



# ALFRED NZO

DISTRICT MUNICIPALITY

Enquiries: S FIKENI

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## EXTERNAL ADVERTISEMENT

### VACANT POSITION

### NOTICE NO 11/2020/2021

**Applicants are hereby invited from suitably qualified persons for the following position:**

#### **1. INFRASTRUCTURE DEVELOPMENT AND MUNICIPAL SERVICES**

**ASSISTANT MANAGER: ISD**

**FIVE (05) YEARS FIXED TERM CONTACT**

**TOTAL REMUNERATION PACKAGE: R872 840.03 (ALL INCLUSIVE PACKAGE)**

**STATIONED PLACE: MOUNT AYLIFF (MAIN OFFICES)**

**ESSENTIAL REQUIREMENTS:** Grade 12 • A recognized three (3) year Degree or National Diploma in Social Science or Equivalent NQF level 06 qualification • Minimum of five (5) years experience in a role related to the position of which three (3) years must be in Supervisory management level • Valid drivers license • Competency in the use of computers especially in Excel, Power Point, Outlook and Internet.

**KEY PERFORMANCE AREAS:** Promote participation, ownership and active involvement of stakeholders including beneficiary communities throughout the project cycle • Coordinate baseline surveys and report for all projects • Prompt apply conflict resolution strategies in cases of social conflict that may affect the projects • Coordinate/facilitate project handovers for completed projects • Facilitate and coordinate institutional and Social Development for capacity building and establish and train community structures.

**Closing date: 09 July 2021**

**Please note:** Applicants must submit a completed **ANDM Employment Form** obtained from our offices or on our website ([www.andm.gov.za](http://www.andm.gov.za)) and a comprehensive Curriculum Vitae with exposition of their experience and competencies with certified copies of qualifications, Identity document and license where applicable. **Applications should be forwarded to the Corporate Services Department, Alfred Nzo District Municipality, ERF 1400 Ntsizwa Street or Private Bag X 511, Mount Ayliff, 4735. Appointment will be subject to appropriate security clearance/criminal record check, a competency as well as reference and qualification checks.** If applicants receive no notification within one month from the closing date, please assume that your application was unsuccessful. The council reserves the right not to fill the position. Alfred Nzo District Municipality is an equal opportunity and affirmative action employer and people from designated groups are encouraged to apply.

**LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED**

**All enquiries should be directed to Mr. S FIKENI, HR Officer by telephone at (039) 254 5000.**



**Z. H. SIKHUNDLA  
MUNICIPAL MANAGER**