



**ALFRED NZO**  
DISTRICT MUNICIPALITY

**SPECIFICATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE**

Number	Description	Quantity	Unit Price	Amount
1	L-shaped pedestal office desk with(Leather inlay) and 3 lockable drawers  Size: 2000L x1200W x750H  Colour: Mahogany veneer	1		
2	2 Door wooden filling cabinet with quality dividing shelves and must be lockable Colour: Mahogany veneer  Size: 900L x 450W x 1500H	2		
3	High-back revolver leather office chairs with steel armrest and legs  Colour: Black	2		

4	Low-back visitors leather office chair Colour: Black	8		
5	Combination glass door wall Unit cabinet Size 2000x 1350x400mm Colour: Dak Mahogany Veneer	1		
<b>Total Exclusive VAT</b>				
<b>VAT @ 15%</b>				
<b>Total Inclusive VAT</b>				

**NB:** Pictures of office furniture will be provided to the appointed service provider

#### Price and Preference

Quotations will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

This project will be evaluated based on the below criteria:

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
<b>Bidders will score Specific Goals as follows</b>		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the	4

	percentage of equity held must be 51% or more	
Rural	Attach Proof of Residence of the Business or Lease Agreement	3
Disabled	Attach Signed Letter from Health Practitioner	4
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
<b>Total Scoring</b>		<b>100</b>

**SUBMISSION OF QUOTATIONS**

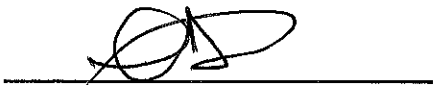
Quotations must be placed in a sealed envelope and clearly marked: **"SUPPLY AND DELIVERY OF OFFICE FURNITURE"** and placed in the Bid box in the Alfred Nzo District Municipality

Yours in municipal administration



**MRS. U.P. MAHLASELA**  
**CHIEF FINANCIAL OFFICER**

**APPROVED/NOT APPROVED**



**MR. O. DIKO**  
**ACTING MUNICIPAL MANAGER**

**DATE OF APPROVAL** 04/04/2025

**COMMENTS:**