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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/09093/30

14 APRIL 2023

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF ANNUAL FINANCIAL STATEMENTS FOR A PERIOD OF 2 (TWO) YEARS.

BID NO: ANDA 09/2022/2023

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals for the appointment of a service provider for the provision of annual financial statements for a period of 2 (two) years.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.

- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

1. EVALUATION CRITERIA

The bids will be evaluated in two stages, namely:

- **Stage 1- Minimum compliance and mandatory responsiveness criteria**
- **Price and Preference BBEE Points**

Bids will be evaluated in terms of the Procurement Policy of Alfred Nzo Development EVALUATION Agency and shall be applied as follows: -

- All proposals received shall firstly be evaluated on Minimum compliance and mandatory responsiveness criteria and then after the Price & Preference Point system will be applicable.

The Preference evaluation points will be applied as per the table below; -

NB: Bidders must demonstrate by submitting documentary proof in relation to the claim of points with respect to the following key:

Only service provider(s) that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be taken into account for the appointment of a successful Service provider(s).

ITEM	WEIGHT
<p>PHASE 1</p> <p>In this phase all proposals received will be verified for compliance and completeness of the submitted proposal the per the set of the minimum requirements as listed under paragraph 6 & 9 Service Providers who comply with the listed requirements progresses to the next phase of bidder(s) price and preference evaluation requirements.</p> <p>NB: Only bidders who fully comply with minimum requirements progress to the next phase (2)</p>	100%
<p>PHASE 2 : PRICE & PREFERENCE GOAL</p>	
<p>Price</p>	80%
<p>Preferential Goal 1- Ownership</p>	20%

2. EVALUATION OF BID RESPONSES USING THE PREFERENCE POINT SYSTEM

Bidders who meet the minimum and mandatory requirements will progress to this final phase of Price and Preference point system.

EVALUATION CRITERIA AND WEIGHTING:

The submitted proposals are to be evaluated using the 80/20 preference points system in accordance with the PPPFA guidelines. Based on this system the points will be allocated as follows:

SPECIFIC GOAL: OWNESHIP CATEGORY	Criteria Points
BBBEE Level 1	20
BBBEE Level 2	12
BBBEE Level 3 to 8	6
TOTAL WEIGHT	20%

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 09/2022/2023 THE APPOINTMENT OF A SERVICE PROVIDER FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF ANNUAL FINANCIAL STATEMENTS FOR A PERIOD OF 2 (TWO) YEARS**. The sealed envelope must be deposited in the Tender Box, located inside at reception area of Alfred Nzo Development Agency not later than **12h00** on the **17 MAY 2023**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

BID ENQUIRIES

For any queries please contact Ms. Z. Mketsu and at telephone number 039 492 0011/ 076 402 9306 or Email: mketsuz@anda.org.za during office hours or; Ms. Ms Olona Sompao for SCM related queries at tel. number 039 492 0011/ 066 440 7301 or email: sompao@anda.org.za



Mr. N.R Xolo

Acting Chief Executive Officer