0.00	R0.00	None	None	None	N
11.5.1.9	Beach to Berg Corridor Launched	Implementation of Beach to Berg Corridor Development Plan			Number of Beach to Berg Corridor Launch programmes undertaken	R 400 000.00	1300044158	1	None	None	R0.00	R0.00	None	None	None	N
11.5.1.10	Jazz Festival	ANDM Jazz Festival			Number of Jazz Festival Held	R500 000.00	1300044308	1	None	None	R0.00	R0.00	None	None	None	N
11.5.1.11	100 SMME and cooperatives supported	Capacity Building for SMME Coops	C3	Promote the earnings potential of ANDM Communities	Number of SMMEs and Coops capacitated	R1 650 000.00	1300044150	100	Mentoring and Coaching	Mentoring and Coaching undertaken successfully	R 650 000.00		None	None	Close out Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.12	Complete fencing of identified arable land	Fencing of Arable Land (20ha)			Number of Arable Land fenced	R 2 790 000.00	1300044188	20HA	Appointment of Service Providers for procurement of Fencing Material Continue with fencing of identified land Monitor erection of fencing	Appointment of service providers is under process Fencing construction not resumed yet Monitoring not done yet	R 1 590 000.00	R 1 161 021.56	Due to the instability of the municipality caused by industrial action for the most part of quarter 4, a number of the planned activities to be achieved in quarter 4 could not be achieved	To start with under-achieved activities of the quarter 4 in the beginning of quarter 1 in 2016/17	Terms of Reference ,Advert, Appointment letters, Delivery notes	Y
11.5.1.13	Mechanization and ploughed 100 ha	Grain Production (100ha)		Promote the earnings potential of ANDM Communities	Number of hectares of ploughed	R 2 000 000.00	1300044149	100HA	Harvesting of grain	Harvesting of Grain Could not take Place	R 590 000.00	R 545 200.00	Due to declaration of the disaster due to drought in the District and Province at large, the plantation of Grain could not take place, therefore there was no harvesting to be undertaken.	Change in the scope of work from Grain Production to Supply, Delivery and Construction of Fencing has been recommended and currently the service provider is undertaking the new scope of work in 4 areas that were among the areas to benefit in grain production which are Embizeni (MLM), Lubhacweni (ULM) and Lucingweni and Xhopo (NLM)	Delivery notes and Close out report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.14	Secured Funding	Implementation of Investment Attraction Strategy: Ntenetyana Dam Development			Project Implementation Plan Finalized	R0.00	1300044185	100%	None	None	R 0.00	R0.00	None	None	None	N
11.5.1.15	Secured Funding	Implementation of Investment Attraction Strategy Ludeke Dam Development			Project Implementation Plan Finalized	R0.00	13004415	100%	None	None	R 0.00	R0.00	None	None	None	N
11.5.1.16	Tourism Fashion Show	Umzimvubu Fashion Show		Promote the earnings potential of ANDM Communities	Number of Umzimvubu Tourism Fashion Show held	R100 000.00	1300044307	1	None		R0.00	R 0.00	None	None	None	N
11.5.1.17	Ntabankulu Pondo Festival held	Ntabankulu Pondo Festival			Number of Ntabankulu Pondo Festival held	R100 000.00	1300044307	1	None	None	R0.00	R0.00	None	None	None	N

11.5.1.18	Funded initiatives	Poverty Alleviation Project		Number of Poverty Alleviation Projects supported to participate in the mainstream Economy	R 1 200 000.00	130004212	10	Delivery of Inputs to Projects.	Service provider appointed to supply and deliver project inputs as per the municipal specification. Procured inputs delivered to the beneficiaries. 8 beneficiaries received support for various initiatives ie: 4 projects were supported with poultry necessities such as Broilers, Layers, Feed and equipment; 1 project supported with sewing material & poultry necessities; 1 project supported with piggery feed and equipment as well as 1 project supported with carpentry machinery.	R1200 000.00	R1 089 283.00	None	None	Appointment letter List of projects funded Registers	Y
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SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.1.19	Fully Operational Zone Centres	ANDM Zone Centres			Number of ANDM Zone Centres operating	R0.00	N/A	100%	Adoption of Contractor Development Concept by Council	Contractor Development Concept has not adopted by Council yet	R0.00	R0.00	There was only special council that has been held in this quarter	To submit the concept document to next sitting council	Adopted Concept document	Y

