



ALFRED NZO
DISTRICT MUNICIPALITY

SPECIFICATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE

Number	Description	Quantity	Unit Price	Amount
1	L-Shaped Office desk with leather inlay and 3 lockable drawers. Size: 2000L x1800W x900H Colour: Dark Mahogany veneer	1		
2	Reception Curved Counter desk Size: 1800x1600mm Colour: Dark Mahogany veneer	1		
3	2 Door wooden filling cabinet Colour: Dark Mahogany veneer	1		

4	Non-Revolver Leather chairs with wooden armrest and legs. Colour: Black Mahogany	8		
5	High-back leather revolver office chair with adjustable gasfit and quality armrest and legs	1		
6	Revolver fabric chairs	2		
Total Exclusive VAT				
VAT @ 15.5%				
Total Inclusive VAT				

NB: Pictures of Office furniture will be provided to the appointed service provider.

Price and Preference

Quotations will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

This project will be evaluated based on the below criteria:


Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
Bidders will score Specific Goals as follows		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Youth	Attach ID Certified Copies of Directors Claiming	5

	Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	
Rural	Attach Proof of Residence of the Business or Lease Agreement	3
Disabled	Attach Signed Letter from Health Practitioner	3
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	4
Total Scoring		100

SUBMISSION OF QUOTATIONS

Quotations must be placed in a sealed envelope and clearly marked: **"SUPPLY AND DELIVERY OF OFFICE FURNITURE"** and placed in the Bid box in the Alfred Nzo District Municipality

Yours in municipal administration



MISS. S. KHUZO

ACTING: CHIEF FINANCIAL OFFICER

APPROVED/NOT APPROVED



MR. Z.H. SIKHUNDLA

MUNICIPAL MANAGER

DATE OF APPROVAL 25/09/2025

COMMENTS: