



ALFRED NZO
DISTRICT MUNICIPALITY

TERMS OF REFERENCE

MVENYANE (MAGXENI) SPRING REHABILITATION
2023/24 FINANCIAL YEAR

Issued and Prepared by:
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1. BACKGROUND AND OVERVIEW OF THE PROJECT

1.1 INTRODUCTION

The Office of the Municipal Manager in Alfred Nzo District Municipality (ANDM) is facilitating the implementation of Springs rehabilitation in Matatiele Local Municipality as mandated by Section 24 of South African Constitution which specifically puts environmental rights into the context of human health, stating "Everyone has the right to an environment that is not harmful to their health or well-being;" As well as recognizing the rights of future generations in the context of sustainable development by stating the importance of environmental protection, for the benefit of present and future generations. There are also measures that are put in place through legislation and strategies that prevent pollution and ecological degradation to promote conservation and secure ecologically sustainable development and use of natural resources while promoting justifiable economic and social development.

1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT

1.2.1 Overall objective

Due to the overwhelming, continuous spread of alien invasive plants and the adverse drought conditions that the country is faced with, there is enormous pressure in water resources. The sources of water dry up and pose serious water shortages in communities. This is the rationale why natural resources along ecological rich areas in Alfred Nzo District Municipality jurisdiction are vulnerable and under threat of becoming extinct. In this spring rehabilitation program, here are the overall objectives but not limited to:

- To increase the level of water resource through clearing of Alien Invasive Plants which harvest a huge amount of water.
- To improve the level of water resource and boost the livelihood of the living citizen of that particular community.

- To capacitate local people in protecting their natural resources (wetlands, water, flora and fauna and catchment in general).
- To educate communities on the importance of clearing alien invasive plants in their catchments.

1.2.2 Specific Objectives

The main objective of this project is to rehabilitate and restore the adversely degraded springs that shown up after the Alien Invasive Plants clearing to boost the local communities for their drinking water and their livestock. The project also will assist the community with critical skills, such as building construction and environmental protection and rangelands management. Lastly the project creates more jobs for those people who are not yet employed.

2. SCOPE & EXTENT OF WORK

Quotations are invited from suitably qualified professional service providers to prepare and submit proposals to undertake the implementation of Spring Rehabilitation project within the Alfred Nzo District Municipality. A successful Service provider will have to assist ANDM with establishment of spring rehabilitation program in Matatiele Local Municipality, Mvenyane area. Appointed service provider is expected to ensure smooth running and monitoring of project and ensure that activities are in line with the relevant environmental legislations. In this spring rehabilitation program, the service provider is expected to cover the following but not limited to:

- Capacitate local people in protecting their natural resources (wetlands, water, flora and fauna and catchment in general)

- Enable the local residents to play part in improving their quality of life economically, culturally, spiritually through sustainable environmental management practices.
- Capacitate local residents to become stewards of their water resources by empowering them with skills to protect and rehabilitate natural springs for the betterment of their lives.
- Empower rural communities in making their own decisions about wise use of water resources including wetlands.
- Construct the protection walls on the eye of the spring with concrete bricks
- Enough LDPE pipes with various diameters for connection and two Jojo Tanks for water quality chlorination
- Install standpipe tap for distribution of water to the community
- Construct water quality tank stand for stability to fulfill the mission
- Educate communities on the importance of clearing alien invasive plants in their catchments.
- Ensure that communities understand the tips for water conservation.
- Raise awareness on waterborne related diseases.

3. PROJECT TIME FRAME

The project time frame will be 6 months from the date of appointment.

4. KEY OUTPUTS/PROJECT MILESTONES/DELIVERABLES

- Rehabilitation of Four (4) springs along the area of interest
- Establish Spring Rehabilitation program using Water Access, Sanitation and Hygiene (WASH) guidelines.
- Assist Councilors and Traditional leaders with criteria for selection of project beneficiaries

- Identify critical springs to be prioritized in Mvenyane preferable areas of this village with no access to water.
- Conduct social facilitation for proper running of spring rehabilitation program.
- Conduct onsite training on spring rehabilitation, WASH, One Health Program and natural resource (water) management.
- Wetlands along the area of interest should be protected for the interest of flora and fauna.

