



ALFRED NZO
DISTRICT MUNICIPALITY

TERMS OF REFERENCE
OCEANS AND INLAND DEVELOPMENT PROJECT:
SUPPLY AND DELIVER OF AQUACULTURE EQUIPMENT
2024/25 FINANCIAL YEAR

Issued and Prepared by:
Alfred Nzo District Municipality
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1. BACKGROUND AND OVERVIEW OF THE PROJECT

1.1 INTRODUCTION

The Alfred Nzo District Municipality (ANDM) has favourable climatic conditions and is also highly endowed in land as a natural resource, suitable for the development of the Agriculture, Forestry and Fisheries Sector. This resource has however not been fully employed due to various challenges being experienced in the sector. The locality of ANDM is also faced with a substantial number of socio-economic challenges. The region is characteristic of extreme poverty & unemployment levels and low education & skills level. The Municipality has been implementing programmes that seeks to address the socio-economic encounters. Winnie Madikizela Mandela Local Municipality (WMMLM) has an estimated population of 281 905 within an area covering 2 806 km² within the Alfred Nzo District Municipality. Mbizana has a largest population compared to other three municipalities under Alfred Nzo District Municipality. The Municipality is endowed with coastal belt that some communities rely on it for living. Mariculture is a small sector that benefits communities living along the coastal belt. Community level fishing and harvesting of marine resources also take place off the coast of Mbizana. It is however largely unregulated and there is an opportunity to start Mariculture farming initiatives which will largely deter illegal harvesting of marine resources.

It is also significant to indicate that the Aquaculture is also practiced in inland areas like Ntabankulu, Umzimvubu and Matatiele Local Municipalities where it is undertaken on the dams and rivers and fish tanks. It is therefore against the abovementioned background that the Municipality is calling all competent and experienced Service Providers to procure and supply the Aquaculture Equipment for fish farmers as per the BOQ

1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT

1.2.1 Overall objective

- The primary objective of this project is to equip small-scale fishers with modern, durable, and appropriate fishing equipment that will improve their productivity, efficiency, and sustainability of their fishing practices.

1.2.2 Specific Objectives

Specific objectives of the initiative includes:

- Implementation of the Aquaculture Development as per the specification provided in the table below.
- Empower local small-scale fish farmers with the resources necessary to engage in sustainable and efficient fishing activities.
- To provide small-scale farmers with aquaculture equipment.
- Creation of sustainable business entities that will also create job opportunities.
- Farmers graduating from small-scale, subsistence to commercial fishing and eventually joining the mainstream economy.
- To alleviate poverty within ANDM through Mariculture activities.
- To exploit the District's competitive advantage while ensuring economic growth in the District.

2. SCOPE & EXTENT OF WORK

Bids are invited from suitable qualified professional service providers to procure and supply aquaculture equipment to small-scale fishers for Oceans and Inland Development Project within the Alfred Nzo District Municipality as per the BOQs below.

2.1.1 The indication of activities to be undertaken:

- Procurement of aquaculture equipment as per the specification.

2.2 Table 1: Specification for the above activities to be undertaken.

NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
AQUACULTURE EQUIPMENT				
1.	Blue Mossambique Tilapia BLUE TILAPIA	300		
2.	Aqualapia fish feed 25kg (2mm,3mm,5mm)	6		
3.	Fish Net-Oval Type (Large x 1m Handle) Large Oval Net+2m aluminium handle	4		
4.	Pond Net 3m diameter 800 micron	2		
5.	Air Stone Ball-50mm	10		
6.	Test kit (Water testing kit)	1		
7.	Digital Scale	1		
8.	3kw Pond heater (9000L pond)	1		
9.	Carrier Buckets 20L carrier buckets with drainage	5		
10.	Completed APU System Water pump, Air pump, bio filter, Tank, 5kg fish feed, 250 fingerlings (NB: Installation)	1		
11.	Hooks Size 1,2,3,4	12		
12.	Mustard Red B/Holder 92668NPNR 6U10	6		
13.	Mustard Kingfisher 10019 NPBLN Chinu	6		
14.	Mustad Bass 37177BLN 2/0 U07	6		
15.	Mustad Bass 37177BLN 1/0 U07	6		

16.	Rod Hydro 2PC 6inch 160220	3		
17.	Rod IFISH Assassin Edge 6.6	3		
18.	Rod Daiwa Sealine-X SP SLX 7011MS	3		
19.	Knife Big Fish Green Neon	6		
Sub-Total				
VAT @15%				
TOTAL				

NOTE: ALL PRODUCTS SHOULD BE SABS APPROVED

3. PROJECT TIME FRAME

The project time frame will be 14 days from the date of appointment of the service provider.

