



ALFRED NZO

DISTRICT MUNICIPALITY

TERMS OF REFERENCE

CONSTRUCTION OF CONCRETE DIESEL TANK STAND WITH RETAINING WALL: MALUTI STORES

2022/2023 FINANCIAL YEAR

Issued and Prepared by:
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1. BACKGROUND AND OVERVIEW OF THE PROJECT

1.1 INTRODUCTION

Alfred Nzo District Municipality has satellite offices around the District and stores is responsible for storage and distribution of fuel, particular diesel.

1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT

1.2.1 Overall objective

The overall objective is to construct a concrete diesel tank stand with retaining wall around, curb the spillage of diesel to the environment and a bonnet over the diesel bowser.

1.2.2 Specific Objectives

ANDM seeks to appoint a suitable service provider to construct a concrete stand with retaining walls around it and the bonnet. ANDM has water pumps stationed in different locations around the Alfred Nzo District, these water pumps are operated with diesel engines. Due to vast distances that have to travelled in distributing fuel to these destinations, the Municipality has decided in installing diesel tanks and bowsers in two of its towns. This will reduce the turn-around times for the distribution of fuel to all relevant water schemes.

2. SCOPE & EXTENT OF WORK

The concrete stand, retaining wall and the bonnet will be constructed in Maluti ANDM Stores.

- Construction of concrete base to 150mm thickness reinforced with mash wire

- Measurements are:
 - Length 10 m
 - Breadth 3.50 m
- Retaining wall of 1 meter constructed with common bricks
- Bonnet above the diesel bowser to protect it from storms is:
 - front 2.80m (height)
 - Rear 3.20m (height)
- The bonnet must be mounted on the inside of the retaining wall with steel posts and bolts.
- The bonnet must be covered with corrugated iron sheets thickness 0.80mm (galvanized).

NOTE:

The whole installation shall be carried out in accordance with the South African Bureau of Standards code of practice for the application of National Building regulations and Occupational Health and Safety Act 85 of 1993 as amended

3. PROJECT TIME FRAME

The project time frame for the supply, delivery and installation is 2 week from the date of appointment of the service provider.

4. REPORTING MECHANISM

It is expected that progress meetings will be held on site with the successful service provider and reports will be submitted to ANDM. The Project Manager has the right to change the frequency of reporting as and when necessary.

5. SUBMISSION OF BIDS

Quotations must be placed in a sealed envelope and clearly marked: **“CONSTRUCTION OF DIESEL TANK STAND WITH RETAINING WALL FOR MALUTI STORES”** and placed in the Bid box in the Alfred Nzo District Municipality not later than 10H00 on the_____

6. CAPACITY TO EXECUTE THE WORK

Evaluation Criteria for Quotations

The bids will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2- Price and Specific Goals

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award

ITEM	Score
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	100
• Previous Experience	50
• Capacity and Expertise	50
Total Scoring	100

Price and Preference

Quotations will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
Bidders will score Specific Goals as follows		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Youth	Attach ID Certified Copies of Directors Claiming	4

	Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	
Rural	Attach Proof of Residence of the Business or Lease Agreement	4
Disabled	Attach a Signed Letter from Health Practitioner	4
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Total Scoring		100

Previous Company Experience		
Note: The scoring in this section is not cumulative		
Traceable record for successful completion of a minimum of 03 or more projects on buildings (construction) to the value R 100 000 each		50
Traceable record for successful completion of a minimum of 02 or more projects on buildings (construction) to the value R 100 000 each		40
Traceable record for successful completion of a minimum of 01 or more projects on buildings (construction) to the value R 100 000		30
	Total Scoring	50
Note COMPULSORY attachments for verifying work done:		
<p>1. The ANDM Assessment Bidder Form must be completed, stamped, and signed by the previous employer as a means of verifying references for each project undertaken. If 5 Projects were done, 5 Assessment bidder forms must be completed.</p> <p>2. In ADDITION to the above, a traceable record will be evaluated on the basis of:</p> <p>- An Appointment Letter or Official Purchase Order</p>		

Capacity and Expertise to Undertake the Project		
Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee		

One or More personnel must have a minimum of NQF level 6 in built environment	30
Team member must have a 6 months certificate in Project management	20
Total Scoring	50
NB: Attach CV and certified copies not older than 3 months for all qualifications	
Total Scoring	[50]

- For any queries regarding this tender, please contact Mr A.Nqakwana /Ms S. Cele for technical related queries; on (039) 254 5000 or;
- Mrs N. Cezu for SCM related queries at telephone number 039-254-5059 during office hours.

**Alfred Nzo district Municipality
Erf 1400 Ntsizwa Street
Mount Ayliff
4735**

Yours in municipal administration,



**MRS UP MAHLASELA
CHIEF FINANCIAL OFFICER**

Approved/Not Approved



**Mr. L. Mdutyana
BSC Chairperson**

Construction of concrete Diesel Stand
with wall with retaining wall
for maluti Stores

Comments by Chairperson:
