



# ALFRED NZO

DISTRICT MUNICIPALITY

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### ADVERTS

Alfred Nzo District Municipality (ANDM) is inviting all suitable Qualified and Experienced Professional Service Providers to submit bids for the following projects. The adjudication of the bids will be done in terms of Preferential Procurement Regulations, 2011 pertaining to Preferential Procurement Policy Framework (Act No5 of 2000) and will be based on the functionality and BBBEE points system. Evaluation criteria will be 70% for functionality, Price 80 points and 20 B-BBEE status level contribution.

| Project Name  | Contact for enquiries   | Amount  | Closing Date           | Evaluation Criteria             |
|---|---|---------|------------------------|---------------------------------|
| 1. RE – Advert<br>Organizational<br>Work Study<br>ANDM/CPS –<br>HRM/13/18/08/21   | Mr .M. Kohli<br><a href="mailto:kohlim@andm.gov.za">kohlim@andm.gov.za</a><br>039 254 5000          | R250.00 | 11/01/2022<br>@10:00AM | 80/20<br>Evaluation<br>Criteria |
| 2. Legal Services<br>Support and<br>Representation<br>ANDM/MM-<br>LEGAL/61/29/11/<br>21   | Mr .M. Dubula<br><a href="mailto:dubulam@andm.gov.za">dubulam@andm.gov.za</a><br>039 254 5000       | R250.00 | 11/01/2022<br>@11:00AM | 80/20<br>Evaluation<br>Criteria |
| 3. Design, Supply<br>and Delivery of<br>Municipal Diaries<br>& Calendars for<br>Staff and<br>Councilors<br>ANDM/OMM –<br>COMM/62/29/11/2<br>1 | Ms .Y. Mhlaluka<br><a href="mailto:mhlalukay@andm.gov.za">mhlalukay@andm.gov.za</a><br>039 254 5000 | R250.00 | 12/01/2022<br>@10:00AM | 80/20<br>Evaluation<br>Criteria |

|  |  |         |                      |                           |
|--|--|---------|----------------------|---------------------------|
| 4. RE – Advert Supply and Delivery of Emergency Relief Material for Two Years ANDM/CDS - Disaster/40/31/08 /21 | Ms.N. Mtetandaba<br><a href="mailto:mtetandaban@andm.gov.za">mtetandaban@andm.gov.za</a><br>za<br>039 254 5000 | R250.00 | 12/01/2022 @11:00AM  | 80/20 Evaluation Criteria |
| 5. RE – Advert ICT Hardware Equipment ANDM/CPS – ICT/63/29/11/21   | Ms .T. Gagela<br><a href="mailto:gagelat@andm.gov.za">gagelat@andm.gov.za</a><br>039 254 5000                  | R250.00 | 13/01/2022 @ 10:00AM | 80/20 Evaluation Criteria |
| 6. RE – Advert Verification of Applications and Report ANDM/OMM – WSA/20/18/08/21                              | Ms. Z Bekizulu<br><a href="mailto:bekizuluz@andm.gov.za">bekizuluz@andm.gov.za</a><br>039 254 5000             | R250.00 | 13/01/2022 @ 11:00AM | 80/20 Evaluation Criteria |
| 7. Customer Care System (SMARTGOV SOLUTION) ANDM/CPS – ICT/68/01/12/21   | Ms. T. Luvalo<br><a href="mailto:luvalot@andm.gov.za">luvalot@andm.gov.za</a><br>039 254 5000                  | R500.00 | 13/01/2022 @ 12:00PM | 80/20 Evaluation Criteria |

**NB: Covid 19 Level 1 Regulation will apply on date of Closing (No mask no entry)**

**DOCUMENTATION**

The bid documents are available at a non-refundable cost (VAT inclusive) on our website [www.andm.gov.za](http://www.andm.gov.za), payments for Bid Documents must be done to our Offices (Revenue) at Reception or through Bank deposit at First National Bank, Account Number 62024932974 and Branch Code 210821. All bidders are required to attach the proof of payment receipts on their document when submitting.

**Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)**

**All bids submitted should remain valid for a period of 120 days after the bid closing date.**

- **Certified copies of Company founding statement (CK)**
- Valid SARS pin number confirmation certificate
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months. If you don't pay rates you must submit both **affidavit stating that you do not pay rates and Proof of residence from Ward Councillor**, If you didn't submit one of the two you will be disqualified.
- **Please Note that Bidders who are in arrears for ANDM services for a period of more than 3 months will be disqualified.**
- **A Signed lease agreement will be accepted for Bidders that do not own property and not liable for rates.**
- Certified copies of BBBEE, certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit, **Failure to submit will result in zero points score for BBBEE status level**
- **Copies of ID Documents and all submitted certificates must be original certified**
- The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1.
- Company profile with traceable references
- The Alfred Nzo District Municipality is not bound to accept the lowest or any bidder.
- Bids received after the published closing date will not be considered and will not be opened
- Bidders are required to submit Proposed Project Team, their CV's and qualifications.
- **All bidders should complete MBD 1, MBD 4, MBD 8, MBD 9 and Ethics Commitment For Suppliers Of Alfred Nzo District Municipality**
- All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to business with all organs of state in the Republic of South Africa.

**Failure to supply all required and supplementary information will result in the tender being deemed non-responsive; and therefore the tender will not be considered for award**

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**BID CLOSING DATE**

Completed bids in sealed envelopes endorsed tender number above, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, EMaxesibeni not **later than stipulated time and date**, where bids will be opened in public shortly afterwards at ANDM Conference Centre. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Alfred Nzo District Municipality reserves the right to accept or not to accept any proposal either in whole or in part. And any assistance in completing partly or full the proposal from ANDM Official or Councillor will result in disqualification of bid.

**BID ENQUIRES**

Enquiries should be directed to person written above@ 039 254 5000 email address and all SCM related enquiries to be directed to Mr .V. Cita on 039 254 5000 email address [citav@andm.gov.za](mailto:citav@andm.gov.za) **Alfred Nzo District Municipality**

**Erf 1400 Ntsizwa Street.**

**Mount Ayliff**

**4735**



**MR .Z. H. SIKHUNDLA  
MUNICIPAL MANAGER**