



**ALFRED NZO**  
DISTRICT MUNICIPALITY

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**TERMS OF REFERENCE**

**CONSTRUCTION OF CONCRETE DIESEL TANK STAND WITH RETAINING WALL  
FOR MALUTI STORES**

**2023/2024 FINANCIAL YEAR**

**Issued and Prepared by:  
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## **1. BACKGROUND AND OVERVIEW OF THE PROJECT**

### **1.1 INTRODUCTION**

Alfred Nzo District Municipality has satellite offices around the District and stores is responsible for storage and distribution of fuel, particular diesel.

### **1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT**

#### **1.2.1 Overall objective**

The overall objective is to construct a concrete diesel tank stand with retaining wall around, to curb the spillage of diesel to the environment and a bonnet over the diesel bowser.

#### **1.2.2 Specific Objectives**

ANDM seeks to appoint a suitable service provider to construct a concrete stand with retaining walls around it and the bonnet. ANDM has water pumps stationed in different locations around the Alfred Nzo District, these water pumps are operated with diesel engines. Due to vast distances that have to travelled in distributing fuel to these destinations, the Municipality has decided in installing diesel tanks and bowsers in two of its towns. This will reduce the turn-around times for the distribution of fuel to all relevant water schemes.

## **2. SCOPE & EXTENT OF WORK**

The concrete stand, retaining wall and the bonnet will be constructed in Maluti ANDM Stores.

- Construction of concrete base to 150mm thickness reinforced with mash wire
- Measurements are:
  - Length 10 m

- Breath 3.50 m
- Retaining wall of 1 meter constructed with common bricks
- Bonnet above the diesel bowser to protect it from storms is:
  - front 2.80m (height)
  - Rear 3.20m (height)
- The bonnet must be mounted on the inside of the retaining wall with steel posts and bolts.
- The bonnet must be covered with corrugated iron sheets thickness 0.080mm (galvanized).

**NOTE:**

The whole installation shall be carried out in accordance with the South African Bureau of Standards code of practice for the application of National Building regulations and Occupational Health and Safety Act 85 of 1993 as amended.

**3. PROJECT TIME FRAME**

The project time frame for the supply, delivery and installation is 1 month from the date of appointment of the service provider.

**4. REPORTING MECHANISM**

It is expected that progress meetings will be held on site with the successful service provider and reports will be submitted to ANDM. The Project Manager has the right to change the frequency of reporting as and when necessary.

**5. SUBMISSION OF QUOTATIONS**

- Quotations must be emailed to [tenders@andm.gov.za](mailto:tenders@andm.gov.za) : referenced with the bid number. Failure to do so will lead to disqualification.
- NB- No drop box or links will be accepted

## 6. CAPACITY TO EXECUTE THE WORK

### Evaluation criteria of quotations

The bids will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2- Price and Specific Goals

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award

ITEM	Score
<b>STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK</b>	<b>100</b>
• <b>Previous Experience</b>	<b>50</b>
• <b>Capacity and Expertise</b>	<b>50</b>
<b>Total Scoring</b>	<b>100</b>

### Price and Preference

Quotations will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
<b>Bidders will score Specific Goals as follows</b>		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Rural	Attach Proof of Residence of the Business or Lease Agreement	4
Disabled	Attach a Signed Letter from Health Practitioner	4
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full	4

	points the percentage of equity held must be 51% or more	
<b>Total Scoring</b>		<b>100</b>

<b>Previous Company Experience</b>		
<b>Note: The scoring in this section is not cumulative</b>		
Traceable record for successful completion of a minimum of 03 or more projects on buildings (construction) to the value of R100 000.00 each		50
Traceable record for successful completion of a minimum of 02 or more projects on buildings (construction) to the value of R 100 000.00 each		40
Traceable record for successful completion of a minimum of 01 or more projects on buildings (construction) to the value of R 100 000.00		30
	<b>Total Scoring</b>	<b>50</b>
<b>Note COMPULSORY attachments for verifying work done:</b>		
<p>1. The ANDM Assessment Bidder Form must be completed, stamped, and signed by the previous employer as a means of verifying references for each project undertaken. If 3 Projects were done, 3 Assessment bidder forms must be completed.</p> <p>2. In ADDITION to the above, a traceable record will be evaluated on the basis of:</p> <p>- An Appointment Letter or Official Purchase Order.</p>		

<b>Capacity and Expertise to Undertake the Project</b>		
<b>Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee</b>		
One or more personnel must have a minimum of NQF level 6 in built environment		30
Team member must have a 6months certificate in Project management		20
	<b>Total Scoring</b>	<b>50</b>

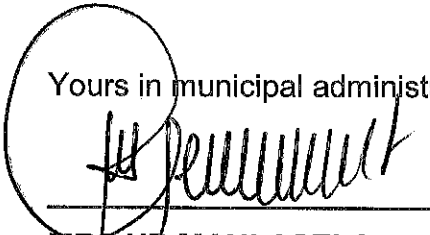
<p><b>NB: Attach CV and certified copies not older than 3 months for all qualifications</b></p>	<p style="text-align: right;"><b>Total Scoring</b> <b>[50]</b></p>
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NB: All Bidders must be registered to CIDB with a minimum of 1 GB or 1GBPE only.