11.5.2 DEVELOPMENT PLANNING, SPATIAL PLANNING & LAND USE MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOIE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.1	Adopt 1 Municipal Planning tools in line with the district Suite of Plans.	Spatial Planning (Capacity Support to all LMs)	A2	Optimise systems, administration and operating procedures	Number of planning tools developed	R450 000.00	13000 44097	1	Project Monitoring, Support and Project Finalisation	<p>Mbizana LM Land Use Management Regulations have been adopted by Council and Land Use Management Scheme still to be adopted due to non-alignment of the two plans</p> <p>Ntabankulu LM SPLUMA Compliant Land Use Management By-laws and Precinct Plan were completed and approved by Council</p>	R150 00000	R 700 000.00	Due to requests and proposals from respective LMs exceeding allocated budget the projected total budget was way beyond what was budgeted for	Variations were sourced and made from other votes	Approved Project Reports and minutes of the meetings	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.2	Establishment of a Joint Development tribunal for all 4 LM's within the District.	SPLUMA Implementation			Number of SPLUMA Implementation Delegations framework Completed	R 500 000.00	1300044310	1	Initiate the process of establishment of the District Tribunal	<p>Only Ntabankulu LM has submitted a resolution proposing a Joint establishment of the Tribunal with the District, however the District resolution has not been concluded due to the outstanding submissions from other LMs</p> <p>MOUs from respective LMs have not been signed pending submitted resolutions from other LMs to form part of the District Tribunal</p>	R350 000.00	R0.00	The budget from this vote has not been spent due to slow progress in developments around the implementation of SPLUMA and resolutions for Joint establishment of the District Tribunal from respective LMs not concluded and resolved	Relaxation of developments around the issue of SPLUMA implementation will be allowed to be continued, transferred and completed in the next FY and also budgeted for	Signed MOUs for the Joint District Planning Tribunal	YES

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.3	Completed and adopted Land use Management Framework.	Land Use Management Framework (LUMF)			Number of Land use Management Framework for the whole district completed and adopted	R 1000 000.00	130004273	1	Public Participation and Workshops Completed Land Use Management Framework	Only Six out of Ten Phases have been completed for this project and it has not been yet finalised	R 150 000.00	R 448 362.00	Significant non-consistent of claims in accordance with the original structure of claim per phase due to slow progress in the implementation of SPLUMA, hence the project is SPLUMA compliant	The project life span has been extended up until the end of December 2016 and has been budgeted for in the 2016 – 2017 FY	1 Land Use Management Framework adopted by Council	Y
11.5.2.4	4 district planners forum meeting held	District Planning Forum Establishment	F3	Strengthen Intergovernmental Relations	Number of meetings held with quorum	R0,00	N/A	4	To hold 1 planners forum meeting	2 planners forum meetings held	R0.00	R0.00	Due to the high demand in transpiring issues to be discussed around this period led to over achievement	None	Meeting Minutes Attendance register	Y

11.5.2.1 GIS

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.1.1	Up to-date GIS hardware and equipment.	GIS Infrastructure Upgrade	A2	Optimise systems, administration and operating procedures	% of GIS infrastructure upgrade completed.	R400 000.00	50309901	100%	-Upgrade ANDM GIS website. -Workshop on GIS website. -Implement mobile GIS.	GIS Website Upgraded and is available on andmgis.gov.za GIS website training has been conducted GIS Website is available on mobile devices on the above address.	R180 000.00 R 177 825.75	None	None	Specifications Memo, Order, Invoice, Training Manual & Attendance Registers.	Y
11.5.2.1.2	4 LMs have access to GIS resources and services.	GIS Shared Service Implementation	B1	Increase access to municipal services	Number of LMs with access to GIS resources	R650 000.00	130044281	4	-Monitor implementation of funded projects.	Funds Transferred to 4 Local Municipalities to implement GIS projects as per their requests. Implementation of funded projects is ongoing as 4 LMs are still in progress and thus ongoing monitoring is required.	R0.00 R400 000.00	None	None	Funding Requests, Invoices, and Proof of payments.	Y
11.5.2.1.3	1 GIS Awareness programme. GIS Marketing material.	GIS Strategy Development	E1	Promote Public participation and Good Meaningful Governance	Number of awareness programmes	R300 000.00	130044282	1	None	None	R0.00 R0.00	None	None	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.1.4	2 Systems integrated.	GIS Systems Integration			Number of Systems integrated.	R200 000.00	13000 44311	2	None	3 Systems successfully integrated with GIS.	R200 000.00	R163 704.00	None	None	Customer care data, Billing data, FBS data, Advert, Order, Invoice, attendance registers & Closeout report.	Y
11.5.2.1.5	Data Captured for: Rural Sanitation for 2 LMs	GIS Data Maintenance	F1	Improve Municipal Planning and spatial development	Number of Wards with rural sanitation data captured	R650 000.00	130044260	8	Desktop capture of VIPs from Happy Letters.	Rural sanitation data has been captured from happy letters for 6 wards 4 wards have been physically verified by the GIS personnel and the ISDG candidates. 4 Wards have been physically verified by 2 service providers.	R300 000.00	R258 542.50	None	None	Status quo report. Advert, Order, Invoice, Clouseout Report.	Y
11.5.2.1.6	Environmental Information System	GIS Data Maintenance			Number of towns with environmental information captured			2	-Incorporate data into the GIS database	-Data has been submitted by the service provider and has thus been incorporated into the municipal GIS Database.	R0.00	R0.00	None	None	TORs, Order, Minutes, Attendance Register.	Y

