



ALFRED NZO
DISTRICT MUNICIPALITY

EXTERNAL ADVERTISEMENT
VACANCIES
NOTICE NO 08/2021/2022

Alfred Nzo District Municipality is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. *People with physical disabilities are encouraged to apply.*



Suitably qualified persons are hereby invited to apply for the following vacancies

MUNICIPAL MANAGER'S OFFICE

CHIEF FINANCIAL OFFICER

FIVE (5) YEAR FIXED TERM CONTRACT

TOTAL REMUNERATION PACKAGE: R 894 447 – R 1 133 463

STATIONED PLACED: ALFRED NZO DISTRICT MUNICIPALITY OFFICES

ESSENTIAL REQUIREMENTS: Matric/ Grade 12 • Postgraduate Degree or qualification in the fields of Accounting, Finance, or Economics registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits or Chartered Accountant (SA). Minimum (07) years in a Senior or Middle Management Position in Local Government of which at least two (2) years at Senior Management Level in Finance preferable in Local Government. • A valid Driver's License. Ability to negotiate in levels of Government and with relevant Stakeholders. Ability to prove strategic, visionary and innovative leadership. Must be registered or be in a process of registration with professional body. Extensive Knowledge of Financial Governance and Performance Management System in Local Government environment. Computer literacy covering all applications. A valid driver's license.

KEY COMPETENCY SKILLS: Knowledge of Local Government sector and applicable legislation •Planning and Organizing Skills. Analytical •Communication, Facilitation, Interpersonal, Negotiation, Problem solving, Project Management, Financial Management & Research Skills. Report Writing Skills.

KEY PERFORMANCE AREAS: Municipal financial viability. Identifies and defines the short, medium to long term objectives and priorities of the municipality. Encapsulating procurements. Income, expenditure, and remuneration control functionalities' .Directs and controls key performance indicators and outcomes of personnel within the department. Directs implementation of specific financial procedures, systems and controls associated with key functional areas in the department. Plans and manages applications and sequences associated with recording, authorization and execution of expenditure transactions. Manages the execution of specific sequences associated with investments allocated to specific call accounts. Manages and controls specific accounting procedures associated with asset acquisitions and disposal. Manages applications and sequences associated with monitoring, adjustments and updating the municipal debtor's related transactions and accounts.

Closing Date: 04 MARCH 2022

Please note: Applicants must submit a completed **ANDM Employment Form** obtained from our offices or on our **website (www.andm.gov.za)** and a comprehensive Curriculum Vitae with exposition of their experience and competencies with certified copies of qualifications, Identity document and license where applicable. **Applications should be forwarded to the Corporate Services Department, Alfred Nzo District Municipality, ERF 1400 Ntsizwa Street or Private Bag X 511, Mount Ayliff, 4735. Appointment will be subject to appropriate security clearance/criminal record check, a competency as well as reference and qualification checks.** If applicants receive no notification within one month from the closing date, please assume that your application was unsuccessful. The council reserves the right not to fill the position. Alfred Nzo District Municipality is an equal opportunity and affirmative action employer and people from designated groups.

LATE, EMAILED AND FAXED APPLICATIONS WILL NOT BE ACCEPTED

All enquiries should be directed to Mr. M Kohli, Manager: HRM & D by telephone at (039) 254 5000.



Z. H. SIKHUNDLA
MUNICIPAL MANAGER