



ALFRED NZO
DISCTRICT MUNICIPALITY

Enquiries: S FIKENI

ERRATUM

NOTICE NO 03/2020/2021

Applicants who previously applied for this position must not apply

This serves to place an erratum in respect of the External Advert notice No. 02/2020/2021. Containing the vacancy of Assistant Manager: ISD and Senior Superintendent Operational Treatment Works

Applicants should NOTE that the purpose of the erratum is to extend the closing date.

1. The closing date will change to **10 SEPTEMBER 2021 @ 15:15 PM**

The rest of the advert's contents remain unchanged.

We apologize for the inconvenience that this may have caused to the potential candidates.

Issued by:

MR ZH SIKHUNDLA
MUNICIPAL MANAGER



ALFRED NZO
DISTRICT MUNICIPALITY

Enquiries S Fikeni

EXTERNAL ADVERTISEMENT

VACANT POSITION

NOTICE NO 02/2021/2022

Applicants are hereby invited from suitably qualified persons for the following positions:

1. INFRASTRUCTURE DEVELOPMENT AND MUNICIPAL SERVICES

RE-ADVERT

ASSISTANT MANAGER: ISD

FIVE (05) YEARS FIXED TERM CONTACT

TOTAL REMUNERATION PACKAGE: R872 840.03 (ALL INCLUSIVE PACKAGE)

STATIONED PLACE: MOUNT AYLIF (MAIN OFFICES)

ESSENTIAL REQUIREMENTS: Grade 12 • A recognized three (3) year Degree or National Diploma in Social Science or Equivalent NQF level 06 qualification • Minimum of five (5) years' experience in a role related to the position of which three (3) years must be in supervisory level • Valid driver's license • Competency in the use of computers especially in Excel, Power Point, Outlook and Internet.

KEY PERFORMANCE AREAS: Promote participation, ownership and active involvement of stakeholders including beneficiary communities throughout the project cycle • Coordinate baseline surveys and report for all projects • Prompt apply conflict resolution strategies in cases of social conflict that may affect the projects •

Coordinate/facilitate project handovers for completed projects • Facilitate and coordinate institutional and Social Development for capacity building and establish and train community structures.

WSP AREA MANAGER

**FIVE (5) YEARS FIXED TERM CONTRACT TOTAL REMUNERATION PACKAGE:
R872 840.03 (ALL INCLUSIVE PACKAGE)**

STATIONED PLACE: MATATIELE SATELLITE

ESSENTIAL REQUIREMENTS: Matric/ Grade 12 • National Diploma in Building/ Civil/ Mechanical/ Chemical Engineering • A minimum of 05 years 'experience in water and sanitation provision of which, 3 years must be in Supervisory level • A valid driver's license • Competency in the use of computers especially in Excel, PowerPoint, Outlook, Internet and specialized software like flow chart.

KEY PERFORMANE AREAS: Management of operation and maintenance for current, medium and long term project • Quality material with cost for all water and sanitation request received within the District • Performance and personnel management • Financial management • Manage operations and maintenance, communication and administration • Survey of planned sewer and water lines within the town.

SENIOR SUPERINTENDENT OPERATIONAL TREATMENT WORKS X1

TASK GRADE: 12

ANNUAL BASIC SALARY R 314 663.00 PLUS BENEFITS

ESSENTIAL REQUIREMENTS: Grade 12 or matric • Qualification in Water & Wastewater Treatment • Level III classification with DWS registration standards

- Minimum of 3 years' experience in water & wastewater treatment practice of which one year in supervisory level in water and wastewater practice • A valid driver's license • language proficiency in at least two of the four languages of Alfred Nzo District (English, IsiXhosa , Sesotho & Afrikaans)

KEY PERFORMANCE AREAS: Water and wastewater treatment processing and monitoring • Measure (analyze) and monitor water quality and control and optimize dosages and various plant settings to achieve water quality standards at each stage of the process • Supervising the process controllers and plant superintendent in Operations process • Operate sludge disposal system to ensure compliance with relevant legislations and regulations • Monitor and report to management the required resources for treatment i.e chemicals, admin documents and record results, reporting and recording appropriately.

2.

COMMUNITY DEVELOPMENT SERVICES

RE-ADVERT

ASSISTANT MANAGER: INTERGRATED RESPONSE AND RECOVERY

FIVE (05) YEARS FIXED TERM CONTRACT

TOTAL REMUNERATION PACKAGE: R872 840.03 (ALL INCLUSIVE PACKAGE)

STATIONED PLACE: MOUNT AYLIFF (MAIN OFFICES)

ESSENTIAL REQUIREMENTS: Grade 12 • Diploma/Degree Qualification in Disaster Management or Public Administration or Public Management • At least 5 years experience as Senior Disaster Management Official in government/ Local government environment • Valid driver's license • Competency in the use of computers especially in Excel, Word, PowerPoint, Outlook, Internet.

COMPETENCY SKILLS: Knowledge of the Local government sector and applicable legislation • Planning and Organizing skills, Good Communication Skills.

KEY PERFORMANCE AREAS: Ensure disaster risk management stakeholder management • Ensure compliance and implementation of disaster risk management plan • Management of disaster risk management response and recovery unit within the Municipal disaster management Centre • Management of disaster management continuum for ANDM, focusing on procedures and guidelines in respect of

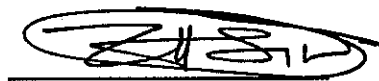
assessment, classification, declaration and review of disasters • Management of disaster risk reduction program for ANDM area of Jurisdiction

Closing date: 10 SEPTEMBER 2021

Please note: Applicants must submit a completed **ANDM Employment Form** obtained from our offices or on our website (www.andm.gov.za) and a comprehensive Curriculum Vitae with exposition of their experience and competencies with certified copies of qualifications, Identity document and license where applicable. **Applications should be forwarded to the Corporate Services Department, Alfred Nzo District Municipality, ERF 1400 Ntsizwa Street or Private Bag X 511, Mount Ayliff, 4735. Appointment will be subject to appropriate security clearance/criminal record check, a competency as well as reference and qualification checks.** If applicants receive no notification within one month from the closing date, please assume that your application was unsuccessful. The council reserves the right not to fill the position. Alfred Nzo District Municipality is an equal opportunity and affirmative action employer and people from designated groups.

LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED

All enquiries should be directed to Mr. S FIKENI, HR Officer by telephone at (039) 254 5000.



**Z. H. SIKHUNDLA
MUNICIPAL MANAGER**