



ALFRED NZO
DISTRICT MUNICIPALITY

TERMS OF REFERENCE
ANDM INTEGRATED COASTAL MANAGEMENT PLAN
2024/25 FINANCIAL YEAR

Issued and Prepared by:

Alfred Nzo District Municipality

ERF 1400 Ntsizwa Street

P/Bag x 511

Mount Ayliff

4735

Director Strategic Governance: MR N.R XOLO

Contact Person: M QUMBA

Tel: 039 254 5101

Fax: 039 254 0343

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1. BACKGROUND AND OVERVIEW OF THE PROJECT

1.1 INTRODUCTION

In accordance with Chapter 6, Part 3 of the Integrated Coastal Management Act, Section 48 states that a coastal municipality must review the adopted Coastal Management Plan at least once every five years, and may, when necessary, amend the programme. Any amendments that are made to the existing Coastal Management Plan must be subject to the public participation requirements in accordance with Chapter 4 of the Municipal Systems Act, prior to being Gazetted.

The purpose of the ICM Act is the need to ensure that the development and use of natural resources in the coastal zone is socially and economically justifiable, as well as being ecologically sustainable. The ICM Act is meant to guide and control our behaviour and actions in the coastal zone and to ensure that its benefits can be sustainably and equitably distributed. It is also intended to raise public awareness of the complexities of the coastal area, thereby promoting active participation in the management of the coast. The ICM Act places great emphasis on the benefit of cooperation and shared management responsibilities. The main objective of a Coastal Management Plan is to collect and combine environmental, economic and political factors that influence the sustainable utilization of coastal resources into plans of action that provide for a coordinated approach for coastal managers and practitioners.

1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT

1.2.1 Overall objective

2. According to Section 49 (2b) of the ICM Act, a Municipal CMP must include coastal management objectives for the coast within the jurisdiction of the municipality. These objectives stem from the ideals stated in the Vision of the municipality and in turn will comprise the priority issues that will be addressed via the implementation of strategies. The successful implementation of strategies will help achieve the objectives and ultimately make the Vision a reality.

2.1.1 Specific Objectives

The main objectives of the project are:

- Public access- Public Access is seen as the highest priority issue in this Coastal Management Plan. Access to the coastal public property is an inalienable right for all, and this CMP aims to address a situation that is becoming all too common, namely exclusion of the many for the select enjoyment of the few.
- Infrastructure, spatial planning and development- Existing infrastructure and developments within the coastal zone must be maintained or upgraded (rehabilitated) so as to prevent degradation of the environment and all existing spatial planning strategies must be strictly enforced.
- Biodiversity protection, conservation and enhancement- Biodiversity must, as a minimum, be protected and conserved through innovative spatial planning strategies, a network of protected & conservation areas, proactive management and the prevention of over exploitation. Ultimately, biodiversity should be enhanced through alien eradication, the reintroduction and nurturing of indigenous fauna and flora, as well as rehabilitation programmes
- Disaster management- Disaster management must be implemented in a coordinated manner that involves all role players to ensure the health and safety of people, the integrity of property and infrastructure and the maintenance of ecosystem functioning.
- Heritage resources- The diverse heritage resources of ANDM therefore needs to be recognized, protected and shared with all its people and visitors.
- Water quality and quantity- Organs of state must cooperate to ensure that water resources are managed in such a way as to ensure a clean and healthy environment that supports ecosystem functioning and the safety and well-being of all users.

- Institutional arrangement- The ICMP must be implemented cooperatively and effectively by all spheres of government and civil society, through cooperation, increased capacity (personnel and awareness) and the prioritization of funds for coastal management.
- Compliance and enforcement- Compliance with all legislation will be ensured through visible enforcement and made more effective via increased capacity, awareness and proactive interaction with stakeholders.
- Education and awareness- The value of Alfred Nzo district environment and its people must be communicated at all levels of basic education and within communities, and a culture of learning, cooperation and sense of ownership fostered between organs of state and civil society.
- Economic development- Confidence and an enabling environment must be created in Alfred Nzo district in order to attract private investors and government programmes to boost the economy, create jobs and raise the profile of the area.
- Tourism and recreation- The coastal zone of Alfred Nzo should be recognized as the jewel of Alfred Nzo, and all the tourism and recreational opportunities should be pursued in a way that contributes to the enjoyment of all its users, a culture of environmental awareness and a responsibility to promote the benefit of the local economy.

3. SCOPE & EXTENT OF WORK

Quotations are invited from suitably qualified professional service providers to prepare and submit proposals to undertake the following:

- Coastal resources protection
- Legal requirements for enforcement of coastal management legislation
- Develop methods for creating awareness and empowerment of users of the coastal belt and citizens
- Develop thematic analysis depicting biodiversity of the coastal zone
- Quantification and characterisation of zoned protected areas along the coastal zone
- Develop sustainable environmentally friendly economic initiatives that protect sensitive environment of the wild coast.

4. PROJECT TIME FRAME

The project time frame will be 6 months from the date of appointment of the service provider.