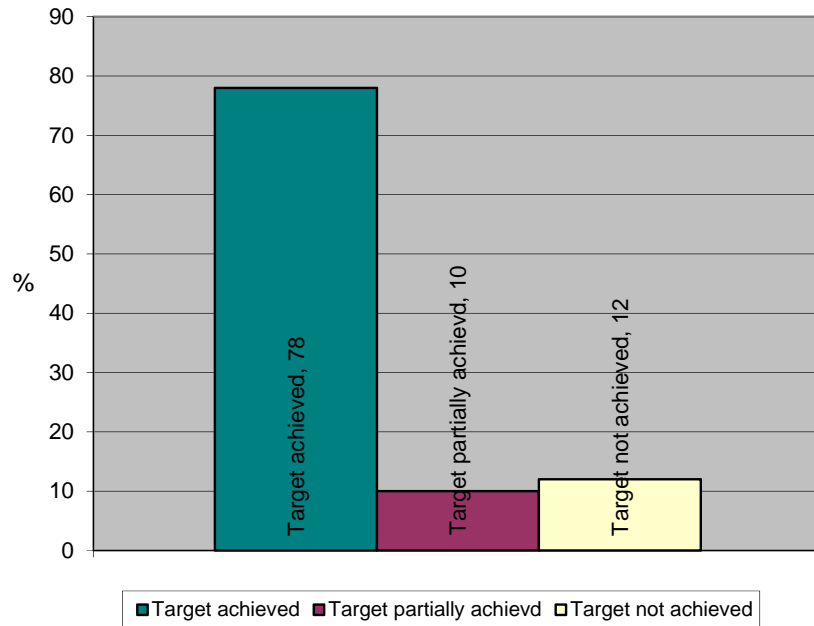
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.1.7	Water Infrastructure data for completed schemes.	GIS Data Maintenance			Number of Water Supply Schemes Captured		4		-1 Water Supply Schemes. -Recalculate backlogs. -Submit data to DWA. -Submit data to asset management	2 Water supply schemes captured Backlogs have been recalculated to determine Level of Service Data submitted to DWA Information submitted to Aurecon & WSP for asset verification and inclusion on asset register.	R0.00	R0.00	None	None	As-built plans, Maps	Y
11.5.2.1.8	Social Infrastructure data for 1LM	GIS Data Maintenance			Number of LMs with social infrastructure data captured		1		-Incorporate data into the GIS database	Data incorporated into the municipal GIS database.	R0.00	R0.00	None	None	Maps, Spreadsheet	Y
11.5.2.1.9	LED & Tourism Facilities	GIS Data Maintenance			Number of Wards with LED & Tourism Facilities captured		4		-Incorporate data into the GIS database	All Tourist facilities along the Beach to Berg corridor have been captured and incorporated into the municipal database.	R200 000.00	R144 597.60	None	None	Tors, Memo, Advert,	Y

11.5.2.2. IDP & OPMS

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.2.1					Number of PMS trainings conducted			1	-Appointment of Service provider -PMS Training for Councillors and Officials	The project was cancelled	R200 000.00	R0.00	The project was cancelled due to non-availability of targeted stakeholders.	No budget will be allocated for such trainings in future.	None	N
11.5.2.2.2	Well informed and equipped personnel on PMS Up to date annual performance information	Organizational Performance Management Systems (OPMS)	A3	Increase performance and efficiency levels	Number of Organisational Quarterly Performance reports submitted to council	R700 000.00	1300044243	4	-Prepare and submit fourth quarterly report template to all departments. -Review & Report on annual Performance. -Prepare and submit draft annual performance report template -Alignment of IDP, Budget & SDBIP 2016 – 2017.	Fourth quarterly report template was prepared and submitted to all departments. -Annual Performance Report template submitted to all departments. - Alignment of IDP, Budget & SDBIP 2016-2017 completed.	R100 000.00	R0.00	All the activities for quarter four were done in house hence no expenditure for this project.	No budget will be allocated for such an activity in future as the department has the capacity to implement the project.	-Reporting Template -Institutional Fourth Quarterly Report - Aligned IDP, Budget & SDBIP	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.5.2.2.3					Number of Consolidated SDBIP documents submitted timeously			2	Develop SDBIP – 2016/17 and submit to Executive Mayor and relevant stakeholders. Upload on website	SDBIP 2016/17 developed and approved by Executive Mayor	R50 000.00	R0.00	The SDBIP was done in house hence there is no expenditure for this project.	No budget will be allocated for such an activity in future as the department has the capacity to implement the project	-Advert -SDBIP 2016/2017	Y
11.5.2.2.4	IDP developed with stakeholder engagement				Number of meetings held			4	Conduct 1 Meeting (Rep & Steering Committees) Transfer of IDP support funds to 4 LMs	-Both meetings were held on the 26 th of the May 2016. -Funds were transferred to outstanding LMs i.e. Ntabankulu & Umzimvubu	R410 000.00	R170 676.00	None	None	-Attendance registers -Minutes -Transfer slips	Y
11.5.2.2.5	1 adopted IDP document by the Council	IDP Review		F1 Improve Municipal planning and spatial development	Number of IDPs adopted by 31 June 2016	R800 000.00	1300044047	1	Facilitate the adoption of the Final ANDM IDP by Council and submission to the relevant structures	ANDM IDP 2016-2017 was adopted by Council on the 31 st of May 2016.	R30 000.00	R0.00	The IDP document was done in-house hence there is no expenditure.	No budget will be allocated for such an activity in future as the department has the capacity to implement the project	-Strategic Planning attendance register -Draft IDP document. -Council resolution -Newspaper notice	Y
11.5.2.2.6	4 LMs consulted on District IDP development			F3 Strengthen Intergovernmental Relations	Number of LMs consulted on District IDP development			4	Conduct Community and stakeholders consultation on Draft IDP for 4 LM's	All 4 local municipalities were consulted on the draft IDP through IDP outreaches.	R100 000.00	R103 108.00	None	None	-Draft IDP document -IDP outreach attendance registers.	Y