- For any queries regarding this tender, please contact Mr A.Nqakwana for technical related queries; on (039) 254 5000 or;
- Mrs N. Cezu for SCM related queries at telephone number 039-254-5059 during office hours.

**Alfred Nzo district Municipality**  
**Erf 1400 Ntsizwa Street**  
**Mount Ayliff**  
**4735**

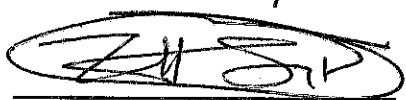
Yours in municipal administration,



**MRS UP MAHLASELA**  
**CHIEF FINANCIAL OFFICER**

DATE 3/11/2023

Approved/Not Approved



**Mr. ZAMILE H SIKHUNDLA**  
**MUNICIPAL MANAGER**

DATE 03/11/2023

**Comments by Chairperson:**

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**CONSTRUCTION OF DIESEL TANK STAND IN MALUTI STORES**

**Schedule of Quantities**

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<b>EARTH WORKS</b>				
1	Remove top soil to average depth of 150mm for platform	m2	105		
2	Cut in-situ material for fill	m2	52		
	<b>FOUNDATIONS</b>				
3	Excavate in compacted pickable material as defined not exceeding 2m deep for surface trenches	m3	21		
	<b>SUNDRIES</b>				
4	Extra over all excavations in compacted pickable material for excavation in soft rock as described	m3	8		
5	Extra over all excavations in compacted pickable material for excavation in hard rock as described	m3	6		
6	Extra over all excavations for carting away excavated material as described	No	8		
7	Allow the risk of collapse to sides of excavation from ground level not exceeding 1,5m deep	m2	32		
8	Allow for keeping excations free of water and mud by pumping or bailing	Item			
	<b>FILLING</b>				



9	Excavated material in backfill, saturated to optimum moisture content and compacted to 95% modified ASHTOO under surface bed	m3	80	
10	Compaction of ground surfaca under floors etc including scarifying for depth of 150mm break down oversize material, adding suitable material where necessary and compacting to 93% AASHTOO density	m2	30	
11	Sand Blinding Under Surface bed	m2	30	
<b>Carried to Summary</b>				
<b><u>DAMP PROOFING</u></b>				
<b><u>One Layer 250 Micron "Gunplus USB Green" polythene waterproofing:</u></b>				
12	On Compacted earth under concrete surface bed, laped 150mm and sealed at all joints	m2	30	
13	Ref 193 wire mesh in cincrete surface bed laid on block spacers @300 c/c	m2	30	
<b><u>REINFORCED CONCRETE</u></b>				
<b><u>250 Mpa/19mm Concrete</u></b>				
14	Concrete Slab	m3	5	
<b><u>Finishing top surfaces of concrete smooth with a wood float including non-slip brush</u></b>				
15	Surface beds, Slabs, etc	m2	30	
<b><u>SOIL POISONING</u></b>				
<b><u>Soil Insecticide</u></b>				

16	Under floors etc including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming <b><u>FOOTINGS</u></b>	m2	30	
17	<u>20 Mpa/19mm concrete in Strip Footings</u>	m3	10	
	<b><u>Carried to Summary</u></b>			
	<b><u>BRICKWOCK</u></b>			
	<b><u>Brickwork of NFX bricks (14Mpa nominal compressive strength) in Class 1 mortar</u></b>			
18	two brick wall	m2	40	
	<b><u>Brickwork Reinforcement</u></b>			
19	150mm wide reinforcement built horizontally	m	78	
	<b><u>DIESEL PUMP SHELTER (3m x 2m) x 2,7m high</u></b>			
	Construct diesel pump shelter with			

20	4 steel poles embeded in a 300mmx300mmx600mm 15MPa mass concrete with a flat roof with roof covering of corrugated roof iron sheet	Lump Sum			
<b>SUB - TOTAL</b>					
<b>VAT @ 15%</b>					
<b>TOTAL CARRIED TO TENDER</b>					

