



ALFRED NZO
DISTRICT MUNICIPALITY

SPECIFICATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE

Number	Description	Quantity	Unit Price	Amount
1	L-shaped pedestal office desk with (Leather inlay) and 3 lockable drawers Size: 2000L x1200W x750H Colour: Mahogany veneer	1		
2	2 Door wooden filling cabinet with quality dividing shelves and must be lockable Colour: Mahogany veneer Size: 900L x 450W x 1500H	3		
3	2 seater genuine leather sofa	2		

4	High-back revolver leather office chairs with steel armrest and legs Colour: Black	4		
5	High-back revolver fabric office chairs with steel armrest and legs Colour: Black	2		
6	Low-back visitors fabric office chair Colour: Black	4		
Total Exclusive VAT				
VAT @ 15%				
Total Inclusive VAT				

NB: Pictures of office furniture will be provided to the appointed service provider and the appointed service provider must bring the sample of the furniture.

Price and Preference

Quotations will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

This project will be evaluated based on the below criteria:

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
Bidders will score Specific Goals as follows		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5

Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Rural	Attach Proof of Residence of the Business or Lease Agreement	3
Disabled	Attach Signed Letter from Health Practitioner	3
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Total Scoring		100

SUBMISSION OF QUOTATIONS

Quotations must be email to tenders@andm.gov.za, referenced with bid number: Failure to do so will lead to disqualification.

NB: No Dropbox or Links will be accepted.

Yours in municipal administration



MS. S.O. KHUZO

ACTING CHIEF FINANCIAL OFFICER

APPROVED/NOT APPROVED



MRS. U.P. MAHLASELA

ACTING MUNICIPAL MANAGER

ERF 1400 NTSIZWA STREET, PRIVATE BAG X511, EMAXESIBENI, 4735.

TEL: 039 254 5000 FAX: 039 254 0343 WWW.ANDM.GOV.ZA CUSTOMER CARE LINE: 086 000 3781

DATE OF APPROVAL.....

COMMENTS:
