



**ALFRED NZO**  
DISTRICT MUNICIPALITY

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**TERMS OF REFERENCE**  
**OCEANS AND INLAND DEVELOPMENT PROJECT: SUPPLY AND DELIVERY OF**  
**FISHING EQUIPMENT**  
**2024/25 FINANCIAL YEAR**

**Issued and Prepared by:**  
**Alfred Nzo District Municipality**  
**ERF 1400 Ntsizwa Street**  
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**4735**

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## 1. BACKGROUND AND OVERVIEW OF THE PROJECT

### 1.1 INTRODUCTION

The Alfred Nzo District Municipality (ANDM) has favourable climatic conditions and is also highly endowed in land as a natural resource, suitable for the development of the Agriculture, Forestry and Fisheries Sector. This resource has however not been fully employed due to various challenges being experienced in the sector. The locality of ANDM is also faced with a substantial number of socio-economic challenges. The region is characteristic of extreme poverty & unemployment levels and low education & skills level. The Municipality has been implementing programmes that seeks to address the socio-economic encounters.

Winnie Madikizela Mandela Local Municipality (WMMLM) has an estimated population of 281 905 within an area covering 2 806 km<sup>2</sup> within the Alfred Nzo District Municipality. Mbizana has a largest population compared to other three municipalities under Alfred Nzo District Municipality. The Municipality is endowed with coastal belt that some communities rely on it for living. Mariculture is a small sector that benefits communities living along the coastal belt. Community level fishing and harvesting of marine resources also take place off the coast of Mbizana. It is however largely unregulated and there is an opportunity to start Mariculture farming initiatives which will largely deter illegal harvesting of marine resources.

It is also significant to indicate that the fishing is also practiced in inland areas like Ntabankulu, Umzimvubu and Matatiele Local Municipalities where fishing is also undertaken on the dams and rivers.

It is therefore against the abovementioned background that the Municipality is calling all competent and experienced Service Providers to procure, supply and deliver the fishing equipment's for fish farmers as per the BOQ

## **1.2 OVERALL AND SPECIFIC OBJECTIVES OF THE PROJECT**

### **1.2.1 Overall objective**

- The primary objective of this project is to equip small-scale fishers with modern, durable, and appropriate fishing equipment that will improve their productivity, efficiency, and sustainability of their fishing practices.

### **1.2.2 Specific Objectives**

Specific objectives of the initiative includes:

- Implementation of an Oceans and Inland Development Project as per the specification provided in the table below.
- Empower local small-scale fish farmers with the resources necessary to engage in sustainable and efficient fishing activities.
- To provide small-scale farmers with fishing equipment.
- Creation of sustainable business entities that will also create job opportunities.
- Farmers graduating from small-scale, subsistence to commercial fishing and eventually joining the mainstream economy.
- To alleviate poverty within ANDM through Mariculture activities.
- To exploit the District's competitive advantage while ensuring economic growth in the District.

## **2. SCOPE & EXTENT OF WORK**

Bids are invited from suitable qualified professional service providers to procure and supply fishing equipment to small-scale fishers for Oceans and Inland Development Project within the Alfred Nzo District Municipality as per the BOQs below.

### **2.1. The indication of activities to be undertaken:**

- Procurement of fishing equipment as per the specification.

**2.2 Table 1: Specification for the above activities to be undertaken.**

NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
<b>FISHING EQUIPMENT</b>				
1.	Wetsuits	5		
2.	Booties	5		
3.	Fins/Flippers	5		
4.	Masks/Goggles	5		
5.	Snorkel	10		
6.	Weight Belts(4kg)	10		
7.	Spear gun RA1100	5		
8.	Bungee and Float 20m Bungee/156 Float	5		
9.	Crayfish Bag	10		
10.	Gloves	10		
11.	Dive Knife	10		
12.	Siltstar Cross Wonder 8FT	5		
13.	Okuma Rock Ranger 11FT	5		
14.	Siltstar 13FT Rod Fibre Glass	5		
15.	Okuma Safina 6000	5		
16.	Araty Line 600MT	10		
17.	Siltstar Sea Raptor 8000	10		
18.	Okuma Azores Tomcat	5		
19.	Araty 600 mtr	10		
20.	Prawn pump	10		

21.	Cast Net	10		
22.	Rod holder for sand	10		
23.	Groin bucket	10		
24.	Rain Suit	10		
25.	Crayfish gear	10		
26.	Hooks: No.2, No.6, No.12	10		
27.	Swivels:3way, 1way	10		
28.	Sinkers: No.2,4, 5,7,9 and 10	10		
29.	Leader Line(200m)	10		
30.	Sliding live bait	10		
<b>Sub-Total</b>				
<b>VAT @15%</b>				
<b>TOTAL</b>				

**NOTE: ALL PRODUCTS SHOULD BE SABS APPROVED**

### 1. PROJECT TIME FRAME

- The project time frame will be 14 days from the date of appointment of the service provider.

### 2. KEY OUTPUTS/PROJECT MILESTONES/DELIVERABLES

- Set of fishing equipment procured and supplied to small-scale farmers.

### 3. PROJECT MANAGEMENT

The project is to be coordinated and managed by an operational team led by Alfred Nzo District Municipality. A Project team made of ANDM officials and other key stakeholders will oversee project implementation and facilitate inter – governmental coordination. The progress report from the service provider will have to be submitted to the Project Team

where a process of verification will take place prior to the approval of invoices submitted by the service provider.

#### 4. REPORTING MECHANISM

It is expected that regular progress reports will be submitted to ANDM. The Municipality has the right to change the frequency of reporting as and when necessary.

#### 5. SUBMISSION OF BIDS

Completed bids in sealed envelopes endorsed Bid number above, must be deposited in the bid box at Alfred Nzo District Municipality offices, Erf 1400, Ntsizwa Street, Mt Ayliff not later than \_\_\_\_\_, where bids will be opened in public shortly afterwards at ANDM Conference Centre. Late, incomplete, electronic, telegraphic, telexed, faxed bids will not be considered. The lowest or any proposal will not necessarily be accepted and Alfred Nzo District Municipality reserves the right to accept or not to accept any proposal either in whole or in part. And any assistance in completing partly or full the proposal from ANDM Official or Councillor will result in disqualification of bid.

#### 6. CAPACITY TO EXECUTE THE WORK

Evaluation criteria of the Bids;

The bids will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2- Price and Specific Goal

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award:

ITEM	Scoring
<b>STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK</b>	<b>100</b>
• Previous Experience	50

ITEM	Scoring
<b>STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK</b>	<b>100</b>
• Previous Experience	50
• Capacity and Expertise	50
<b>Total Scoring</b>	<b>100</b>

## Stage 2

### Price and Preference

Bids will be evaluated according to the 80/20 Point System in compliance with Preferential Procurement Policy Act (5/2000) and Preferential Procurement Regulations 2022.

Preferential Procurement Goals	Proof to be Attached to Claim full Points	Points
Price	N/A	80
Specific Goal		20
<b>Bidders will score Specific Goals as follows</b>		
Empowerment of Women	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	5
Youth	Attach ID Certified Copies of Directors Claiming Specific Goals; for Bidders to	5

	obtain full points the percentage of equity held must be 51% or more	
Rural	Attach Proof of Residence of the Business or Lease Agreement	4
Disabled	Attach a Signed Letter from Health Practitioner	3
Black Owned Companies	Attach CK and ID Certified Copies of Directors Claiming Specific Goals; for Bidders to obtain full points the percentage of equity held must be 51% or more	3
<b>Total Scoring</b>		<b>20</b>

#### Breakdown of Capacity to Execute the Work

<b>Previous Company Experience</b>	<b>50</b>
Traceable record for successful completion of a minimum of 03 or more on supply and deliver of fishing equipment projects to the value of R44 000 each or more	50
Traceable record for successful completion of a minimum of 02 or more on supply and deliver of fishing equipment projects to the value of R44 000 each or more	30
Traceable record for successful completion of a minimum of 01 or more on supply and deliver of fishing equipment projects to the value of R44 000 or more	20
<b>Total Scoring</b>	<b>50</b>
<b>Note COMPULSORY attachments for verifying work done:</b>	

<p>1. The ANDM Assessment Bidder Form (available on our website on <a href="http://www.andm.gov.za">www.andm.gov.za</a>) must be completed, stamped, and signed by the previous employer as a means of verifying references for each project undertaken. If 3 Projects were done, 3 Assessment bidder forms must be completed.</p> <p>2. In ADDITION to the above, a traceable record will be evaluated on the basis of:</p> <p>- An Appointment Letter or Official Purchase Order</p>	
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<p><b>Capacity to Undertake the Project.</b></p> <p>Note: The scoring in this section is preferably cumulative, unless justifiable to the Specification Committee.</p>	<p><b>Scoring</b></p> <p><b>[50]</b></p>
<p><b>Resources to execute the works (scoring in this section is NOT cumulative)</b></p>	<p><b>[50]</b></p>
<p><b>Bank guarantee:</b></p> <p>Bank guarantee of a minimum of 10% (Ten percent) of the contract value, must be attached</p>	<p>30</p>
<p>Own a light delivery vehicle: attach lease agreement or certificate of registration</p>	<p>20</p>
<p style="text-align: right;"><b>Total scoring</b></p>	<p><b>50</b></p>

For any queries regarding this tender, please contact Mr S. Ngesi, or Mr D. Keke for project related queries; on (039) 254 5024/5099 or; Supply Chain Management contact for SCM related queries Mr .B.C.W. Makiwane at telephone number 039-254-5218/5134 during office hours.

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**Alfred Nzo district Municipality**  
**Erf 1400 Ntsizwa Street**  
**Mount Ayliff**  
**4735**

**RECOMMENDED/ NOT RECOMMENDED**




**MR. Z. MAZWI**

**DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT**

16-04-2025

**DATE**

**APPROVED/NOT APPROVED**



**MR. O. DIKO**

**ACTING MUNICIPAL MANAGER**

22-04-2025

**DATE**

**Comments:**

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**OCEANS AND INLAND DEVELOPMENT PROJECT:**

**SUPPLY AND DELIVER OF FISHING EQUIPMENT**

**2024/25 FINANCIAL YEAR**