5. KEY OUTPUTS/PROJECT MILESTONES/DELIVERABLES

- Coastal resource protection plan
- Identification and grouping of stakeholders of the coastal committee for ensuring enforcement and awareness on coastal zone
- Map production showing biodiversity and protected areas in the coastal belt
- Monthly progress reports submitted and presented at Project Steering Committee meetings
- Close out report with appropriate recommendations

6. STAKEHOLDERS CONSULTATION

ANDM will be responsible for the establishment of the Project Steering Committee, whilst the appointed service provider will be responsible for the

project deliverables and also engagement and up skilling of the Project Steering Committee.

7. PROJECT MANAGEMENT

The project is to be coordinated and managed by Water Services Authority team led by Environmental management officer of Alfred Nzo District Municipality. A Project Steering Committee (PSC) made of ANDM officials and other key stakeholders will oversee project implementation and facilitate inter – governmental coordination. The ongoing plans and progress reports from the appointed service provider will have to be submitted to the Project Operational Team Leader and or Project Steering Committee

8. REPORTING MECHANISM

Regular progress reports will be submitted to ANDM and further presented to the Project manager every month. The Project Manager has the right to change the frequency of reporting as and when necessary.

9. SUBMISSION OF BIDS

Bids must be emailed to tenders@andm.gov.za **reference with bid number failure to do so will lead to disqualification.**

NB: No dropbox or links will be accepted

10. CAPACITY TO EXECUTE THE WORK

Evaluation criteria of the Bids;

The bids will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2- Price and Specific Goal

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award

ITEM	Scoring
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	100
• Previous Experience	50
• Capacity and Expertise	40
• Methodology	10
Total Scoring	100

Stage 2

Price and Preference

Bids will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80

Specific Goal		20
Bidders will score Specific Goals as follows		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	6
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Disabled	Attach a Signed Letter from Health Practitioner	4
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Total Scoring		100

Previous Company Experience	Scoring
[Note: The scoring in this section is not cumulative	50
Traceable record for successful completion of 03 or more Integrated coastal management Plan/ any environmental study to the value of R50 000.00 each or more	50
Traceable record for successful completion of 02 Integrated coastal management Plan/ any environmental study to the value of R50 000.00 each or more	30

Traceable record for successful completion of 01 Integrated coastal management Plan/ any environmental study to the value of R50 000.00 or more	20
<p>Note COMPULSORY attachments for verifying work done:</p> <p>1. The ANDM assessment bidder form (available on our website www.andm.gov.za) must be completed, stamped and signed by previous employer as means of verifying references for each project undertaken. If 3 projects were done, 3 assessment bidder forms must be completed.</p> <p>2. In addition to the above, a traceable record will be evaluated on the basis of:</p> <p>-An appointment letter or combined official purchase orders specifying the contract amount for each project completed.</p>	<p>Total Scoring</p> <p>50</p>

Capacity and Expertise to Undertake the Project	Scoring
Note: The scoring in this section is non-cumulative, unless justifiable to the Specification Committee	40
A Project Team with the following areas of expertise:	

<p>Three or more personnel must have the following qualifications:</p> <ul style="list-style-type: none"> • NQF Level 7 Must have a minimum of NQF level 7 in Environmental Science/Management/ Civil Engineering and must be registered as professional with International Association of Independent Impact Assessors (IAIA) and or South African Council of Natural Scientific Professional (SACNSP). • Accredited Project Management certificate 	40
<p>Two or more personnel must have the following qualifications:</p> <ul style="list-style-type: none"> • NQF Level 7 Must have a minimum of NQF level 7 in Environmental Science/Management/ Civil Engineering and must be registered as professional with International Association of Independent Impact Assessors (IAIA) and or South African Council of Natural Scientific Professional (SACNSP). • Accredited Project Management certificate 	20
<p>One personnel must have the following qualifications:</p> <ul style="list-style-type: none"> • NQF Level 7 Must have a minimum of NQF level 7 in Environmental Science/Management/ Civil Engineering and must be registered as professional with International Association of Independent Impact Assessors (IAIA) and or South African Council of Natural Scientific Professional (SACNSP). • Accredited Project Management certificate 	10
Total Scoring	40

NB: Attach CV and certified copies not older than 3 months for all qualifications	
METHODOLOGY Note: The scoring in this section is cumulative, unless justifiable to the Specification Committee	Scoring [10]
Methodology Note: The scoring in this section is preferably not cumulative, unless justifiable to the Specification Committee	[10]
Procedures on undertaking integrated coastal management plan	
A service provider that explains at least four or more legislation governing coastal management A service provider that explains four or more components of coastal zone A service provider that explains coastal risk zone and coastal protection zones	5
A service provider that explains at least three legislation governing coastal management A service provider that explains three components of coastal zone	3
A service provider that explains at least two legislation governing coastal management A service provider that explains two components of coastal zone	2
Total Scoring	50
[40+10]	

For any queries regarding this quotation, please contact Mr M Qumba for project related queries; on (039) 254 5069/5072or; Supply Chain Management contact Mr BCW Makiwana for SCM related queries at telephone number 039-254-5218/5134 during office hours.


Alfred Nzo District Municipality

Erf 1400 Ntsizwa Street

Mount Ayliff

4735

RECOMMENDED/ NOT RECOMMENDED



MR N.R XOLO

17/07/2024

DATE

DIRECTOR: STRATEGIC GOVERNANCE

APPROVED/NOT APPROVED



MRS. U.P MAHLASELA

19/07/2024

DATE

ACTING MUNICIPAL MANAGER

Comments:

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