PLANNING & ECONOMIC DEVELOPMENT



11.6 BUDGET AND TREASURY OFFICE (BTO)

11.6.1.3 BUDGETING & REPORTING

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.2.3	Reports submitted timeously and presented accurately.	Budget management and Reporting	D4	Improve budgeting, reporting and compliance.	Number of reports submitted	R0.00	N/A	41	3 X Section 71 Monthly reports, 1 X Section 52 quarterly reports, 3 X Section 66 monthly reports. 3 X Section Management Accounts Report	3 X Section 71 reports have been submitted although submitted late 1 X Section 52 report have been submitted 3 X Section 66 reports have been submitted, although submitted late 3 X Management accounts have been produced	R0.00	R0.00	Section (71), (66), (52)) reports and management accounts have been submitted late due to the instability of the municipality as a result of strike which also led to the late closure of the system.	There is a process underway in the institution to implemented strike management as guided relevant legislation, including implementing disciplinary action.	3 Section 71 Reports, 3 Section 66 Reports, 1 Section 52 Reports, 3 Management Accounts	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.2.4	mSCOA Compliant Financial Management System	mSCOA Rollout			% of mSCOA implementation and Chart of Accounts produced	R660 000.00	14000 33114	100%	Submission of mSCOA budget to National Treasury Undertake SCOA Consultations Facilitate training for staff on mSCOA Submit mSCOA transformation to Internal Audit	mSCOA budget has been achieved mSCOA consultations have been conducted Trainings for staff have been conducted mSCOA transformation has not been finalised	R245 8250.00	R603 751.23	Due to disruptions caused by labour unrest the service provider responsible for this project could not undertake all scheduled project deliverables. There has been over expenditure for this project due to the fact that all payments related to this project were only processed during the fourth quarter.	Project will be finalised in the 2016/17 financial year. Furthermore, there is a process underway to implement strike management in the institution.	mSCOA Budget Attendance Registers for consultation sessions and training mSCOA Rollout Plan Treasury Compliant mSCOA Chart of Accounts	Y
11.6.1.2.5	Annual Financial Statements to be prepared and submitted to Auditor General	Preparation of AFS and submission to AG			Number of financial statements submitted.	R4 5000 000.00	1400044027	1	Develop and implement AFS project plan for 15/16.	Project plan developed Project implemented through the performing of reconciliation	R2 200 000	R 2 010 831.00	Variance is as a result of variance in cost estimation. It's minimal and not related to poor performance.	None	AFS Project Plan for 2015/16 FY	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.2.6	Audit Queries Resolved	Audit Queries	E2	Strengthen governance and reduce risk.	% of audit queries resolved	R0.00	N/A	100%	Implementation of AG Action Plan. Resolve Internal Audit queries within timeframes	Action plan partially implemented Audit queries have been partially resolved as the Internal Audit Report	R0.00	R0.00	Not all audit queries have been resolved due to Steering committee not sitting to discuss the action plan and delays in submissions by departments.	It is important that the Audit Steering Committee sits regularly in order to provide oversight on the resolving of audit queries and implementation of Audit Action Plan. Departments affected by audit queries must ensure that audit queries are attended to timeously.	AG Action Plan Report, Internal Audit Report	Y
11.6.1.2.7	Tabled and implemented IDP/Budget Process for 2016/17 financial year	Develop an IDP/Budget Process Plan	F1	Improve Municipal Planning and spatial development	Number of IDP/budget developed and tabled to Council	R16 000.00	14000 44002	1	Approved final budget and budget related policies for 2016/17 financial year Develop and submit BTO SDBIP Planning for 2016/17 Budget advertisement	Budget and budget related policies have been approved by the Council on the 31 May 2016 BTO SDBIP has been developed Budget has been advertised	R8 000.00	R4 000.00	There was budget savings on the budget advert	The budget savings were realised due to the size of the advert on the newspaper	Council resolution approved budget, BTO SDBIP, Budget Advert	Y