5. STAKEHOLDERS CONSULTATION

Through consultation between the service provider and the District Municipality, the service provider will provide technical guidance, while municipality of ANDM will be responsible for undertaking the stakeholder consultation with traditional and elected authorities. Project beneficiaries will be provided to ANDM by the community leaders, thus ANDM and service provider will not undertake the process of recruiting project beneficiaries but rather give the guidance in terms of the required skills, target group etc.

6. PROJECT MANAGEMENT

The appointed service provider will take responsibility of the work. The project is to be coordinated and managed by an operational team led by Alfred Nzo District Municipality. A Project Steering Committee (PSC) comprising of ANDM officials and other key stakeholders will oversee project implementation and facilitate inter – governmental coordination. The ongoing plans and progress reports from the service provider will have to be submitted to the Project Operational Team led by Environmental Officer and or Project Steering Committee where a process of verification will take place prior to the approval of invoices submitted by the service provider. Ideally prior to the sitting of a PSC meeting, a technical verification of work claimed by the service provider, must be undertaken by ANDM officials and some

members of the PSC to ensure that ANDM is able to approve claims made by the service provider.

7. REPORTING MECHANISM

It is expected that regular progress reports will be submitted to ANDM and further presented to the PSC on a monthly basis. The Project Manager has the right to change the frequency of reporting as and when necessary.

8. SUBMISSION OF BIDS

Quotations must be emailed to tenders@andm.gov.za reference with bid number failure to do so will lead to disqualification.

NB: documents must be able to be accessible at all time. No drop box or links will be accepted

9. CAPACITY TO EXECUTE

Evaluation criteria of the Quotations;

The quotations will be evaluated in two stages, namely:

- Stage 1- Capacity to execute work
- Stage 2- Price and Specific goals

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	100
Previous Experience	40
Capacity and Expertise	40
Methodology	20

TOTAL Scoring	100
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Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
Bidders will score Specific Goals as follows		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	6
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Disabled	Attach a Signed Letter from Health Practitioner	5
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Total Scoring		100

Previous Company Experience	Scoring (40)
Note: The scoring in this section is not cumulative	
Traceable record for successful completion of a minimum of (3) Springs Rehabilitation projects to a value of R50 000.00 each	40
Traceable record for successful completion of a minimum of (2) Springs Rehabilitation projects to a value of R50 000.00 each	30
Traceable record for successful completion of a minimum of (1) Springs Rehabilitation projects to a value of R50 000.00	20

<p>Note COMPULSORY attachments for verifying work done:</p> <p>1. The ANDM Assessment of Bidder Form must be completed, stamped and signed by previous employer as a means of verifying references for each project undertaken. If 3 Projects were done, 3 Assessment bidder forms must be completed.</p> <p>2. In ADDITION to the above, a traceable record will be evaluated on the basis of:</p> <p>Appointment letters or official purchase orders</p>	<p>Total Scoring</p> <p>40</p>

<p>Capacity and Expertise to Undertake the Project:</p> <p>Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee</p>	<p>40</p>
<p>A Project Team with the following areas of expertise:</p>	<p>[40]</p>
<p>The team leader must have a minimum of NQF Level 6 qualification in Environmental Science/Management or Nature Conservation or Natural Science</p>	<p>20</p>
<p>Team member must have minimum of NQF Level 5 qualification in Environmental Science/Management or Nature Conservation or Natural Science</p>	<p>15</p>
<p>Team member must have minimum of a 6 months certificate qualification in Environmental Science/Management or Nature Conservation or Natural Science</p>	<p>05</p>
<p style="text-align: right;">Total Scoring (20 +15+5)</p> <p>NB: Attach CV and certified copies not older than 3 months for all qualifications</p>	<p>40</p>

Methodology Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee	[20]
Explain Procedures on undertaking stakeholder engagement and selection of project beneficiaries.	02
Explain Procedure on establishment and registration of a Community Based Natural Resource Management (CBNRM) cooperative.	02
Explain Procedure on identification of critical areas that support climate change resilience	02
Explanation of Ecosystem Based Adaptation Program	04
<ul style="list-style-type: none"> • Service provider that explains Five (5) or more relevant legislation governing Climate Change Work 	10
TOTAL SCORING	20

For any queries regarding this tender, please contact Mr M Qumba for project related queries; on (039) 254 5073/89 or; Supply Chain Management contact Mr. V Cita for SCM related queries at telephone number 039-254-5134 during office hours.

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MR N.R XOLO
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~~APPROVED/NOT APPROVED~~



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MUNICIPAL MANAGER