4. KEY OUTPUTS/PROJECT MILESTONES/DELIVERABLES

- Aquaculture equipment procured and supplied to small-scale farmers.

5. PROJECT MANAGEMENT

The project is to be coordinated and managed by an operational team led by Alfred Nzo District Municipality. A Project team made of ANDM officials and other key stakeholders will oversee project implementation and facilitate inter – governmental coordination. The progress report from the service provider will have to be submitted to the Project Team where a process of verification will take place prior to the approval of invoices submitted by the service provider.

6. REPORTING MECHANISM

It is expected that regular progress reports will be submitted to ANDM. The Municipality has the right to change the frequency of reporting as and when necessary.

7. SUBMISSION OF BIDS

Completed bids in sealed envelopes endorsed Bid number above, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, Mt Ayliff not later than

8. CAPACITY TO EXECUTE THE WORK

Evaluation criteria of the Bids;

The bids will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2- Price and Specific Goal

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award:

ITEM	Scoring
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	100
• Previous Experience	50
• Capacity and Expertise	50
Total Scoring	100

Stage 2

Price and Preference

Bids will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
Bidders will score Specific Goals as follows		

Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Rural	Attach Proof of Residence of the Business or Lease Agreement	4
Disabled	Attach a Signed Letter from Health Practitioner	3
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	3
Total Scoring		100

Breakdown of Capacity to Execute the Work

Previous Company Experience	50
Traceable record for successful completion of a minimum of 03 or more supply and deliver of aquaculture equipment projects to the value of R44 000 each or more	50
Traceable record for successful completion of a minimum of 02 or more supply and deliver of aquaculture equipment projects to the value of R44 000 each or more	30

Traceable record for successful completion of a minimum of 01 or more supply and deliver of aquaculture equipment projects to the value of R44 000 or more	20
<p style="text-align: right;">Total Scoring</p> Note COMPULSORY attachments for verifying work done: <ol style="list-style-type: none"> 1. The ANDM Assessment Bidder Form (available on our website on www.andm.gov.za) must be completed, stamped, and signed by the previous employer as a means of verifying references for each project undertaken. If 3 Projects were done, 3 Assessment bidder forms must be completed. 2. In ADDITION to the above, a traceable record will be evaluated on the basis of: <ul style="list-style-type: none"> - An Appointment Letter or Official Purchase Order 	50

Capacity to Undertake the Project. Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee.	Scoring [50]
Resources to execute the works (scoring in this section is NOT cumulative)	[50]
Bank guarantee: Bank guarantee of a minimum of 10% (Ten percent) of the contract value, must be attached	30
Own a light delivery vehicle: attach lease agreement or certificate of registration	20
Total scoring	50
NB: Attach CV and certified copies not older than 3 months for all qualifications	
Total scoring	50

For any queries regarding this tender, please contact Mr S. Ngesi, or Mr D. Keke for project related queries; on (039) 254 5024/5039 or; Supply Chain Management contact

For any queries regarding this tender, please contact Mr S. Ngesi, or Mr D. Keke for project related queries; on (039) 254 5024/5099 or; Supply Chain Management contact for SCM related queries Mr .B.C.W. Makiwane at telephone number 039-254-5218/5134 during office hours.

Alfred Nzo district Municipality
Erf 1400 Ntsizwa Street
Mount Ayliff
4735

RECOMMENDED/ NOT RECOMMENDED



MR. Z. MAZWI

DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT

16-04-2025

DATE

APPROVED/NOT APPROVED



MR. O. DIKO

ACTING MUNICIPAL MANAGER

22-04-2025

DATE

Comments:

TERMS OF REFERENCE

OCEANS AND INLAND DEVELOPMENT PROJECT:

SUPPLY AND DELIVER OF FISHING EQUIPMENT

2024/25 FINANCIAL YEAR