11.6.1 EXPENDITURE, REPORTING & AFS

11.6.1.1 GENERAL EXPENDITURE

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.1	Timely and accurate payment of Salaries.	Payroll Management	D2	Improve expenditure management and controls	Number of payroll runs processed.	R0.00	N/A	24	Salaries paid on 15th and 25th of each month.	Salaries are paid on the 15th and the 25th of the month for Councillors and Officials retrospectively	R0.00	R0.00	None	Payroll reconciliations should be done at the beginning of each month and be ready by the 7 th	Payroll calendar Payroll reconciliations Payroll suspense accounts reconciliation EMP201 S66 Report Bank Statements	Y
	Payroll reconciliations								Payment of 3rd parties by 7th of each month	Payroll reconciliation for June not yet finalised			Delay in finalisation of payroll reconciliations	Financial System must be closed so that we can perform reconciliations for June.		
	Timely payment of 3rd parties.				Number of EPWP runs performed.	R0.00	N/A	12	Develop a payroll Calendar for the year	3 rd party payments have not been paid before the 7 th of the month	R0.00	R0.00	Delay in payments of 3 rd party payments	Pay overs were not paid on time due to the strike that took place		
									Wages processed on 25 th of each month	Achieved - EPWP wages are paid monthly	R0.00	R0.00	None	None	Bank Statement EPWP POP GL Accounts	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.2	Timely and accurate payment of creditors	Creditors Management			% of Creditors paid within 30 days from receipt of invoice.	R0.00	N/A	100%	<p>Payments processed within 30 days of receipt of invoice.</p> <p>Monthly reconciliations</p> <p>Quarterly report on withdrawal</p> <p>Circulate payment circle all the users and place it on website</p>	<p>Payments are made on the 15th and 30th of the month, 70 % of invoices is paid within 30 days.</p> <p>Creditor's reconciliation for June is not yet finalised.</p> <p>A detailed withdrawal report is done on a quarterly basis</p>	R0.00	R0.00	<p>Delay in submission of invoices from departments resulting in delay of 30 day payments terms.</p> <p>Late submission of payments by SCM and user departments</p> <p>Delay of payments due to the strike that took place in May and June.</p> <p>Creditor's recon for June is not yet finalised due to the financial system that is not closed.</p>	<p>SCM and user departments to adhere to the payment calendar.</p> <p>Finalise creditors' recon and submit with AFS</p>	<p>Creditors reconciliation</p> <p>Creditors age analysis</p> <p>Invoice Register</p> <p>Withdrawal Report</p>	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.3	Ensure fully implemented vat control and recovery.	VAT Recovery	E2	Strengthen Governance and reduce risk and to maximise VAT collections	Number of VAT returns submitted monthly.	R13 650N 000.00	140044125	12	Submit VAT returns by 25th of the month. Perform monthly VAT reconciliations Follow up on long outstanding refunds	Vat is submitted to SARS on a monthly basis before the 25 th of the month. Vat reconciliations are done on a monthly basis. Long outstanding orders are being followed up.	R8 250 000.00	R 8 957 727.16	The total budget for this project has increased from R8 000 000.00 to R11 645 000.00 resultantly there has been an increase in expenditure for this project related to an increase in scope of work.	Vat reconciliation and any necessary journals must be made before submission to SARS	VAT reconciliations VAT 201 Form SARS Statement	Y
11.6.1.2.1	Timely and accurate payment of creditors. Timely and accurate Expenditure reports Timely and accurate payment of EPWP wages.	Capital Project Expenditure Management and Reporting	D2	Improve expenditure management and controls	% of Creditors paid within 30 days from receipt of invoice	R0.00	N/A	100%	Payments processed within 30 days of receipt invoice.	80% payments processed within 30 days of receipt invoice	R0.00	R0.00	Creditors not paid on time due unavailability of funds, overspent votes caused by a lot of virements and variation orders passed.	Adhere to cash flow projection and budget as per the allocation for the year. Pay all creditors according to the approved cash flows and projections. Minimise virements and variation orders.	Creditors listing Age analysis Creditors Statement	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
					Number of Expenditure reports submitted.			12	Perform monthly reconciliations Submission of capital project monthly reports by the 4th and 7th of each month	3 Only April and May monthly reconciliations have been completed. Capital projects monthly reports submitted on time			June monthly reconciliation not performed due to shortage of personnel as a result of disruptions caused by the labour unrest in the institution	There is a process underway in the institution to implement strike management disciplinary process related to strike. There is also a process underway to recruit additional personnel in the section.	DORA Expenditure Reports Grant Reconciliation Capital Vote Reconciliation	

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.1.2.2	Timely and accurate accounting and recording of project expenditure.	Capital Project Management Accounting			% of project files updated.	NIL	N/A	100%	<p>Monthly update of project files.</p> <p>Monthly update and reconciliation of retentions register.</p> <p>Annual reconciliation of WIP</p> <p>Reconciliation and annual update of capital commitment schedule</p>	<p>Not achieved - project files not up to date</p> <p>Achieved - Retention register is up to date</p> <p>Partially achieved capital commitment in progress</p> <p>Partially, Annual reporting and reconciliation and updating of capital commitment.</p>	R0.00	R0.00	<p>Technical information that is still outstanding.</p> <p>Poor information management within the section as project files got lost.</p> <p>Contract Register not complete for updating commitment register</p>	<p>Request formally the outstanding information from Technical services.</p> <p>Re -do the filling from inception however additional personnel is required to perform the task.</p> <p>SCM to finalise contract register.</p>	<p>Project files.</p> <p>Retentions register.</p> <p>WIP schedule.</p> <p>Commitment Register</p>	Y

11.6.2. REVENUE, SCM & ASSET MANAGEMENT

11.6.2.1 REVENUE MANAGEMENT

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.1.1	Improved cash collection.	Revenue Collection and Debt management	D1	Increase revenue collection	% of revenue enhancement programs implemented.	R 5 000 000.00	1400044091	100%	Install pre-paid meters in Matatiele, Maluti and Cedarville. Refurbish offices	Pre-paid Meters have been installed in Matatiele, Maluti and Cedarville. Mount Frere and Ntabankulu refurbishment were done.	R 1 250 000.00	R 1 120 305.00	None payment of consumers and delay in installation of meters to all municipal areas	Implement Debt Management and Creditors Control policy. Fast track installation of meter	Meter Replacement Report Refurbishment Report of Satellite offices	Y
11.6.2.1.2	Accurate and timeous monthly billing before the 7th of every Month.	Consumer management and billing			Number of meters read	R0.00	N/A	40536	Undertake reading of 8850 meters Download readings and print exception reports monthly. Refer faulty meters and leaks to IDMS	Achieved All meters are read and faulty meters are estimated Achieved Deviation report are extracted, checked and identified all faulty meters. Achieved Faulty meters are attended by sending back Meter Reader to the	32037	32037	N/A N/A Yearly N/A	N/A N/A N/A	Meter Reading Report Deviation Report Amendment/Meter replacement report.	Y
					Rand value of billing	R0.00	1440017010 & 140017000	R22 200 000.00	Billing and sending of Statements to consumers	Achieved The customers were billed and the system was closed by the 10 th of July 2016 and statements are e-mailed and printed.	R 2 800 000.00	R 24,679,911.00	N/A	Total billing for the year.	Billing Report, Age Analysis Report Statements	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.1.3	Improved collection ratio and reduction of debtors book by 15%	Consumer Management		Increase revenue collection	Rand value of revenue collected	R0.00	N/A		Refer non-paying consumers to IDMS for restriction. Monthly debtors recons Monthly reports on revenue collection. Implementation of credit control and debt management policy.	Achieved Credit Control policy is implemented, reminding Customers about their debts, visiting Customers. Achieved Debtors agree to the general ledger and control accounts. Achieved A credit control policy is applied to where requested and Customers are visited.	R4,150,000.00	R3,615,556.00	N/A N/A N/A	N/A The total collection for the year is R3,615,556.00 N/A	Restriction list/Age analysis Debtors reconciliations Revenue Report List of customers with contact details and letter of Demands	Y
11.6.2.1.5	Updated Customer data	Consumer data cleansing			% of Customer information updated.	R0.00	15004091	100%	Update customer information. Reconcile billing system and valuation roll.	Achieved any information received from Customers are updated. Achieve, this is an on-going process; Valuation Rolls are reconciled to the billing system.	R0.00	R0.00	None None	None None	Amendment Report Reconciliation rolls versus Billing Report	Y
11.6.2.1.6	Revenue received from grants, investments made and subsidies	Cash management and Investment	E2	Strengthen Governance and reduce risk	Number of daily collections	N/A		50	Banking all cash collected daily.	Achieved, monies are dropped in FNB surf on a daily basis which is automated to the Bank statement.	R0.00	R0.00	None	None	Daily Cash Register / Automated Drops Report	Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
					% of grants received updated on registers	R0.00		100%	Update grants register monthly.	Achieved grants register agrees to the Gazetted amounts.			None	None	Grant Register	
					Number of bank reconciliations performed	R0.00		3	Perform bank reconciliations monthly.	Bank reconciliations have been undertaken for the April may June there are reconciling items that still need to be cleared.			The institution is implementing the mSCOA system has not been closed, this has affected performing of bank reconciliations. Interface journals not assisting to perform bank reconciliation.	Process transfer ins on a monthly basis for all the cases receive from various pay points.	Bank Reconciliation	
					Number of investments updated on investment register	R0.00		100%	Update investment register monthly.	This target was achieved, investment register for fourth quarter up to date.			None	None	Investment Reconciliation and Procedures Register	
					Number of updated interest registers	R0.00		12	Update interest register	This target was achieved, interest register for fourth quarter up to date.			None	None	Interest Register	

11.6.2.2 SUPPLY CHAIN MANAGEMENT

NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.2.1	Updated Contracts Register.	Contract Management		Optimise systems, administration and operating procedures	Number of updated contract's register	R0.00	N/A	1	Updating of contracts register.	The contracts register is up to date.	R0.00	R0.00	The quarterly report was not developed by the SCM section as required.	SCM to ensure that the quarterly report on contracts management is in place.	Contracts Register Projects SLAs	Y
	Signed SLA's.				% of signed SLAs			100%	Signing of SLA's for all new projects	All projects awarded during the fourth quarter have SLAs place.						
	Quarterly reports on the performance of contractors.				Number of quarterly contract performance reports			4	Develop quarterly report on performance of contractors.	There is no quarterly report in place for the fourth quarter.						
11.6.2.2.2	Bid Committee Recommendation for the appointment of service providers	Sitting of BID Committees	A2 A3	Increase performance and efficiency levels	% of bids awarded within 90 days	R 200 000.00	14000 44312	100%	Training of Bid Committee. Sitting of bid committees within the stipulated timeframe. Awarding of bids within timeframes stipulated in the annual procurement Plan.	Bid Committees members were trained. There is a backlog of bids to be awarded as a result bids have not been awarded on time. Bid Committees have been sitting although there is a backlog of tenders to be awarded.	R200 000.00	R 174 542.00	The institution has not been adhering to the procurement plan.	In the next financial year ensure strict adherence to the timeframes and activities stipulated in the procurement plan.	Attendance registers for Committees and Agenda. Attendance Register for Training held for Bid Committee Members.	Y

NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	Q4 ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.2.3	Approved and implemented procurement plans.	Annual procurement plan	D3	Maximise economies of scale and value for money by complying with SCM policies.	Number of procurement plans approved.	R0.00	N/A	4	Quarterly report on implementation of procurement plan.	Fourth quarter report on the implementation of the procurement plan developed and submitted to management.	R0.00	R0.00	None	None	Consolidated Procurement Plan Quarterly Reports on Progress on the implementation of Procurement Plan.	Y
					1	Coordinate submission of procurement plans for 2016/17.	Coordination of development and consolidation of Procurement Plan undertaken.	R0.00	R0.00							
11.6.2.2.4	Implementation of supply chain management policy.	Implementation of Supply Chain Management Policy			Number of supply of supply chain management deviations	R0.00	N/A	0%	Nil deviations reported during the quarter from SCM policy	Not Achieved – there is poor implementation of SCM policy to poor planning	R0.00	R0.00	Poor implementation of SCM policy	Implement SCM policy.	Deviations Register	Y

NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.2.5	Supplier Database updated	Supplier Database Management			% of supplier database updated	R 170 000.00	1400044313	100%	Appointment of SP for supplier verification. Update Supplier database	The supplier has not been appointed Achieved	R0.00	R0.00	This activity has not been undertaken due to the circular that has been issued by National Treasury regarding the new central database system.	Implementation of and utilisation of central database system.	None	N
11.6.2.2.6	Updated supplier database.	Supply Delivery and Installation of Supplier Database Software			% of Supplier Database Software Supplied Delivered and Installed	R 210 000.00	1400044326	100%	Monitor and the installed Database Software	Achieved	R200 000.00	R196 304	None	None	Terms of reference and unsigned advert Payment Voucher,	Y
11.6.2.2.7	Reviewed SOP for Supply Chain Management Section Reviewed BTO delegation framework Fully fledged contract management unit	BTO SOP's delegations and contract management		To optimise systems administration and operating procedures	Number of reviewed SOPs for Supply Chain Management Section Number of delegations' framework developed % of contract management unit established	R560 000.00	1400044326/1400044064	100%	Undertake review of existing SOPs for supply chain management Undertake development of delegations' framework Progress on development of contract management unit.	SCM SOP has been developed and approved by the department. Delegations framework has been reviewed and is in place. Not achieved, contract management not yet in place.	R560 000.00	R 529 500.00	Contract management unit is not in place.	A process in still underway in the institution to consider best practice.	Standard Operating Procedure Manual in place Delegations Framework	Y

11.6.2.3 ASSET MANAGEMENT

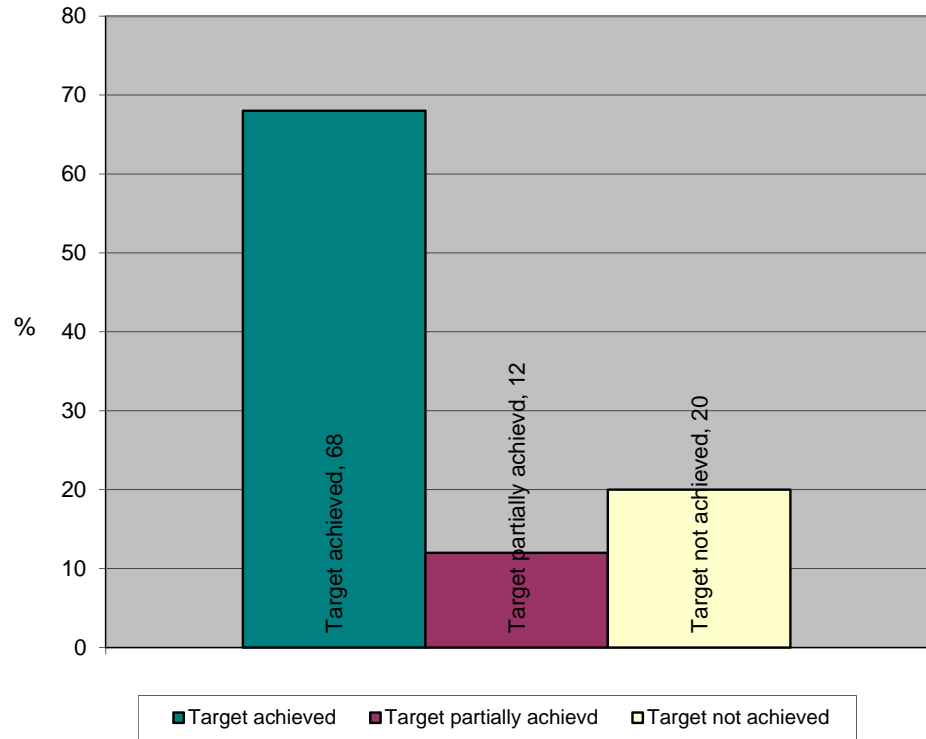
SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.3.1	Updated and GRAP Compliant fixed asset register	Update fixed asset register.	D5	Optimise use of municipal assets	% of GRAP compliance fixed assets register updated	R 796 500.00	1400044027	100%	Updating of non-infrastructure FAR. Monthly reconciliations and updating of FAR with additions. Appoint Engineers (SP) for updating of infrastructure FAR.	In progress, service provider still busy with the FAR. Achieved for movables up to end of May 2016, the June GL has not been closed yet. Achieved, appointed on a two years contract	R 265 291.00	R 199 579.00	The service provider has not been paid yet, they are still busy working on the FAR. Delays experienced in unbundling of assets	Weekly progress meetings are held with the service provider. Submit information as possible to engineers to allow the unbundling process	Monthly FAR Reconciliations Additions to the FAR	Y
11.6.2.3.2	Insurance contract	Safeguarding and maintenance of assets			% of assets exposed to risk safeguarded.	R 1 495 000.00	1400044049	100%	Physical asset verification of Non-infrastructure done quarterly. Updating Insurance portfolio monthly with new acquisitions Disposal of redundant and obsolete assets	Achieved – recons prepared monthly up to end of May 2016. Achieved – FAR submitted to the insurance co. Not achieved	R 392 926.50	R 611 975.23	No disposal yet still awaiting approval from the Council but submitted the listing to the last BTO standing committee	Follow ups are made	Physical verification Report Insurance additions – invoices from Insurer Minutes of the BTO standing comm.	Y Y Y

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.3.3	Updated Fleet register	Fleet Management			% of Council vehicles maintained d.	R 1 500 000.00	14000 38007	100%	Monthly updating of Fleet Register. Monthly deviation report on monitoring of the fleet	Achieved – Fleet register updated monthly Achieved – report done monthly	R 650 000.00	R 374 510.71	The procurement is at adjudication stage	Awaiting for adjudication and appointment of a service provider	Fleet Management Report	Y
11.6.2.3.4	Effective and efficient supply of consumables	Inventory Management			% of stock managed.	R0.00	N/A	100%	Perform quarterly stock take. Reconcile stock take results to GL. Investigate and report on discrepancies Review and reset re-order levels.	Achieved Achieved Achieved Not Achieved	R0.00	R0.00	None None None Inventory management module not fully implemented on Munsoft	None None None Implement and make us of inventory management module on Munsoft	Stock Take report Inventory Recon	Y Y
11.6.2.3.5	Stores Constructed	Stores Construction			% of Stores Constructed	R 1 500 000.00	50400181	100%	Construction of stores To monitor progress on construction of stores	Partially achieved – Construction has not started yet	R 531 714.86	R 540 945.28	Appointment of construction company was at evaluation stage but the BEC returned it back to SCM for re-advertisement	Bid Document has been reprinted	None	N

SDBIP NUMBER	OUTPUT	IDP PROJECT	IDP REF	STRATEGIC OBJECTIVE	KPI	TOTAL BUDGET	VOTE	ANNUAL TARGET	Q4 ACTIVITIES	Q4 ACTUAL ACHIEVEMENTS	Q4 BUDGET	ACTUAL EXPENDITURE	REASON FOR VARIANCE	CORRECTIVE ACTION	POE	POE(Y/N)
11.6.2.3.6	Long-term liability management	Management of Long-term Liabilities	E2	Strengthen Governance and reduce risk	% of long-term Liabilities managed	R 1 640 000	1400036002 & 140044096	100%	Quarterly reconciliations and updating of liabilities register.	Achieved – recons for June 2016 are done	R0.00	R0.00	None	None	DBSA Reconciliation for Q4-2016	Y

PERFORMANCE SUMMARY: BUDGET & TREASURY OFFICE

BTO



CHALLENGES IN REPORTING

Whilst undertaking the compilation of the 2015/16 Quarter 4 Report, the following challenges were identified:

- Reasons for variances not being provided where there was an over-achievement or no performance against a set target
- Reasons for variances not being provided where there was over-expenditure or no expenditure against a set budget
- Projects appearing in the Quarterly Report whereas they do appear in the SDBIP
- In the past, there were a number of inconsistencies between the SDBIP targets and the targets set in the Quarterly Report. This has however been addressed accordingly

Signed By:

Eunice Diko

Executive Mayor

Date: _____

Signed By:

Zamile Herbet Sikhundla

Municipal Manager

Date: _____